

Burdekin Shire Council Budget 2022/23

Empowering and enhancing our region



Burdekin
Shire Council

Special Council Meeting

Burdekin Shire Council 2022/23 Budget Meeting

Date and time: Tuesday 28 June, 2022 at 9:00am.
Location: John Drysdale Chamber, Burdekin Shire Council.
145 Young Street, Ayr.

Purpose of Meeting

In accordance with the provisions of the *Local Government Act 2009* (Qld) and the *Local Government Regulation 2012* (Qld), the Council will adopt its Budget for the 2022/23 financial year.

Council will consider at the Budget Meeting documents providing details of the Council's financial operations and financial position for the previous financial year, the 2022/23 financial year and for the two forecast years for 2023/24 and 2024/25; relevant measures of financial sustainability for the financial years 2022/23 to 2031/32 and the long-term financial forecast covering the period 2022/23 to 2031/32.

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Items of Business and Recommendations

1. *Mayor's 2022/23 Budget Address*

Recommendation – that the Mayor's 2022/23 Budget Address be received.

2. *Adoption of the Estimated Financial Position to 30 June 2022*

Recommendation – that pursuant to section 205 of the *Local Government Regulation 2012*, the statement of the financial operations and financial position of the Council in respect of the financial period from 1 July 2021 to 30 June 2022 ("the Statement of Estimated Financial Position") be received and the contents noted.

3. *Adoption of Operational Plan for the 2022/23 Financial Year*

Recommendation – that pursuant to section 174(1) of the *Local Government Regulation 2012*, Council adopt the Operational Plan for the 2022/23 financial year.

4. *Adoption of Differential General Rates for the 2022/23 Financial Year*

Recommendation – that:

(a) Pursuant to section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as follows:

Category	Description	Identification
A – Residential	Land which is used or intended to be used for residential purposes.	Land with land use codes 01, 02, 04-06, 08, 09 and 72 and/or a property type of Urban Residential or Urban Vacant and as identified by the CEO, but excluding the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
A1 – Rural Residential	Land which is used or intended to be used for rural residential purposes.	Land with land use codes 01, 02, 04-06, 09 and 72 and/or a property type of Rural Residential or Rural Vacant and as identified by the CEO.
A2 – Multi Unit Dwellings <2 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings <2 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A3 – Multi Unit Dwellings 3-4 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 3-4 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A4 – Multi Unit Dwellings 5-7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 5-7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A5 – Multi Unit Dwellings >7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings >7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.

Category	Description	Identification
B – Commercial and Industrial	Land used, or intended to be used, for commercial and/or industrial purposes other than land included within category B1 or B2.	Land with land use codes 07, 10-59, 90, 92, 96-97 and 99 and as identified by the CEO, and including the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
B1 – Shopping Centre	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 4,000 square metres, and on-site car parking for more than 80 vehicles.	Land with land use code 16 and as identified by the CEO.
B2 – Shopping Complex	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 2,000 square metres, and on-site car parking for more than 24 vehicles but less than 81 vehicles.	Land with land use codes 14 or 16 and as identified by the CEO.
C – Grazing and Livestock	Land used for the purposes of grazing or livestock.	Land with land use codes 60-69, 85-87 and 89 and as identified by the CEO.
D – Sugar Cane	Land used for the purposes of growing sugar cane.	Land with land use code 75 and as identified by the CEO.
E – Rural (Other) - less than 20 hectares	Land used for rural purposes, other than land included in category C or D, with an area of less than 20 hectares.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
E1 – Rural (Other) - 20 hectares or more	Land used for rural purposes, other than land included in category C or D, with an area of 20 hectares or greater.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
F – Sugar Milling	Land used, or intended to be used, for the purposes of sugar milling, including land used in connection or in association with sugar milling.	Land identified by the CEO.
G1 – Water (Less than 10 hectares)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of less than 10 hectares.	Land with land use code 95 and as identified by the CEO.
G2 – Water (10 hectares or more)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of 10 hectares or greater.	Land with land use code 95 and as identified by the CEO.

Category	Description	Identification
H1 – Solar Farms – 40MW – 90MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 40MW but equal to or less than 90MW.	Land with land use code 91 and as identified by the CEO.
H2 – Solar Farms – 91MW – 250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 91MW but equal to or less than 250MW.	Land with land use code 91 and as identified by the CEO.
H3 – Solar Farms – >250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity greater than 250MW.	Land with land use code 91 and as identified by the CEO.
H4 – Electricity and Telecommunications Infrastructure	Land used, or intended to be used, in whole or in part, for the purposes of transformers, electricity substations, communication facilities and telephone exchanges.	Land with land use code 91 and as identified by the CEO.
I – Other	Land not otherwise categorised.	Land identified by the CEO.

- (b) Council delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs.
- (c) Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Category	Rate (Cents) in the Dollar	Minimum Differential General Rate
Category A - Residential	1.949	\$1,134
Category A1 - Rural Residential	1.694	\$1,134
Category A2 - Multi Unit Dwellings <2 Flats	1.949	\$1,474
Category A3 - Multi Unit Dwellings 3-4 Flats	1.949	\$2,211
Category A4 - Multi Unit Dwellings 5-7 Flats	1.949	\$3,685
Category A5 - Multi Unit Dwellings >7 Flats	1.949	\$5,896
Category B - Commercial & Industrial	2.032	\$1,247
Category B1 - Shopping Centre	2.990	\$35,965
Category B2 - Shopping Complex	2.511	\$10,000
Category C - Grazing & Livestock	1.518	\$1,247
Category D - Sugar Cane	3.810	\$1,247
Category E - Rural (Other) - less than 20 hectares	2.168	\$1,247
Category E1 - Rural (Other) - 20 hectares or more	3.810	\$1,247
Category F - Sugar Milling	29.982	\$179,825
Category G1 - Water (less than 10 hectares)	19.748	\$1,247
Category G2 - Water (10 hectares or more)	22.728	\$10,480
Category H1 - Solar Farms - 40MW - 90MW	3.234	\$42,866
Category H2 - Solar Farms - 91MW - 250MW	3.234	\$75,015
Category H3 - Solar Farms > 250MW	3.234	\$106,954
Category H4 - Electricity and Telecommunications Infrastructure	3.502	\$1,700
Category I - Other	1.949	\$1,134

5. *Making and Levying Waste Management Utility Charges for the 2022/23 Financial Year*

Recommendation – that pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

Waste Service Charges	
140L 2 Bin Domestic Service	\$428
240L 2 Bin Domestic Service	\$539
140L 3 Bin Domestic Service	\$488
240L 3 Bin Domestic Service	\$599
240L 2 Bin Commercial Service	\$516
240L 3 Bin Commercial Service	\$576
Additional 140L Domestic Waste Bin	\$349
Additional 240L Domestic Waste Bin	\$460
Additional 240L Commercial Waste Bin	\$414
Additional Domestic Recycle Waste Bin	\$79
Additional Commercial Recycle Waste Bin	\$102
Additional Green Waste Bin	\$60
Waste Access Charge	\$25
Waste Legacy Landfill Charge	\$20

6. *Making and Levying Sewerage Utility Charges for the 2022/23 Financial Year*

Recommendation – that pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

Sewerage Charge	\$577
Subsequent Water Closet Charges (Where Applicable)	\$317
Pump Septic Tank Effluent to Sewer System	\$404

The charges will be levied in accordance with the details contained in the adopted Revenue Statement for the 2022/23 financial year.

7. *Making and Levying Water Utility Charges for the 2022/23 Financial Year*

Recommendation – that:

- (a) Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council make and levy water utility charges, for the supply of water services by the Council, as follows:

Water Access Charge	\$492
Water Consumption Charge (per 1,000L)	
For water supplied by Council's Giru Water Supply Scheme to properties included in rating category F – Sugar Milling	\$2.70
For water supplied to all other properties from any of Council's water supply schemes	
For usage up to 1,000,000 litres	\$0.40
For usage above 1,000,000 litres	\$1.60

- (b) Pursuant to section 102(2) of the *Local Government Regulation 2012*, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

8. *Making and Levying Environmental Separate Charge for the 2022/23 Financial Year*

Recommendation – that pursuant to section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, Council make and levy a separate charge (to be known as the “Environmental Separate Charge”) in the sum of \$10.00 per rateable assessment, to be levied equally on all rateable land in the region, for the Shire to fund projects that have an environmental benefit to the Burdekin community, including but not limited to the following environmental improvement and natural resource conservation, preservation or enhancement initiatives:

- (a) Rehabilitation, care or maintenance of the natural environment in areas including aquatic weed management; wetland management; herbicide subsidy; and management of local biosecurity matters such as declared pest animals and weeds.
- (b) Preservation or remediation of environmentally important areas.
- (c) Acquisition of land that has particular environmental value.
- (d) Promotion and encouragement of sustainable practices such as energy efficiency and waste minimisation.

9. *Making and Levying Aquatic Facilities Separate Charge for the 2022/23 Financial Year*

Recommendation – that pursuant to section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, Council make and levy a separate charge (to be known as the “Aquatic Facilities Separate Charge”) in the sum of \$30.00 per rateable assessment, to be levied equally on all rateable land in the region, for the Shire to fund maintenance and operating costs associated with the region’s aquatic facilities which benefit the Burdekin community.

10. *Making and Levying Mount Kelly Rural Fire Brigade Special Charge for the 2022/23 Financial Year*

Recommendation – that:

- (a) Pursuant to section 94 of the *Local Government Act 2009*, section 94 of the *Local Government Regulation 2012* and section 128A of the *Fire and Emergency Services Act 1990*, Council make and levy a special charge (to be known as the “Mount Kelly Rural Fire Brigade Special Charge”) of \$15.00, on all rateable properties to which the overall plan applies, to fund the cost of providing rural fire fighting services to properties in the Mount Kelly area.
- (b) The overall plan for the Mount Kelly Rural Fire Brigade Special Charge is as follows:
 - i. The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate in the Mount Kelly area.
 - ii. The rateable land to which the plan applies is every parcel of rateable land shown on plan number RF2009 (as annexed hereto).
 - iii. The estimated cost of carrying out the overall plan is \$2,265.
 - iv. The estimated time for carrying out the overall plan is 1 year.
- (c) The rateable land or its occupier specially benefits from the service, facility or activity funded by the special charge because the properties are located within the area serviced by the rural fire fighting service in the Mount Kelly area.

11. *Making and Levying Scott Rural Fire Brigade Special Charge for the 2022/23 Financial Year*

Recommendation – that:

- (a) Pursuant to section 94 of the *Local Government Act 2009*, section 94 of the *Local Government Regulation 2012* and section 128A of the *Fire and Emergency Services Act 1990*, Council make and levy a special charge (to be known as the “Scott Rural Fire Brigade Special Charge”) of \$50.00, on all rateable properties to which the overall plan applies, to fund the cost of providing rural fire fighting services to properties in the Scott area.

- (b) The overall plan for the Scott Rural Fire Brigade Special Charge is as follows:
- i. The service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate in the Scott area.
 - ii. The rateable land to which the plan applies is every parcel of rateable land shown on plan number RF0425 (as annexed hereto).
 - iii. The estimated cost of carrying out the overall plan is \$4,350.
 - iv. The estimated time for carrying out the overall plan is 1 year.
- (c) The rateable land or its occupier specially benefits from the service, facility or activity funded by the special charge because the properties are located within the area serviced by the rural fire fighting service in the Scott area.

12. Adoption of Interest on Overdue Rates or Charges

Recommendation – that pursuant to section 133 of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eight percent (8%) per annum is to be charged on all overdue rates and charges.

13. Adoption of Levy and Payment

Recommendation – that:

- (a) Pursuant to sections 104 and 107 of the *Local Government Regulation 2012* and section 114 of the *Fire and Emergency Services Act 1990*, Council's rates and charges (excluding utility charges for water) and the State Government's Emergency Management, Fire and Rescue Levy be levied for the year 1 July 2022 to 30 June 2023 in August 2022.
- (b) Pursuant to section 107 of the *Local Government Regulation 2012*, Council's utility charges for water be levied bi-annually in the months of August and January.
- (c) Pursuant to section 118 of the *Local Government Regulations 2012*, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within thirty-one (31) days of the date of the issue of the rate notice.

14. Adoption of Pensioner Concessions

Recommendation – that pursuant to sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council shall grant rating concessions for eligible pensioners with respect to a property which is the principal place of residence of the eligible pensioner.

Eligibility

The concession shall only be granted with respect to a property which is owned solely by eligible pensioner/s and where the property is the principal place of residence of the eligible pensioner/s.

An eligible pensioner is one who is in receipt of a full pension/allowance, who produces a Pensioner Concession Card or a DVA Health Card (All Conditions within Australia or Totally and Permanently Incapacitated) issued by Centrelink or the Department of Veterans' Affairs.

This rebate shall also extend to:

- War Widows who are the holders of a Gold Card;
- Eligible pensioners who occupy a dwelling in respect to which a life tenancy has been granted by way of Will and providing there is no provision in the Will which relieves the life tenant of the obligation to pay the rates and charges; and
- Eligible pensioners who reside in an institution caring for the aged, including hospitals, or are in family care providing the property is not occupied on a paid tenancy basis.

The pensioner rebate is to be calculated as half the sum of the relevant General Rates, up to the maximum rebate set at **\$380**.

Council may, in its discretion, consider any case on its merits where special circumstances apply; and allow such rebate as it sees fit up to the maximum remission.

Applications for rate concessions by qualifying applicants who own relevant properties on 1 July 2022 are to be dealt with in the following manner:

1. For existing eligible pensioners, the details currently held continue to be used for annual verification with Centrelink/Department of Veterans' Affairs;
2. For new eligible Pensioners, an initial application is required to be made; and
3. For pensioners requesting a rebate due to special circumstances, an annual application is required to be made.

The amount of pension payable at time of the verification from Centrelink/Department of Veterans' Affairs will determine the eligibility for the Council rebate.

Any rebate granted pursuant to this section is only applicable for the period of time that the eligible pensioner is the owner of the property and all requirements set out above remain fulfilled. If the principal place of residence is disposed of during the financial year, a supplementary rate notice will be issued to the new owner of the property representing the proportionate share of the remission from date of sale to 30 June next.

15. *Adoption of Concessions for Not for Profit Community Organisations*

Recommendation – that in accordance with Chapter 4, Part 10 of the *Local Government Regulation 2012*, rebates (i.e. donations) equivalent to 45% of the sum of the relevant sewerage charges in respect of second and subsequent pedestals and/or urinals at premises or land used for private schools, churches, welfare and youth organisations, sporting purposes and public halls, excluding premises licensed under the *Liquor Act 1992* will be made to the relevant community organisations, on the basis that they are entities whose objects do not include making a profit, for each financial year immediately upon payment in full of all levied rates and charges, together with any overdue rates and charges, if any. Council may, at its discretion, consider any case on its merits where special circumstances apply and make such rebates (i.e. donations) as Council considers appropriate.

16. *Adoption of the Debt Policy for 2022/23 Financial Year*

Recommendation – that pursuant to section 192 of the *Local Government Regulation 2012* Council adopt the Debt Policy which states the new borrowings planned for the 2022/23 financial year and the next nine (9) financial years; and the time over which the local government plan to repay existing and new borrowings.

17. *Adoption of the Investment Policy for 2022/23 Financial Year*

Recommendation – that pursuant to section 191 of the *Local Government Regulation 2012* Council adopt the Investment Policy for the 2022/23 financial year.

18. *Adoption of the Procurement Policy for 2022/23 Financial Year*

Recommendation – that pursuant to section 198 of the *Local Government Regulation 2012* Council adopt the Procurement Policy for the 2022/23 financial year.

19. *Adoption of Rates and Charges Recovery Policy for 2022/23 Financial Year*

Recommendation – that Council in accordance with sections 132 to 135 and 138 to 152 of the *Local Government Regulation 2012* adopt the Rates and Charges Recovery Policy for the 2022/23 financial year.

20. *Adoption of Rates and Charges Hardship Policy for 2022/23 Financial Year*

Recommendation – that Council in accordance with section 120 of the *Local Government Regulation 2012* adopt the Rates and Charges Hardship Policy for the 2022/23 financial year.

21. *Adoption of the Revenue Statement for the 2022/23 Financial Year*

Recommendation – that Council in accordance with section 169 of the *Local Government Regulation 2012* adopt the Revenue Statement for the 2022/23 financial year.

22. *Adoption of Budget for the 2022/23 Financial Year*

Recommendation – that pursuant to section 169 and 170 of the *Local Government Regulation 2012*, Council's budget for the 2022/23 financial year, incorporating:

- i. Statement of Comprehensive Income and Expenditure;
- ii. Statement of Financial Position;
- iii. Statement of Cash Flows;
- iv. Statement of Changes in Equity;
- v. The relevant measures of financial sustainability;
- vi. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget;
- vii. The long-term financial forecast which includes the Statement of Comprehensive Income, Statement of Financial Position, Statement of Cash Flows and Statement of Changes in Equity;
- viii. Revenue Statement (as just adopted); and
- ix. Revenue Policy (adopted by Council resolution on 26 April 2022),

as tabled, be adopted.

2022/23 Budget Highlights

Empowering our region



Expansion of the Ayr Industrial Estate



Distribution of Emergency Action Guides



Coordination of Smart Hub Burdekin



Organisation of Get Ready Burdekin Week



Continuation of Our Town, Our Future

2022/23 Budget Highlights

Enhancing our region



\$13.6 million for roads, footpaths and drainage



\$7.9 million for water supply infrastructure



\$2 million for Bioremediation Facility earthworks



\$1.4 million for the Burdekin Water Park



\$390,000 for Ayr Swimming Pool Kiosk and entry

Burdekin Shire Council 2022/23 Budget

Mayor's Address



Fellow Councillors, Chief Executive Officer, Directors, Council staff, and members of the public – thank you for joining me this morning for Burdekin Shire Council's 2022/23 Budget Meeting.

I begin by respectfully acknowledging the traditional owners of the Birri Gubba Nation as custodians of the land on which we are fortunate to live and work, and acknowledge Elders past and present.

In developing the 2022/23 Budget and Operational Plan Council has once again demonstrated its commitment to delivering on its strategic priorities, ensuring actions not only align to the recently adopted Corporate Plan 2022-2027, but making sure funded programs and initiatives are delivered in a cost-effective manner and provide enduring benefit to our residents. In 2020, Council delivered a Budget document *focusing on essentials*, with a general rate freeze assisting residents and business owners to recover from the impacts of the global pandemic. Last year, Council's Budget was about *building better* – celebrating that we do not just maintain existing facilities, but construct additional community-changing legacy infrastructure.

This year, I am very proud that Council's 2022/23 Budget will focus on **empowering and enhancing our region**. Enhancements will occur across all infrastructure including our roads, footpath and drainage networks, water, wastewater, and parks. Council is also empowering the community by funding several initiatives which will benefit residents, businesses, and the wider region.

Council acknowledges the cost of living pressures, and as such has only implemented a general rate increase of 2.5 per cent with no reduction in services to the community. This increase is significantly lower than the March 2022 Consumer Price Index (CPI) of 5.1 per cent and is testament to the responsible financial management of Councillors, the Senior Leadership Group and Council staff.

Burdekin's domestic waste service charge has increased by 19 cents a week to \$488; the water access charge has increased by 36 cents a week to \$492; and the sewerage charge has increased by 33 cents a week to \$577. Council has also introduced a \$30 aquatic facilities separate charge to fund maintenance and operating costs associated with the region's aquatic facilities.

The modest increase also factors in an increase to the pensioner remission from \$374 to \$380, ensuring pensioners are not forgotten as inflation continues to increase the cost of goods and services.

Projects for **enhancement** of the Shire in the 2022/23 financial year include:

An \$11.5 million allocation for capital roadworks, including design and construction of footpaths in Alva, Giru, Home Hill and Ayr.

Following feedback from the community, Council will design several infrastructure projects in the next financial year. These include drainage on Thirteenth and Fourteenth Avenue, Home Hill, the construction of a footpath from the Giru Store to the intersection of Walton and Luxton Streets along Drysdale Street, Giru, and kerb reconstruction of the roundabout at the intersection of Burke and Chippendale Streets, Ayr for potential construction in future budgets.

While the Burdekin Water Park commenced in the 2021/22 financial year, it is an ongoing legacy project, which the community will see take shape over the coming months as the construction program gets into full swing. Council is excited to now be constructing and upgrading surrounding infrastructure to complement the facility. A new kiosk and entryway to the Ayr Swimming Pool at MacMillan Street will be built utilising Federal grant funding.

Completed construction and commissioning of the Ayr/Brandon 10ML Reservoir is expected by the end of 2022, providing greater water security for close to 11,000 residents thanks to funding from the State Government. I want to commend Council staff and contractors for the incredible feat constructing two significant water supply storage facilities to service our two largest reticulation networks all within a two-year period, with the Home Hill 5ML Reservoir officially opened earlier this month.

Council, together with James Cook University and Pacific Bio, have invested significantly in the successful small-scale Macro-Algal Bioremediation trial at the Ayr/Brandon Wastewater Treatment Plant, and are preparing for the full-scale facility with \$2 million allocated for earthworks at the site. Applications for grant funding to construct the facility have been submitted for consideration and Council is hopeful of positive outcomes soon.

Funding of \$380,000 has been allocated to waste capital works, including \$180,000 for the completion of leachate infrastructure works at Kirknie Landfill to meet State Government guidelines.

From an environmental perspective, \$30,000 is allocated for dune system repair, stabilisation and maintenance at Beachmount/Wunjunga as outlined in the Dune Management Strategy. The Burdekin's Herbicide Subsidy funding has also been increased from \$120,000 to \$130,000, recognising the increased costs of herbicides and demand from landowners.

Other key projects which will **empower** our residents and communities in the 2022/23 financial year include:

Key disaster management projects with a school program, distribution of a new Burdekin Emergency Action Guide and a range of activities during *Get Ready Burdekin Week* in October 2022.

Council is also continuing our partnership with Smart Precinct NQ and Smart Hub Burdekin to provide mentoring, programs, education and networking opportunities to Burdekin entrepreneurs, business owners, investors, industry and wider business community.

Facilitating engagement activities in all Burdekin communities to better build capacity and identify priorities will allow strategic planning for future projects. Council's *Our Town, Our Future* initiative will continue in 2022/23 to identify Community Action Plans for more townships across the Shire.

Burdekin Shire Council is incredibly fortunate to have strong relationships with all tiers of government, with State and Federal funding set to contribute significantly to a range of projects in 2022/23. This includes the Queensland Government's \$10 million Special Purpose Grant for stage two of the Ayr/Brandon water supply upgrade and the Works for Queensland program funding the construction of the Burdekin Water Park.

The Federal Government's Local Roads and Community Infrastructure Program will fund the construction of the new Ayr Swimming Pool Kiosk. The kiosk will be situated at the proposed new MacMillan Street entryway in a bid to improve public safety by moving the thoroughfare away from a National Highway and linking the complex to the wider ANZAC Park Precinct.

Council's Operational Plan 2022/23 also forms a key part of the Budget document. Following the adoption of the Corporate Plan 2022-2027, the tabled Operational Plan has undergone a significant transformation from previous years, with activities aligning to each of Council's five strategic priorities rather than with each responsible department of the organisation. These five strategic priorities are Vibrant Community, Prosperous Economy, Resilient Infrastructure, Sustainable Environment, and High Performing Organisation.

The Burdekin is not only the ideal place to live, work, play, visit and invest; we are also the sugar cane capital of Australia and leaders in innovation, adaptation, and diversification. Our people are resilient, our produce is of the highest standard, and our myriad of cultures are celebrated and elevated. The 2022/23 Burdekin Shire Council Budget reflects this, empowering and enhancing our region to continue to be the best in all respective fields.

Thank you to Council's Senior Leadership Group as well as all staff involved in the development of the 2022/23 Budget and associated documents. Councillors, I am proud to now present the 2022/23 Burdekin Shire Council Budget and Operational Plan for your adoption.

Lyn McLaughlin

Mayor - Burdekin Shire Council



BURDEKIN SHIRE COUNCIL
Statement of Estimated Financial Position
For the period to 30 June 2022

	Original Budget 2021/22	Revised Budget 2021/22	Estimated Result 2021/22	Variance to Revised Budget	Variance to Revised Budget
	\$	\$	\$	\$	%
Revenue					
Rates and utility charges	41,435,274	41,437,112	41,437,112	-	
Less Pensioner remissions	(345,000)	(345,000)	(345,000)	-	
Net rates and utility charges	41,090,274	41,092,112	41,092,112	-	
User fees and charges	2,498,690	2,593,190	2,673,190	80,000	3.09%
Contributions	227,831	264,477	264,477	-	
Operating grants and subsidies	3,957,802	2,870,354	5,939,662	3,069,308	106.93%
Interest revenue	540,600	444,300	471,000	26,700	6.01%
Sales of contract and recoverable works	1,832,000	1,960,000	1,960,000	-	
Other income	325,175	448,574	473,574	25,000	5.57%
TOTAL OPERATING REVENUES	50,472,372	49,673,007	52,874,015	3,201,008	6.44%
Expenses					
Employee benefits	(21,920,772)	(21,721,336)	(21,621,336)	100,000	-0.46%
Materials and services	(15,969,237)	(16,538,875)	(16,459,333)	79,542	-0.48%
Depreciation and amortisation	(12,836,800)	(13,157,200)	(13,169,700)	(12,500)	0.10%
Finance costs	(73,400)	(78,000)	(321,931)	(243,931)	312.73%
TOTAL OPERATING EXPENSES	(50,800,209)	(51,495,411)	(51,572,300)	(76,889)	0.15%
Operating surplus (deficit)	(327,837)	(1,822,404)	1,301,715	3,124,119	-171.43%
Capital income and expenditure:					
Capital grants and subsidies	14,577,859	12,558,222	12,558,222	-	
Other capital expenses	14,250,022	8,434,047	11,241,286	2,807,239	33.28%
Net result for the period					

BURDEKIN SHIRE COUNCIL
Statement of Estimated Financial Position
 For the period to 30 June 2022

In accordance with section 205 of the *Local Government Regulation 2012*, the following statement is provided as part of the annual budget process.

The estimated actuals are mostly a reflection of the second budget revision which was undertaken at the end of the third quarter. These estimates may differ from the final 2021/22 Financial Statements due to variances in estimates and end of financial year adjustments.

Explanations have been provided below where there is a significant variance between the Estimated Result and the Revised Budget.

Key Observations

Operating grants and subsidies:

When preparing the second revised budget Council was not advised whether the 2022/23 Financial Assistance Grant would be prepaid in 2021/22. Council has now received advice that a prepayment will be received prior to 30 June 2022.

Interest revenue:

In the second revised budget Council took a conservative approach when estimating interest to be received.

Other income:

Ticket sales and sponsorships on events received greater than expected in the second revised budget.

Finance costs:

Transactions for the borrowing cost movements in the restoration provision are included in the estimated financial position.

Other capital expenses:

Other capital expenses includes assets disposed and decommissioned during the year, sale of plant and equipment and restoration provision movements for landfill. The estimated result reflects lower than expected loss on disposal of non-current assets due to improved asset management practices. The restoration provision movements are not included in the second revised budget.

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Comprehensive Income
For the periods ending 30 June

	Revised Budget 2021/22	Budget 2022/23	Forecast 2023/24	Forecast 2024/25
	\$	\$	\$	\$
Revenue				
Rates and utility charges	41,437,112	43,055,490	44,211,335	44,962,644
Less Pensioner remissions	(345,000)	(350,000)	(350,000)	(350,000)
Net rates and utility charges	41,092,112	42,705,490	43,861,335	44,612,644
User fees and charges	2,593,190	2,618,925	2,671,303	2,724,726
Contributions	264,477	237,661	244,790	252,132
Operating grants and subsidies	2,870,354	5,255,425	5,837,751	6,657,253
Interest revenue	444,300	1,058,700	1,188,230	1,174,900
Sales of contract and recoverable works	1,960,000	1,872,000	1,909,440	1,947,628
Other income	448,574	388,650	396,423	404,348
TOTAL OPERATING REVENUES	49,673,007	54,136,851	56,109,272	57,773,631
Expenses				
Employee benefits	(21,721,336)	(22,793,295)	(23,903,392)	(24,476,932)
Materials and services	(16,538,875)	(17,027,729)	(17,377,839)	(18,023,432)
Depreciation and amortisation	(13,157,200)	(14,201,800)	(14,589,089)	(14,886,957)
Finance costs	(78,000)	(80,000)	(81,600)	(83,232)
TOTAL OPERATING EXPENSES	(51,495,411)	(54,102,824)	(55,951,920)	(57,470,553)
Operating surplus (deficit)	(1,822,404)	34,027	157,352	303,078
Capital income and expenditure:				
Capital grants, subsidies and contributions	12,558,222	14,411,641	8,831,492	1,184,492
Other capital expenses	(2,301,771)			
Net result for the period	8,434,047	14,445,668	8,988,844	1,487,570

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Financial Position
 As at the periods ending 30 June

	Revised Budget 2021/22	Budget 2022/23	Forecast 2023/24	Forecast 2024/25
	\$	\$	\$	\$
Current Assets				
Cash and deposits	60,256,972	55,576,029	52,154,163	52,945,594
Receivables	1,521,406	1,521,406	1,521,406	1,521,406
Inventories	602,156	602,156	602,156	602,156
Contract assets	13,292			
Other assets	1,647,323	1,647,323	1,647,323	1,647,323
	<u>64,041,149</u>	<u>59,346,914</u>	<u>55,925,048</u>	<u>56,716,479</u>
Non-Current Assets				
Receivables	272,906	272,906	272,906	272,906
Property, plant and equipment	543,748,646	562,860,049	573,843,357	574,582,881
Intangible assets	412,474	345,974	379,877	319,296
Capital work in progress	13,927,971	13,927,971	13,927,971	13,927,971
Other assets	61,323	61,323	61,323	61,323
	<u>558,423,320</u>	<u>577,468,223</u>	<u>588,485,434</u>	<u>589,164,377</u>
TOTAL ASSETS	<u>622,464,469</u>	<u>636,815,137</u>	<u>644,410,482</u>	<u>645,880,856</u>
Current Liabilities				
Trade and other payables	6,602,757	6,602,757	6,602,757	6,602,757
Provisions	5,798,704	5,798,704	6,030,651	6,211,569
Contract liabilities	94,639	94,639	94,639	94,639
Other				
	<u>12,496,100</u>	<u>12,496,100</u>	<u>12,728,047</u>	<u>12,908,965</u>
Non-Current Liabilities				
Provisions	18,584,574	18,489,574	16,864,128	16,666,014
	<u>18,584,574</u>	<u>18,489,574</u>	<u>16,864,128</u>	<u>16,666,014</u>
TOTAL LIABILITIES	<u>31,080,674</u>	<u>30,985,674</u>	<u>29,592,175</u>	<u>29,574,979</u>
NET COMMUNITY ASSETS	<u>591,383,795</u>	<u>605,829,463</u>	<u>614,818,307</u>	<u>616,305,877</u>
Community Equity				
Asset revaluation reserve	322,683,462	322,683,462	322,683,462	322,683,462
Accumulated surplus/(deficiency)	268,700,333	283,146,001	292,134,845	293,622,415
	<u>591,383,795</u>	<u>605,829,463</u>	<u>614,818,307</u>	<u>616,305,877</u>

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Cash Flows
For the periods ending 30 June

	Revised Budget 2021/22	Budget 2022/23	Forecast 2023/24	Forecast 2024/25
	\$	\$	\$	\$
Cash Flows from Operating Activities:				
Receipts				
Net rates and utility charges	41,092,112	42,705,490	43,861,335	44,612,644
Total fees and charges	2,591,334	2,618,925	2,671,303	2,724,726
Sales of contract and recoverable works	1,960,000	1,872,000	1,909,440	1,947,628
Interest revenue	444,300	1,058,700	1,188,230	1,174,900
Contributions	264,477	237,661	244,790	252,132
Government subsidies and grants	2,967,166	5,255,425	5,837,751	6,657,253
Other Income	448,574	388,650	396,423	404,348
	49,767,963	54,136,851	56,109,272	57,773,631
Payments				
Employee benefits	(21,721,336)	(22,793,295)	(23,658,771)	(24,286,128)
Materials and services	(16,538,875)	(17,027,729)	(17,377,839)	(18,023,432)
Finance costs	(78,000)	(80,000)	(81,600)	(83,232)
	(38,338,211)	(39,901,024)	(41,118,210)	(42,392,792)
	11,429,752	14,235,827	14,991,062	15,380,839
Cash provided by / (used in) operational activities				
Cash Flow from Investing Activities:				
Proceeds from sale of capital assets	732,200	400,000	390,000	565,000
Contributions	5,826	1,135,000	3,200,000	
Government grants and subsidies	12,552,396	13,276,641	5,631,492	1,184,492
Subsidies and grants arising from contract assets and liabilities	(1,247,970)	13,292		
Payments for property, plant and equipment	(28,125,727)	(33,620,703)	(25,863,600)	(16,090,900)
Payments for rehabilitation work	(7,000)	(95,000)	(1,638,120)	(208,000)
Payments for intangibles		(26,000)	(132,700)	(40,000)
Net cash provided by investing activities	(16,090,275)	(18,916,770)	(18,412,928)	(14,589,408)
Net Increase (Decrease) in Cash Held				
Cash at beginning of reporting period	(4,660,523)	(4,680,943)	(3,421,866)	791,431
	64,917,495	60,256,972	55,576,029	52,154,163
Cash at end of Reporting Period	60,256,972	55,576,029	52,154,163	52,945,594

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Changes in Equity
 For the periods ending 30 June

	Revised Budget 2021/22	Budget 2022/23	Forecast 2023/24	Forecast 2024/25
	\$	\$	\$	\$
TOTAL COMMUNITY EQUITY				
Balance at the beginning of period	582,949,748	591,383,795	605,829,463	614,818,307
Increase (decrease) in net result	8,434,047	14,445,668	8,988,844	1,487,570
Balance at the end of period	591,383,795	605,829,463	614,818,307	616,305,877
Retained Surplus/Deficit				
Balance at the beginning of period	260,266,286	268,700,333	283,146,001	292,134,845
Increase (decrease) in net result	8,434,047	14,445,668	8,988,844	1,487,570
Balance at the end of period	268,700,333	283,146,001	292,134,845	293,622,415
Asset Revaluation Surplus				
Balance at the beginning of period	322,683,462	322,683,462	322,683,462	322,683,462
Increase (decrease)				
Balance at the end of period	322,683,462	322,683,462	322,683,462	322,683,462

BURDEKIN SHIRE COUNCIL
Measures of Financial Sustainability
 For the year ended 30 June

	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	%	%	%	%	%	%	%	%	%	%	%

Operating Surplus Ratio

Net operating surplus

Total operating revenue	-3.7%	0.1%	0.3%	0.5%	0.5%	0.6%	0.5%	0.7%	0.6%	0.7%	0.6%
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The extent to which operating revenue covers operational expenses.

Target: Between 0% and 10% per annum (on average over the long term)

Asset sustainability ratio

Expenditure on replacement assets

Depreciation expense	153.9%	138.7%	157.8%	127.2%	123.0%	126.4%	127.1%	109.8%	108.5%	105.1%	103.2%
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The extent to which the infrastructure assets are being replaced as they reach the end of their useful lives.

Target: >90% per annum (on average over the long term)

Net Financial Liabilities Ratio

Total liabilities - current assets

Operating revenue	-66.4%	-52.4%	-46.9%	-47.0%	-46.5%	-45.7%	-51.1%	-60.5%	-68.5%	-75.8%	-84.1%
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Measures the extent to which the net financial liabilities of Council can be serviced by operating revenues.

Target: <60% per annum (on average over the long term)

Net rates and utility charges original budget prior year

Net rates and utility charges budgeted for current year

Change rates and utility charges net of discounts	41,090,274	42,705,490	43,861,335	44,612,644	44,612,644	45,648,346	46,833,758	47,981,787	48,934,129	49,905,420	50,896,040
Percentage change	1,615,216	1,155,845	751,309	1,035,702	1,185,412	1,185,412	1,148,029	952,342	971,291	990,620	1,010,336
	3.9%	2.7%	1.7%	2.3%	2.6%	2.5%	2.0%	2.0%	2.0%	2.0%	2.0%

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Comprehensive Income
For the periods ending 30 June

	Revised Budget 2021/22	Budget 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32
Revenue											
Rates and utility charges	41,437,112	43,055,490	44,211,335	44,962,644	45,998,346	47,183,758	48,331,787	49,284,129	50,255,420	51,246,040	52,256,376
Less pensioner remissions	(345,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)	(350,000)
Net rates and utility charges	41,092,112	42,705,490	43,861,335	44,612,644	45,648,346	46,833,758	47,981,787	48,934,129	49,905,420	50,896,040	51,906,376
User fees and charges	2,593,190	2,618,925	2,671,303	2,724,726	2,779,217	2,834,796	2,891,488	2,949,315	3,008,297	3,068,459	3,129,824
Contributions	264,477	237,661	244,790	252,132	259,696	267,488	275,511	283,777	292,289	301,061	310,092
Operating grants and subsidies	2,870,354	5,255,425	5,837,751	6,657,253	6,792,697	6,930,908	7,071,942	7,215,857	7,362,713	7,512,570	7,665,488
Interest revenue	444,300	1,058,700	1,188,230	1,174,900	1,356,900	1,412,342	1,470,112	1,556,113	1,687,777	1,810,993	1,928,459
Sales of contract and recoverable works	1,960,000	1,872,000	1,909,440	1,947,628	1,986,580	2,026,311	2,066,836	2,108,171	2,150,333	2,193,339	2,237,205
Other income	448,574	388,650	396,423	404,348	412,431	420,677	429,088	437,667	446,417	455,342	464,446
TOTAL OPERATING REVENUES	49,673,007	54,136,851	56,109,272	57,773,631	59,235,867	60,726,280	62,186,764	63,485,029	64,853,246	66,237,804	67,641,890
Expenses											
Employee benefits	(21,721,336)	(22,793,295)	(23,903,392)	(24,476,932)	(24,957,046)	(25,580,966)	(26,170,482)	(26,742,102)	(27,343,793)	(27,959,020)	(28,588,090)
Materials and services	(16,538,875)	(17,027,729)	(17,377,839)	(18,023,432)	(18,576,515)	(18,931,621)	(19,504,906)	(19,944,925)	(20,491,139)	(20,846,184)	(21,411,218)
Depreciation and amortisation	(13,157,200)	(14,201,800)	(14,589,089)	(14,886,957)	(15,268,559)	(15,658,721)	(15,952,352)	(16,112,520)	(16,403,385)	(16,702,476)	(17,000,292)
Finance costs	(78,000)	(80,000)	(81,600)	(83,232)	(129,785)	(219,747)	(262,216)	(257,147)	(252,308)	(247,225)	(242,294)
TOTAL OPERATING EXPENSES	(51,495,411)	(54,102,824)	(55,951,920)	(57,470,553)	(58,931,905)	(60,391,055)	(61,889,956)	(63,056,694)	(64,490,625)	(65,754,905)	(67,241,894)
Operating surplus (deficit)	(1,822,404)	34,027	157,352	303,078	303,962	335,225	296,808	428,335	362,621	482,899	399,996
Capital income and expenditure:											
Capital grants, subsidies and contributions	12,558,222	14,411,641	8,831,492	1,184,492	10,259,492	10,299,492	2,084,492	1,184,492	1,184,492	1,934,492	1,184,492
Other capital expenses	(2,301,771)										
Net result for the period	8,434,047	14,445,668	8,988,844	1,487,570	10,563,454	10,634,717	2,381,300	1,612,827	1,547,113	2,417,391	1,584,488

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Financial Position
 As at the periods ending 30 June

	Revised Budget	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Current Assets											
Cash and deposits	60,256,972	55,576,029	52,154,163	52,945,594	55,490,641	57,945,098	61,957,256	66,603,138	74,607,003	80,091,568	86,732,976
Receivables	1,521,406	1,521,406	1,521,406	1,521,406	1,521,406	1,521,406	1,521,406	1,521,406	1,521,406	1,521,406	1,521,406
Intangible assets	602,156	602,156	602,156	602,156	602,156	602,156	602,156	602,156	602,156	602,156	602,156
Contract assets	13,292										
Other assets	1,647,323	1,647,323	1,647,323	1,647,323	1,647,323	1,647,323	1,647,323	1,647,323	1,647,323	1,647,323	1,647,323
	64,041,149	59,346,914	55,925,048	56,716,479	59,261,526	61,715,983	65,728,141	72,374,023	78,377,888	83,862,453	90,503,861
Non-Current Assets											
Receivables	272,906	272,906	272,906	272,906	272,906	272,906	272,906	272,906	272,906	272,906	272,906
Property, plant and equipment	543,748,646	562,860,049	573,843,357	574,582,881	584,828,903	595,366,763	593,814,664	588,764,894	584,247,609	580,887,633	575,838,841
Intangible assets	412,474	345,974	379,877	319,296	218,715	118,134	60,581	78,331	111,831	99,331	82,831
Capital work in progress	13,927,971	13,927,971	13,927,971	13,927,971	13,927,971	13,927,971	13,927,971	13,927,971	13,927,971	13,927,971	13,927,971
Other assets	61,323	61,323	61,323	61,323	61,323	61,323	61,323	61,323	61,323	61,323	61,323
	558,423,320	577,468,223	588,485,434	589,164,377	599,309,818	609,747,097	608,137,445	603,105,425	598,621,640	595,249,164	590,183,872
TOTAL ASSETS	622,464,469	636,815,137	644,410,482	645,880,856	658,571,344	671,463,080	673,865,586	675,479,448	676,999,528	679,111,617	680,687,733
Current Liabilities											
Trade and other payables	6,602,757	6,602,757	6,602,757	6,602,757	6,602,757	6,602,757	6,602,757	6,602,757	6,602,757	6,602,757	6,602,757
Provisions	5,798,704	5,798,704	6,030,651	6,211,569	6,366,857	6,526,028	6,689,178	6,839,683	6,993,575	7,150,929	7,311,824
Interest bearing liabilities						150,859	157,694	164,334	171,254	178,059	198,890
Contract liabilities	94,639	94,639	94,639	94,639	94,639	94,639	94,639	94,639	94,639	94,639	94,639
	12,496,100	12,496,100	12,728,047	12,908,965	13,064,253	13,374,283	13,544,268	13,701,413	13,862,225	14,026,384	14,209,110
Non-Current Liabilities											
Provisions	18,584,574	18,489,574	16,864,128	16,666,014	16,474,499	16,483,196	16,482,111	16,500,335	16,483,744	16,192,342	16,201,134
Interest bearing liabilities						4,101,553	3,943,859	3,779,525	3,608,271	3,430,212	3,230,322
	18,584,574	18,489,574	16,864,128	16,666,014	16,474,499	20,584,749	20,435,970	20,279,860	20,092,015	19,622,554	19,431,456
TOTAL LIABILITIES	31,080,674	30,985,674	29,592,175	29,574,979	31,702,013	33,959,032	33,980,238	33,981,273	33,954,240	33,648,938	33,640,566
NET COMMUNITY ASSETS	591,383,795	605,829,463	614,818,307	616,305,877	626,869,331	637,504,048	639,885,348	641,498,175	643,045,288	645,462,679	647,047,167
Community Equity											
Asset revaluation reserve	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462
Accumulated surplus/(deficiency)	268,700,333	283,146,001	292,134,845	293,622,415	304,185,869	314,820,586	317,201,886	318,814,713	320,361,826	322,779,217	324,363,705
TOTAL COMMUNITY EQUITY	591,383,795	605,829,463	614,818,307	616,305,877	626,869,331	637,504,048	639,885,348	641,498,175	643,045,288	645,462,679	647,047,167

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Cash Flows
For the periods ending 30 June

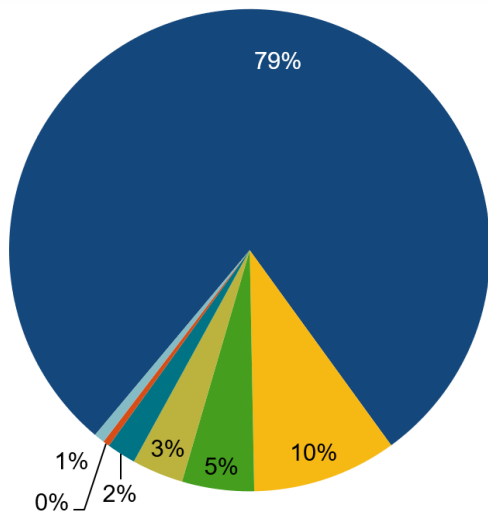
	Revised Budget 2021/22	Budget 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities											
Receipts											
Net rates and utility charges	41,092,112	42,705,490	43,861,335	44,612,644	45,648,346	46,833,758	47,981,787	48,934,129	49,905,420	50,896,040	51,906,376
Total fees and charges	2,591,334	2,671,925	2,671,303	2,724,726	2,779,217	2,834,796	2,891,488	2,949,315	3,008,297	3,068,459	3,129,824
Sales of contract and recoverable works	1,960,000	1,872,000	1,909,440	1,947,628	1,985,580	2,026,311	2,066,836	2,108,171	2,150,333	2,193,339	2,237,205
Interest revenue	444,300	1,058,700	1,188,230	1,174,900	1,356,900	1,412,342	1,470,112	1,556,113	1,687,777	1,810,993	1,928,459
Contributions	264,477	237,661	244,790	252,132	259,696	267,488	275,511	283,777	292,289	301,061	310,092
Government subsidies and grants	2,967,166	5,255,425	5,837,751	6,657,253	6,792,697	6,930,908	7,071,942	7,215,857	7,362,713	7,512,570	7,665,488
Other income	448,574	388,650	396,423	404,348	412,431	420,677	429,088	437,667	446,417	455,342	464,446
	49,767,963	54,136,851	56,109,272	57,773,631	59,235,867	60,726,280	62,186,764	63,485,029	64,853,246	66,237,804	67,641,890
Payments											
Employee benefits	(21,721,336)	(22,793,295)	(23,658,771)	(24,286,128)	(24,793,273)	(25,413,098)	(25,998,417)	(26,583,373)	(27,181,492)	(27,793,068)	(28,418,403)
Materials and services	(16,538,875)	(17,027,729)	(17,377,839)	(18,023,432)	(18,576,515)	(18,931,621)	(19,504,906)	(19,944,925)	(20,491,139)	(20,846,184)	(21,411,218)
Finance costs	(78,000)	(80,000)	(81,600)	(83,232)	(129,785)	(219,747)	(262,216)	(257,147)	(252,308)	(247,225)	(242,294)
	(38,338,211)	(39,901,024)	(41,118,210)	(42,392,792)	(43,499,573)	(44,564,466)	(45,765,539)	(46,785,445)	(47,924,939)	(48,886,477)	(50,071,915)
	11,429,752	14,235,827	14,991,062	15,380,839	15,736,294	16,161,814	16,421,225	16,699,584	16,928,307	17,351,327	17,569,975
Cash provided by / (used in) operational activities											
Cash Flow from Investing Activities											
Proceeds from sale of capital assets	732,200	400,000	390,000	565,000	631,000	464,000	327,500	296,500	426,000	335,000	300,000
Contributions	5,826	1,135,000	3,200,000								
Government grants and subsidies	12,552,396	13,276,641	5,631,492	1,184,492	10,259,492	10,299,492	2,084,492	1,184,492	1,184,492	1,394,492	1,184,492
Subsidies and grants arising from contract assets and liabilities	(1,247,970)	13,292									
Payments for property, plant and equipment	(28,125,727)	(33,620,703)	(25,863,600)	(16,090,900)	(26,045,000)	(26,560,000)	(14,625,200)	(11,357,000)	(12,305,600)	(13,665,000)	(12,235,000)
Payments for rehabilitation work	(7,000)	(95,000)	(1,638,120)	(208,000)	(200,000)				(25,000)	(300,000)	
Payments for intangibles		(25,000)	(132,700)	(40,000)			(45,000)	(20,000)	(40,000)		
Net cash provided by investing activities	(16,090,275)	(18,916,770)	(18,412,928)	(14,589,408)	(15,354,508)	(15,796,508)	(12,258,208)	(9,896,008)	(10,760,108)	(11,695,508)	(10,750,508)
Cash Flow from Financing Activities											
Proceeds from borrowings					2,200,000	2,200,000					
Repayment of borrowings				(36,739)	(110,849)	(110,849)	(150,859)	(157,694)	(164,334)	(171,254)	(178,059)
Net cash provided by financing activities				2,163,261	2,089,151	2,089,151	(150,859)	(157,694)	(164,334)	(171,254)	(178,059)
Net Increase (Decrease) in Cash Held	(4,660,523)	(4,680,943)	(3,421,866)	791,431	2,545,047	2,454,457	4,012,158	6,645,882	6,003,865	5,484,565	6,641,408
Cash at beginning of reporting period	64,917,495	60,256,972	55,576,029	52,154,163	52,945,594	55,490,641	57,945,098	61,957,256	68,603,138	74,607,003	80,091,568
Cash at end of Reporting Period	60,256,972	55,576,029	52,154,163	52,945,594	55,490,641	57,945,098	61,957,256	68,603,138	74,607,003	80,091,568	86,732,976

BURDEKIN SHIRE COUNCIL
Budgeted Statement of Changes in Equity
 For the periods ending 30 June

	Revised Budget 2021/22	Budget 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27	Forecast 2027/28	Forecast 2028/29	Forecast 2029/30	Forecast 2030/31	Forecast 2031/32
Total Community Equity											
Balance at the beginning of period	582,949,748	591,383,795	605,829,463	614,818,307	616,305,877	626,869,331	637,504,048	639,885,348	641,498,175	643,045,288	645,462,679
Increase (decrease) in net result	8,434,047	14,445,668	8,988,844	1,487,570	10,563,454	10,634,717	2,381,300	1,612,827	1,547,113	2,417,391	1,584,488
Balance at the end of period	591,383,795	605,829,463	614,818,307	616,305,877	626,869,331	637,504,048	639,885,348	641,498,175	643,045,288	645,462,679	647,047,167
Retained Surplus/Deficit											
Balance at the beginning of period	260,266,286	268,700,333	283,146,001	292,134,845	293,622,415	304,185,869	314,820,586	317,201,886	318,814,713	320,361,826	322,779,217
Increase (decrease) in net result	8,434,047	14,445,668	8,988,844	1,487,570	10,563,454	10,634,717	2,381,300	1,612,827	1,547,113	2,417,391	1,584,488
Balance at the end of period	268,700,333	283,146,001	292,134,845	293,622,415	304,185,869	314,820,586	317,201,886	318,814,713	320,361,826	322,779,217	324,363,705
Asset Revaluation Surplus											
Balance at the beginning of period	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462
Increase (decrease)											
Balance at the end of period	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462	322,683,462

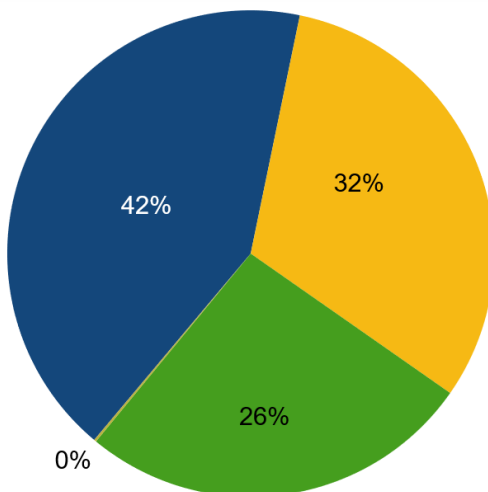
2022/23 Budget Snapshot

Operating Revenue



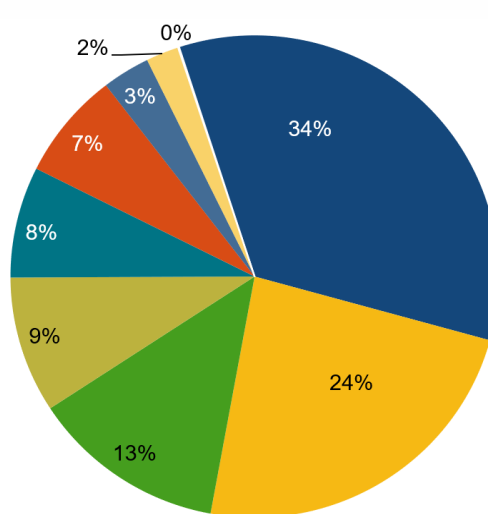
● Rates and levies	\$42,705,490
● Operating grants and subsidies	\$5,255,425
● User fees and charges	\$2,618,925
● Sales of contract and recoverable works	\$1,872,000
● Interest received	\$1,058,700
● Other income	\$388,650
● Contributions	\$237,661

Operating Expenses



● Employee benefits	\$22,793,295
● Materials and services	\$17,027,729
● Depreciation and amortisation	\$14,201,800
● Finance costs	\$80,000

Capital Expenditure by Asset Class



● Transport (Roads and Bridges)	\$11,529,000
● Water	\$7,950,483
● Sewerage	\$4,340,000
● Other Assets	\$3,075,520
● Plant and Equipment	\$2,506,200
● Land and Improvements	\$2,420,000
● Drainage	\$1,065,000
● Buildings	\$734,500
● Intangibles	\$26,000



Burdekin
Shire Council

Operational Plan 2022/23

Index

AM - Animal Management	OPW - Operations- Works
AR - Administration and Records	PS - Purchasing and Stores
CD - Community Development	PG - Parks and Gardens
CG - Corporate Governance	PD - Planning and Development
CP - Caravan Parks	NR - Natural Resources
CS - Customer Service Centre	VM - Vector Management
CV - Cultural Venues	R - Rates
ED - Economic Development	SP- Swimming Pools
EH - Environment and Health	SQ - Safety and Quality
EXC - Executive	TOU - Tourism
EXP - Expenditure Services	TR - Training
FM - Financial Management	TS - Technical Services
HR - Human Resources	WM - Waste Management
ICT - Information and Communication Technology	WWW - Water and Waste Water
LDMG - Local Disaster Management	
L - Library	
MC - Media and Communications	



Vibrant Community

We are a welcoming, inclusive and adaptive community.

Objective: 1.1 Healthy, inclusive and socially engaged community

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.1.1	Support projects and activities to improve public safety, health, and inclusiveness through strategic partnerships.	CD1	Continue to foster partnerships with community welfare organisations within the Shire including the Burdekin Community Association, PCYC and Burdekin Neighbourhood Centre to ensure a co-ordinated community-focussed approach.	Regular collaborative program planning and coordination. Manage targeted donations and in-kind support to Burdekin Community Association, Burdekin Neighbourhood Centre and other welfare groups.	Manager Community Services	✓	✓	✓	✓
		L01	Investigate collaboration opportunities with community organisations and educational institutions to promote lifelong learning for shire residents. Library Strategic Plan 9.1.	Collaborative opportunities identified. Number of collaborations undertaken to promote lifelong learning.	Library Services Manager	✓	✓	✓	✓

Objective: 1.1 Healthy, inclusive and socially engaged community									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.1.1	Support projects and activities to improve public safety, health, and inclusiveness through strategic partnerships.	VM1	Undertake a monitoring and larvicidal program to manage mosquito numbers as per Shire Mosquito Management Plan including proactive larvicide control during adverse weather conditions.	Implementing the Mosquito Management Plan and treatment of known breeding sites. Identifying adverse weather events and developing appropriate response.	Coordinator Public Health and Environment	✓	✓	✓	✓
		AM1	Participate in and promote community events such as the Pet Fair to promote responsible animal ownership.	Pet Fair event publicised and held. Four animal management topics covered in media. De-sexing applications approved in accordance with guidelines. Three discounted microchipping events held.	Coordinator Environmental Health Projects				✓
1.1.2	Encourage equitable access to facilities and resources.	CV1	Facilitate a diverse range of events, shows and activities at each of the Council-owned Cultural Venues through the provision of high quality services to meet the needs of the community.	Capacity % at events, shows and activities. Number of attendees, number of events. Reports delivered quarterly to Council. Client satisfaction survey conducted annually.	Cultural Venues Manager	✓	✓	✓	✓

Objective: 1.1 Healthy, inclusive and socially engaged community									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.1.2	Encourage equitable access to facilities and resources.	L02	<p>Deliver contemporary, innovative and dynamic Library services and programs to Shire residents.</p> <p>Library Strategic Plan 1.1 & 2.3.</p>	<p>Wide variety of services and programs delivered including:</p> <p>First 5 Forever</p> <p>Baby Rhyme Time</p> <p>Toddler Time</p> <p>Tech Connect (Digital literacy)</p> <p>School holiday programs.</p> <p>Number of book/resource borrowings.</p>	Library Services Manager	✓	✓	✓	✓
		L03	<p>Deliver workshops and programs to maximise the use of the Create@108 space.</p>	<p>Number of workshops and programs delivered per quarter.</p> <p>Number of participants in programs per quarter.</p>	Library Services Manager	✓	✓	✓	✓
1.1.3	Provide ongoing support for art, culture, youth, seniors, and welfare activities.	CD2	<p>Develop a Burdekin Shire Youth Strategy.</p>	<p>Youth Strategy adopted by Council by 30 June 2023.</p>	Manager Community Services		✓		✓
		CD3	<p>Facilitate and provide ongoing support for the Burdekin Youth Council and provide appropriate regional youth events.</p>	<p>10 Youth Council meetings held annually.</p> <p>One Regional Youth Event run annually.</p>	Manager Community Services	✓	✓	✓	✓

Objective: 1.1 Healthy, inclusive and socially engaged community

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.1.4	Build active communities by delivering programs promoting regular physical activity and wellbeing.	CD4	Engage with community groups to identify opportunities to improve wellbeing and increase participation in community life including initiatives and programs delivered in partnership with the North Queensland Sports Foundation.	Facilitation and/or promotion of targeted health and fitness programs.	Manager Community Services	✓	✓	✓	✓

Objective: 1.2 A Safe and resilient community

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.2.1	Deliver regulatory and advisory programs.	EH1	Undertake regulatory responsibilities under State legislations: Food Act 2006, High Risk Personal Appearances Services, Public Health Act 2005. 1. Processing and issuing new licenses. 2. Regular annual inspections. 3. Risk-based enforcement action to achieve compliance. 4. Annual renewal of licenses.	Timely and accurate processing and issuing new licenses. Regular annual inspections with 100% of non-compliances addressed as per standard procedure. Enforcement as per risk matrix to achieve compliance. Annual renewal of licenses - notices sent by 30 April, licenses issued by 30 August.	Coordinator Public Health and Environment	✓	✓	✓	✓

Objective: 1.2 A Safe and resilient community										
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4	
1.2.1	Deliver regulatory and advisory programs.	EH2	<p><i>Undertake regulatory responsibilities under Burdekin Shire Local Laws and Subordinate Local Laws - Rental Accommodation, Caravan Parks, Camping.</i></p> <ol style="list-style-type: none"> 1. Processing and issuing new approvals. 2. Regular annual inspections. 3. Risk-based enforcement action to achieve compliance. 4. Annual renewal of approvals. 	<p>Processing and issuing new licenses within 20 working days of receipt.</p> <p>Each licenced premise inspected at least once annually. Non-compliance issues identified and addressed.</p> <p>Enforcement as per risk matrix to achieve compliance.</p> <p>Annual renewal of approvals - Annual notices by 30 May and licenses issued by 30 August.</p>	Coordinator Public Health and Environment	✓	✓	✓	✓	
		EH3	<p><i>Deliver Food Safety education and awareness activities to the community.</i></p>	<p>Relevant information maintained on website - reviewed and updated twice annually.</p> <p>Two food safety training sessions conducted annually.</p> <p>Two or more food-related media activities (newsletter/media release/social media post).</p> <p>Participation in environmental health events e.g. Clean Up Day, Food Safety Week, Plastic Free July.</p>	Coordinator Public Health and Environment	✓	✓	✓	✓	

Objective: 1.2 A Safe and resilient community

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.2.1	Deliver regulatory and advisory programs.	AM2	Enforce animal management legislation and local laws including: animal management; illegal camping on Council land; and overgrown properties.	80% of requests responded to within adopted timeframes. Implement out of hours patrol roster. Increased patrolling of target areas to monitor non-compliance - Animal Blitz.	Coordinator Environment and Health Projects	✓	✓	✓	✓
		AM3	Maintain and operate Council's animal pound with a focus on rehoming animals where suitable i.e. where health and temperament allows.	Facility cleaned daily with animal containers disinfected prior to reuse. Drop off cages checked twice per day on work days and once on other days. Animals relocated to offsite pound facility within 24 hours. 75% of animals are rehomed where suitable.	Coordinator Environment and Health Projects	✓	✓	✓	✓
		PD1	Ensure development approvals are fully compliant with relevant imposed development conditions.	Two compliance audits and inspections planned and conducted each quarter. 100% of identified non-compliance matters raised with relevant proponents.	Manager Planning and Development	✓	✓	✓	✓

Objective: 1.2 A Safe and resilient community									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.2.1	Deliver regulatory and advisory programs.	PD2	Undertake a Building Certification service within the Burdekin Shire in accordance with the Building Act 1975 and associated regulations.	100% compliance with statutory timeframes for Building Certification activities.	Manager Planning and Development	✓	✓	✓	✓
		PD3	Ensure all new and existing swimming pools comply with current pool fencing legislation.	100% of all new pools erect compliant fencing (e.g. temporary) before filling in excess of 300mm. 100% of all permanent fencing to be compliant within three months from temporary pool fence inspection date. 100% of all pool safety certificates issued within two business days of inspection being carried out.	Manager Planning and Development	✓	✓	✓	✓

Objective: 1.2 A Safe and resilient community										
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4	
1.2.1	Deliver regulatory and advisory programs.	PD4	<p><i>Deliver Plumbing Services to:</i></p> <ul style="list-style-type: none"> - <i>Ensure development complies with the Plumbing and Drainage Act, standards, Council Policies and conditions of approvals;</i> - <i>Provide plumbing and drainage advice;</i> - <i>Assess plumbing and drainage applications;</i> - <i>Undertake inspections of plumbing and drainage works;</i> - <i>Undertake a backflow prevention device testing regime; and</i> - <i>Design on-site effluent design systems (on a fee for service basis)</i> 	<p>95% of plumbing and drainage related customer requests responded to within five business days.</p> <p>90% of plumbing and drainage applications determined with a compliance permit within 10 business days from commencement of the decision stage.</p>	Responsible Officer Manager Planning and Development	✓	✓	✓	✓	
		EH4	<p><i>Conduct water quality testing of drinking water (on a fee for service basis) and public swimming pools.</i></p>	<p>Testing of private drinking water supplies completed within agreed timeframes. Monthly testing of water quality at Council swimming pools.</p>	Coordinator Public Health and Environment.	✓	✓	✓	✓	

Objective: 1.2 A Safe and resilient community									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.2.2	Facilitate partnerships to improve community safety and wellbeing, including crime prevention initiatives.	EH5	Investigate nuisance complaints under State legislation (e.g. public health, environmental protection) and Local Laws.	80% complaints resolved within specified time frame.	Coordinator Public Health and Environment	✓	✓	✓	✓
1.2.3	Partner with State, District, and local agencies to coordinate and facilitate disaster planning, preparedness, response, and recovery to reduce the impact of disaster events.	LDMG 1	Local Disaster Management Plan and Sub-Plans are reviewed and updated annually.	100% of plans and sub-plans reviewed.	Local Disaster Coordinator		✓		
		LDMG2	Approve and manage all local Burdekin State Emergency Services operations including material and associated costs relating to all State Emergency Services buildings and plant.	Applications for all State Emergency Services funding opportunities submitted on time. SES operations delivered in accordance with adopted budget.	Local Disaster Coordinator		✓		✓

Objective: 1.2 A Safe and resilient community

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.2.3	Partner with State, District, and local agencies to coordinate and facilitate disaster planning, preparedness, response, and recovery to reduce the impact of disaster events.	NR1	Undertake preventative measures as proposed in the Burdekin Bushfire Risk Mitigation Plan.	Attend meetings hosted by local and regional QFES. Coordinate with different stakeholders and Council departments to mitigate the risk on identified Council properties.	Coordinator Environment and Health Projects	✓	✓	✓	✓

Objective: 1.3 Celebrate our unique identity

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.3.1	Promote the benefits of living, working, playing, visiting, and investing in the Burdekin.	TOU1	Continue membership of Townsville Enterprise Ltd. and host industry forums/workshops to encourage development of tourism product.	Increased presence in regional and national tourism promotion and marketing. 5% increase in visitor numbers.	Tourism Officer	✓	✓	✓	✓
		TOU2	Provide support to the Visitor Information Centres in Ayr and Home Hill	5% increase in visitor numbers. Six volunteer familiarisations/workshops conducted.	Tourism Officer	✓	✓	✓	✓

Objective: 1.3 Celebrate our unique identity									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.3.1	Promote the benefits of living, working, playing, visiting, and investing in the Burdekin.	TOU3	Participate in Economic Development/Tourism Expos.	Attend three expos and distribute a minimum of 100 information packs at each event.	Tourism Officer				✓
		TOU4	Promote the Burdekin as a business and lifestyle destination. Source and develop new advertising opportunities to market Burdekin tourism and lifestyle e.g. Qld Country Week, RegionsQ.	Four promotional opportunities identified and pursued annually.	Tourism Officer		✓		✓
		CP1	Promote the Council-owned caravan parks in local, state and national outlets and publications.	Four promotional activities undertaken. Updated website developed.	Coordinator Environment and Health Projects	✓	✓	✓	✓
1.3.2	Support and encourage creative and cultural activities and initiatives that enhance the community identity through the Arts and Cultural Strategy.	CD5	Implement key initiatives of Arts & Cultural Strategy.	Key initiatives of Arts & Cultural strategy implemented as per agreed timelines.	Manager Community Services				
						✓	✓	✓	✓

Objective: 1.3 Celebrate our unique identity									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.3.3	Communicate our story and recognise the achievements of our community members.	MC01	Develop and issue media releases including posting releases to Council website informing the community on Council activities.	30 media releases per quarter.	Media and Communications Officer	✓	✓	✓	✓
		MC02	Provide support to Mayor, Councillors and Officers in responding to media enquiries.	Factual and positive coverage of Council issues. 90% response rate provided within 2 business days of enquiry.	Media and Communications Officer	✓	✓	✓	✓
		CD6	Celebrate our community's achievements through acknowledgement and recognition (E.g. Australia Day Ceremony).	Nominations called for award recipients in September 2022. Australia Day Ceremony hosted in January 2023.	Manger Community Services		✓		✓

Objective: 1.3 Celebrate our unique identity									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.3.4	Facilitate events for the community.	CD7	Identify and facilitate relevant community events, activities and programs.	Successfully host community events, activities and programs. Community events to be conducted within agreed timeframes and budget. Grant funding sourced if relevant.	Responsible Officer Manager Community Services	✓	✓	✓	✓
		L04	In collaboration with relevant community organisations and advisory groups, provide opportunities for local cultural heritage and history to be created and displayed. Library Strategic Plan 6.2.	Local cultural heritage and history works collected and showcased through displays and events.	Library Services Manager	✓	✓	✓	✓
		TOU5	Continue to develop 'Sweet Days Hot Nights Festival', including associated events, as a biennial destination event for the Burdekin.	Event plan developed and delivered. % increase in level of external visitation to the event. 80% positive feedback from sponsors.	Tourism Officer				✓

Objective: 1.4 Strong community organisations

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.4.1	Promote and encourage community participation, volunteerism, and capacity building within community organisations.	CD8	Build capacity and resilience of local sport, recreation and community groups through the facilitation of appropriate forums and workshops.	Community capacity development program adopted and initiatives implemented.	Manager Community Services	✓	✓	✓	✓
1.4.2	Support community organisations and events.	CD9	Provide financial and in-kind support to recognised community events through the Community Assistance Program.	Three funding rounds annually. Number of events/organisations supported and amount of financial & in-kind resources provided. Reports provided to Council.	Manager Community Services	✓	✓	✓	✓
		CG1	Co-ordinate RADF (Regional Arts Development Funding) Program.	Ensure RADF funding supports local artists and arts and cultural activities, provides opportunities for participation in cultural and arts activities and contributes towards achieving Arts & Cultural Strategy objectives.	Grants and Property Officer	✓	✓	✓	✓

Objective: 1.4 Strong community organisations									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.4.3	Support sporting organisations in providing opportunities for physical activity.	CG2	Administer Council's Revenue Financial Assistance Program (Interest Free Loans).	Appropriate support provided to applicants. Funds allocated in accordance with Council Policy. Acquittals received and processed in a timely manner.	Grants and Property Officer	✓	✓	✓	✓
1.4.4	Implement the 10 Year Sport and Recreation Plan.	CD10	Finalise review of the Burdekin 10 Year Sport & Recreation Plan.	Review completed. Outcomes reported to Council by 30 March 2023.	Manager Community Services			✓	

Objective: 1.5 Engaging public spaces

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.5.1	Encourage active communities through provision and maintenance of recreational spaces.	SP1	Administer the management contracts for the Ayr and Home Hill Swimming Pools and inspect and maintain all Shire pools.	Customer satisfaction. Positive feedback from users of the facilities. Facilities are maintained in accordance with the contract specifications. Prepare and conclude tender for Ayr Pool for period Dec 2022 onwards. Biannual site inspections. Maintenance items addressed as identified.	Coordinator Environment and Health Projects	✓	✓	✓	✓
		SP2	Implement outcomes of the Burdekin Aquatics Facility Study.	Implementation of outcomes of Study adopted by Council.	Manager of Environmental and Health Services	✓	✓	✓	✓
		OPW1	Completion of works associated with the Burdekin Be-Active Trail in Home Hill	30 June 2023	Manager Operations				✓
1.5.2	Provide safe, attractive, accessible, and functional community spaces and facilities.	CV2	Undertake a review the Ayr Showgrounds Master Plan to identify outstanding projects.	Progress report to be tabled to Council for a future review of the Ayr Showgrounds Master Plan.	Cultural Venues Manager			✓	
		L05	Investigate need and options for delivery of Library materials to remote communities. Library Strategic Plan 2.2.	Appropriate service delivery options identified through community consultation and collaboration with other libraries. Initiatives planned in response to community feedback.	Library Services Manager				✓

Objective: 1.5 Engaging public spaces

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.5.2	Provide safe, attractive, accessible, and functional community spaces and facilities.	PG1	Ensure operational responsiveness and departmental performance of the parks and gardens team aligns with Council's Customer Service Charter and agreed service timeframes.	Quarterly analysis of compliments versus complaints received with a target of 7.5:1 compliments to complaints. 90% or more of customer requests completed within target timeframes.	Parks Coordinator	✓	✓	✓	✓
		PG2	Develop a 5-year parks and gardens maintenance reduction strategy.	Draft strategy presented to Council by 31 March 2023. Strategy adopted by Council by 30 June 2023.	Manager Operations Parks Coordinator Supervisor - Parks			✓	✓
		PG3	Refurbishment and replacement of playground equipment at Groper Creek.	Works completed by 30 June 2023.	Manager Operations; Parks Coordinator; Supervisor - Parks				✓
		PG4	Complete renewal of street furniture and waste bins in Home Hill.	Works completed by 30 June 2023.	Manager Operations; Parks Coordinator; Supervisor - Parks			✓	✓
		CG3	Manage Council's property portfolio (including the Ayr Aerodrome) in accordance with legislation with the timely reporting of matters to Council for approval.	100% of Council leases and maintenance issues up to date.	Director Corporate and Community Services; Governance and Property Officer	✓	✓	✓	✓

Objective: 1.5 Engaging public spaces									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.5.2	Provide safe, attractive, and functional community spaces and facilities.	PD5	Manage existing service contracts for Council facilities and implement facilities management strategies that will ensure effective and efficient planning and coordination of all relevant building maintenance activities.	Timely response to building maintenance requests for Council buildings. In accordance with relevant asset management categorisation, complete condition assessments on all relevant Council buildings. 100% of building maintenance service contracts are actively monitored throughout term and reviewed and renewed in accordance with Council's adopted procurement processes.	Manager Planning and Development	✓	✓	✓	✓
		CD11	Continue to implement elements of the Watson's Green and Memorial Park Master Plan and commence planning for future year initiatives.	Identify and scope projects associated with the agreed Master Plan. Implement agreed projects within agreed budget and in consultation with Council and relevant community groups.	Manager Community Services		✓		✓

Objective: 1.5 Engaging public spaces									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.5.2	Provide safe, attractive, and accessible, and functional community spaces and facilities.	CP2	Administer the management contracts for Home Hill Caravan Park and the Burdekin Cascades Caravan Park.	Customer satisfaction. Maintaining both caravan parks to optimize customer satisfaction and occupancy levels. Liaise with BCCP Managers to facilitate dynamic pricing arrangement.	Coordinator Environment and Health Projects	✓	✓	✓	✓
Objective: 1.5 Engaging public spaces									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
1.5.3	Shape the built environment to enhance connectivity, social interaction, and a healthy lifestyle.	TS1	Construct the Water Park at the Ayr Swimming Pool.	Project reports delivered quarterly to Council.	Director Infrastructure, Planning and Environmental Services	✓	✓	✓	✓



Prosperous Economy

We build upon our strong agricultural base and encourage opportunities that strengthen a thriving and resilient community.

Objective: 2.1 Diverse and innovative industry

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
2.1.1	Position the Burdekin as regional leaders in agriculture, aquaculture, manufacturing, and other agribusiness activities.	ED01	Facilitate meetings of the Economic Advisory Group and implement agreed recommendations as endorsed by Council.	Minutes presented to Council. Number of actions implemented.	Economic Development Coordinator	✓	✓	✓	✓
2.1.2	Facilitate the provision of information to encourage a digitally connected community.	ED02	Support initiatives and facilitate programs that build capacity of individuals and local businesses to better utilise digital technology.	10% increase annually in business attendance at digital information and/or training workshops.	Economic Development Coordinator				✓
2.1.3	Promote opportunities and initiatives that encourage business to invest in research and diversification.	ED03	Promote funding opportunities available to businesses for research and development.	100% of funding opportunities identified and appropriate businesses advised through EDM distribution.	Economic Development Coordinator				✓

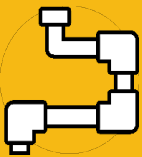
Objective: 2.1 Diverse and innovative industry									
Corporate Plan Reference		Operational Plan Activities				Accountability		Delivery targets	
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
2.1.4	Encourage business establishment, development, and expansion.	ED4	Market and promote Ayr Industrial Estate opportunities to potential developers/investors.	6 marketing and promotional activities undertaken	Economic Development Coordinator				✓
2.1.5	Support and encourage the development of tourism through implementation of the Burdekin Tourism Strategy.	TOU6	Continue to implement projects and activities outlined in the Burdekin Tourism Strategy.	100% of selected activities completed within agreed timeframes.	Tourism Officer	✓	✓	✓	✓
		TOU7	Commence review of the Burdekin Tourism Strategy.	Strategy review report presented to Council with consideration given to developing a new 4-year strategy.	Tourism Officer		✓		

Objective: 2.2 Strong networks									
Corporate Plan Reference		Operational Plan Activities				Accountability		Delivery targets	
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
2.2.1	Support business and industry networks.	ED05	Host industry breakfasts/mentoring sessions to encourage development and expansion of existing business and to encourage start-up and small businesses. Collaborate with Smart Precinct NQ to identify, promote and implement activities and initiatives.	2% annual increase in attendance numbers at industry breakfasts and mentoring sessions.	Economic Development Coordinator	✓	✓	✓	✓
2.2.2	Advocate for local and regional needs through lobbying and partnerships.	ED06	Collaborate with State and Federal Government Departments and with Townsville Enterprise Ltd. (TEL) to identify, promote and implement economic development opportunities for the Burdekin region.	Two collaborative initiatives conducted annually. TEL service level agreement activities delivered.	Economic Development Coordinator				✓

Objective: 2.3 Investment growth and opportunities									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
2.3.1	Implement actions from the Burdekin Shire Economic Development Strategy.	ED07	Implement actions identified in the Burdekin Economic Development Strategy 2020-2025.	Number of action items completed within agreed timeframes.	Economic Development Coordinator				✓
		ED08	Secure grant funding and commence construction of Stage 1 of the Ayr Industrial Estate Expansion.	Outcome of grant funding application. Contract awarded for commencement of works.	Chief Executive Officer; Director Corporate and Community Services; Director Infrastructure, Planning and Environmental Services.		✓		✓
2.3.2	Support, facilitate and promote potential synergies with agribusiness including bio-futures, technology, and innovation.	ED09	Encourage and support individuals and businesses to better participate in regional economic development initiatives.	20 businesses showcased annually across four economic development activities.	Economic Development Coordinator				✓

Objective: 2.3 Investment growth and opportunities									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
2.3.3	Support development, value-adding, diversification, and expansion to provide a sustainable economic base.	PD6	Facilitate pre-lodgement meetings with developers to support and encourage economic growth opportunities for the Burdekin Shire whilst balancing planning and environmental outcomes.	100% of written responses provided to applicants within 5 business days of pre-lodgement meetings.	Manager Planning and Development; Economic Development Coordinator	✓	✓	✓	✓
		PD7	Finalise adoption of new Planning Scheme.	Final Council agreement and gazettal of Planning Scheme.	Manager Planning and Development	✓	✓		

Objective: 2.4 Resilient adaptive business									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
2.4.2	Promote local employment and training opportunities.	ED10	Encourage businesses and individuals to participate in activities to promote employment and training opportunities.	In compliance with funding program guidelines, one event delivered and two events attended annually.	Economic Development Coordinator	✓	✓	✓	✓



Resilient Infrastructure

We Provide and advocate for cost-effective infrastructure that supports our quality of life

Objective: 3.1 Effective transport and drainage networks

Corporate Plan Reference	Operational Plan Activities		Accountability		Delivery targets			
	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
3.1.2	Collaborate with State and Federal Governments to enhance the regional transport network.	OPW2	Achieve a satisfactory external audit of the Road Maintenance Performance Contract from the Department of Transport and Main Roads.	95% compliance against Key Performance Indicators.	Manager Operations		✓	
		TS2	Complete Transport Infrastructure Development Scheme (TIDS) program in accordance with Roads and Transport Alliance requirements.	100% of TIDS funding claimed by 30 June 2023. Prioritisation of construction projects to achieve 100% expenditure.	Manager Technical Services			✓
3.1.3	Improve drainage networks and structures through upgrades and renewals.	TS3	Complete Roads to Recovery Program in accordance with Australian Government requirements.	100% of Roads to Recovery funding claimed by 30 June 2023.	Manager Technical Services			✓
		TS4	Undertake investigation and concept designs for stormwater strategic drainage projects for future year consideration.	90% of detailed drainage network project designs completed by 31 May 2023	Manager Technical Services			✓

Objective: 3.2 Sustainable water resources									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
3.2.1	Enhance water security and protect and improve water quality.	WW1	Implement approved Drinking Water Quality Management Plan.	Maintain strict compliance with water quality testing matrix and continued implementation of water safety improvement initiatives.	Manager Water and Wastewater	✓	✓	✓	✓
		WW2	Completion of the Ayr Water Supply Infrastructure (Stage 2) Water Resilience Program.	Completion of infrastructure projects by 30 November 2022.	Director Infrastructure, Planning and Environmental Services	✓	✓	✓	✓
3.2.2	Improve water and sewerage network reliability and efficiency through planned infrastructure renewals and upgrades.	WW3	Ensure operational responsiveness and departmental performance of the Water Wastewater team aligns with Council's Customer Service Charter and agreed service timeframes.	Quarterly analysis of compliments versus formal complaints received with a target of 4:1 compliments to complaints. 90% or more of customer requests completed within target timeframes.	Manager Water and Wastewater	✓	✓	✓	✓
		WW4	Secure grant funding to undertake construction of a macro-algae bioremediation facility at the Ayr-Brandon Wastewater Treatment Plant.	Grant funding support committal for project. Construction of new facility commenced.	Chief Executive Officer; Manager Water and Wastewater.		✓		✓

Objective: 3.3 Vibrant community assets										
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4	
3.3.1	Implement the Asset Management Strategy and Roadmap.	TS5	Complete asset inspections in accordance with inspection program.	Asset inspection program completed by 31 March 2023.	Manager Technical Services		✓	✓		
		TS6	Complete asset capitalisations in a timely manner.	90% of projects capitalised within three (3) months after financial completion.	Manager Technical Services	✓	✓	✓	✓	
		TS7	Complete asset valuation reviews including desktop reviews for Water, Sewerage, Buildings and comprehensive valuation of Transport, Drainage, Land and Improvements and Other Assets.	Valuations complete by 30 April 2023.	Manager Technical Services			✓	✓	

Objective: 3.3 Vibrant community assets									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
3.3.1	Implement the Asset Management Strategy and Roadmap.	TS8	Completion of assigned Asset Management Roadmap tasks.	Strategic Asset Management Plans for Transport, Drainage, Water Supply and Sewerage reviewed by February 2023.	Director Infrastructure, Planning and Environmental Services	✓	✓	✓	✓
3.3.2	Plan, build and maintain infrastructure that enhances and extends the life of community assets.	TS9	Produce three year reseal program commencing 2023/2024.	Three-year re-seal program developed by 31 May 2023.	Manager Technical Services				✓
		TS10	Detail designs of 2023/2024 reseals.	90% of detailed designs for reseal program 2023/2024 completed by 30 June 2023.	Manager Technical Services				✓
		PD8	Coordinate and manage major facilities management projects and asset management plans as required and in line with agreed strategic outcomes.	Project plans identified and drafted with appropriate project management resources for all major projects. Asset management plans defined for major Council facilities.	Manager Planning and Development	✓	✓	✓	✓
		OPW3	Implement annual works program as adopted within the financial year considering revisions required to accommodate externally funded projects and/or natural disasters.	85% of works completed at end of financial year, including dollar value.	Manager Operations	✓	✓	✓	✓

Objective: 3.3 Vibrant community assets									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
3.3.3	Develop and implement strategic infrastructure plans to inform the decision-making process when planning for future infrastructure renewal and enhancements.	TS11	Develop and monitor Annual capital delivery program.	Monitor program in Capital PCG and number of monthly meetings to track progress. Provide reports to Council.	Director Infrastructure, Planning and Environmental Services.	✓	✓	✓	✓
		TS12	Develop 5 and 10 year Roadworks and Drainage capital works program.	Plans adopted by Council.	Manager Technical Services			✓	✓

Objective: 3.4 Well-planned communities									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
3.4.1	Support strategic projects that will contribute to liveability and economic growth in the Burdekin.	PD9	Ensure all new developments are assessed against provisions contained within Council's adopted Local Government Infrastructure Plan (LGIP), Planning Act 2016, Planning Scheme, legislative requirements and other relevant instruments.	Compliance checks completed for 100% of new developments at pre-lodgement stage to identify relevant Infrastructure Charges. 100% of development applications for planning matters processed within relevant statutory timeframes for each stage of the application process.	Manager Planning and Development	✓	✓	✓	✓
		CG4	Coordinate and project manage Council's external funding applications.	100% of applications for identified grant opportunities submitted on time. 100% of acquittals submitted accurately and on time.	Director Corporate and Community Services; Grants and Property Officer	✓	✓	✓	✓
		L06	Ensure Libraries are visible by reviewing street signage, and placemaking signage and implementing necessary changes. Library Strategic Plan Strategy 1.2.	Signage reviewed by 30 December 2022. Additional signage identified and installed by 30 June 2023.	Library Services Manager	✓	✓		✓



Sustainable Environment

We value and respect our natural and built environments and work towards balanced and improved outcomes for our community.

Objective: 4.2 Balanced environmental outcomes									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
4.2.1	Maintain the balance between positive environmental outcomes and ongoing development.	PD10	Implement the new Planning Scheme to achieve balanced environmental outcomes.	Once gazetted, ensure compliance with new Planning Scheme for all Development Applications.	Manager Planning and Development	✓	✓	✓	✓
4.2.2	Promote and support community education programs that contribute to improved environmental and community outcomes.	VM2	Vector management public education and community awareness activities.	Provision of appropriate information via website and other media channels. Information reviewed and updated on website six monthly. Two or more vector management-related media activities (newsletter/media release/social media post) conducted annually.	Coordinator Public Health and Environment	✓	✓	✓	✓

Objective: 4.2 Balanced environmental outcomes									
Corporate Plan Reference	Operational Plan Activities			Accountability		Delivery targets			
	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
4.2.3 Protect and enhance the natural environment, partnering with organisations and the community to safeguard and improve environmentally sensitive areas	EH6	EH6	Maintain Council's status as a Reef Guardian Council.	Progress report delivered. Community event held.	Responsible Officer Coordinator Public Health and Environment	✓	✓	✓	✓
	EH7	EH7	Undertake works identified in the Dune Management Strategy.	Revegetation work undertaken in priority phase one area at Wunjunga/Beachmount by 30 May 2023. Liaise with other environmental groups and organisations to plan and undertake work within the dune systems.	Coordinator - Environment and Health Projects	✓	✓	✓	✓
	NR2	NR2	Undertake aquatic weed control in Riparian Management Agreement (RMA) participating waterways in shire.	Issue Riparian Management Agreement invoices for the current financial year by 28 February 2023. Provide agreement holders with copy of weed management newsletter with invoices. Aquatic weed under control to be maintained at low to medium scattered growth in participating waterways.	Coordinator Public Health and Environment	✓	✓	✓	✓

Objective: 4.2 Balanced environmental outcomes									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
4.2.3	Protect and enhance the natural environment, partnering with organisations and the community to safeguard and improve environmentally sensitive areas	NR3	Undertake pest plant and pest animal reduction activities including development of property biosecurity plans with landowners.	Pest animal and plant activities as described in the Shire Biosecurity Plan. Participation in QFPI Feral Pig Cluster Project and existing aerial shoot program. Inspection of property biosecurity plans biennially. Participation in other weed control projects with stakeholders.	Coordinator Public Health and Environment	✓	✓	✓	✓
		NR4	Manage Herbicide Subsidy Policy, Fox and Wild Dog Bounty Policy and Wild Dog Control Assistance Policy.	Applications administered within agreed timeframes. Percentage of budget expended.	Coordinator Public Health and Environment	✓	✓	✓	✓

Objective: 4.2 Balanced environmental outcomes									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
4.2.3	Protect and enhance the natural environment, partnering with organisations and the community to safeguard and improve environmentally sensitive areas	NR5	Surveillance, monitoring and community education in relation to new invasive pests as identified in Shire Biosecurity Plan and legislation.	<p>Ongoing surveillance of waterways completed.</p> <p>Inspections of each commercial nursery</p> <p>Liaise and act on instruction from Biosecurity Queensland.</p> <p>Progress with Siam Weed Taskforce and Action Plan.</p> <p>One workshop and media release per annum.</p> <p>Weed of the quarter on social media.</p>	Coordinator Public Health and Environment	✓	✓	✓	✓

Objective: 4.2 Balanced environmental outcomes									
Corporate Plan Reference		Operational Plan Activities			Accountability			Delivery targets	
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
4.2.4	Actively encourage reduction, reuse, and recycling of waste to support sustainable waste management principles through the implementation of the North Queensland Waste and Resources Recovery Strategy 2020-2030.	WM1	Participation in approved Local Government Illegal Dumping Partnership Grant Program - Round 2A (ends 15 March 2023).	Completion of grant milestone reports. Percentage of successful compliance outcomes (over 80% success). Development of educational materials and program. Liaise with regional partners to develop and implement a regional illegal dumping prevention strategy.	Coordinator Waste Services	✓	✓	✓	✓
		WM2	Implement Waste Management Services Contract including Collection Service Specification to ensure Contractor meets performance standards - Delivery of new bin service; Number of missed services; Response to missed services; Bin repairs/replacements; Service complaints.	Achievement of standards listed in the collection service specification. Analysis of complaints and compliments received regarding kerbside collections. 90% or more of customer requests actioned within agreed timeframes.	Coordinator Waste Services	✓	✓	✓	✓

Objective: 4.2 Balanced environmental outcomes									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
4.2.4	Actively encourage reduction, reuse, and recycling of waste to support sustainable waste management principles through the implementation of the North Queensland Waste and Resources Recovery Strategy 2020-2030.	WM3	Supervise waste management sites to ensure compliance with conditions of the Environmental Authority and improve performance for Kirknie Landfill and Ayr, Home Hill, Giru and Clare Transfer Stations.	Full compliance with audits conducted by Department of Environment and Science. 100% compliance with internal inspection and audit programme. 100% compliance with Objectives and Target Register.	Responsible Officer Coordinator Waste Services	✓	✓	✓	✓
		WM4	Complete an audit of Council-generated waste and implement a community sample recycling bin audit.	Completion of audit and implementation of actions to improve waste management practices and recycling across various Council work functions. Increase in the level of recycling across Council work functions. 50 premises audited within financial year. Reduction achieved in contamination rates in recycling bins.	Coordinator Waste Services	✓	✓	✓	✓

Objective: 4.2 Balanced environmental outcomes									
Corporate Plan Reference		Operational Plan Activities				Accountability		Delivery targets	
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
4.2.5	Promote the implementation of environmental best practice by Council, residents, and business.	WM15	<p>Continue environmental monitoring programs:</p> <ul style="list-style-type: none"> - Cromarty Landfill (groundwater and surface water). - Legacy Landfill Sites (groundwater); - Kirnie Landfill (groundwater, surface water and landfill gas); - Ayr and Home Hill Transfer Stations' green-waste runoff (surface water). 	<p>Complete monitoring and reporting as detailed in the monitoring program.</p> <p>Record and analyse monitoring data and revise monitoring programs if required.</p> <p>Complete report outlining treatment plans for priority legacy landfill sites.</p>	Coordinator Waste Services	✓	✓	✓	✓



High Performing Organisation

We deliver positive outcomes for our community through ethical, transparent, and financially sustainable decision-making.

Objective: 5.1 Engaged community and stakeholders

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.1.1	Undertake meaningful community engagement through Community Advisory Groups and other engagement methods to encourage diverse community participation and feedback.	TS13	Assess items identified by the Burdekin Road Safety Advisory Committee.	90% of recommendations from advisory group reviewed by management to determine applicability and key recommendations brought to Council for decision and appropriate implementation plan developed within 3 months.	Manager Technical Services	✓	✓	✓	✓
		CD12	Facilitate further community-led "Our Town Our Future" community consultation sessions.	Develop plan for "Community Connect" consultation session for Rita Island/Javisfield Communities. Community Action Plan developed in accordance with agreed schedule.	Manager Community Services		✓		✓
		CD13	Facilitate Community and Cultural Advisory Group meetings.	Meetings facilitated in accordance with adopted committee charter.	Manager Community Services	✓	✓	✓	✓
		CS1	Biennial public customer service survey	Survey completed by June 2023. Number of survey responses received. % of surveys fully completed.	Customer Service Centre Coordinator				✓

Objective: 5.1 Engaged community and stakeholders									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.1.2	Be responsive and proactive in providing information to keep the community informed.	CS2	Deliver professional customer service assistance to internal and external customers.	Minimum 80% service level - all calls answered within 20 seconds. Less than 5% of calls abandoned. Less than 5% error rate in call codes.	Customer Service Centre Coordinator	✓	✓	✓	✓
		MC03	Facilitate the production of corporate publications including the Annual Report and Annual Budget Documents.	100% compliance with statutory obligations.	Media and Communications Officer		✓		✓
		MC04	Produce community updates including riparian and food safety newsletters, internal staff communications including quarterly staff newsletters, and other publications as required by the Executive Leadership Team and Senior Leadership Group.	One staff newsletter produced quarterly. All communications prepared and distributed in appropriate timeframes.	Media and Communications Officer	✓	✓	✓	✓
5.1.3	Foster cooperative and collaborative partnerships on matters of regional, state, and national importance.	EXC1	Develop and maintain effective regional partnerships through membership of North Queensland Regional Organisation of Councils (NQROC), Townsville Enterprise Ltd (TEL) and other relevant regional bodies.	Participate in activities of NQROC and relevant sub-committees. Key outcomes identified in Service Level Agreement with Townsville Enterprise Ltd.	Chief Executive Officer Economic Development Coordinator		✓	✓	✓
		TS14	Deliver Road Maintenance Performance Contract (RMPC) in accordance with requirements and within budget.	Contract obligations fulfilled within budget.	Manager Technical Services	✓	✓	✓	✓

Objective: 5.1 Engaged community and stakeholders

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.1.4	Demonstrate the Council's strategic direction to government, business, and the community through strong leadership and advocacy.	EXC2	Support provision of training activities for Councillors to help them meet their legislative responsibilities.	Relevant education and training activities provided as required.	Chief Executive Officer	✓	✓	✓	✓
		CG5	Manage Council's Corporate Policy Program.	95% of policies that are due for review, are reviewed within the agreed timeframes.	Senior Governance Officer	✓	✓	✓	✓

Objective: 5.2 Transparent and accountable governance

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.2.1	Demonstrate open and transparent leadership.	CG6	Co-ordinate Council's Complaints Management System in accordance with the adopted Complaints Management Policy and Process and facilitate the provision of information to external authorities (QAO, Queensland Ombudsman, Queensland Police etc) as required.	100% compliance with Council's adopted Complaints Management Process.	Senior Governance Officer	✓	✓	✓	✓
		CG7	Provide access to Council documents in accordance with the Right to Information Act and Information Privacy Act.	100% of application for information are processed in accordance with legislative timelines.	Governance and Property Officer	✓	✓	✓	✓

Objective: 5.2 Transparent and accountable governance

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.2.1	Demonstrate open and transparent leadership.	CG8	Coordinate the Internal Audit function including the annual review of the Internal Audit Plan by the Audit Committee.	Internal audits are delivered in accordance with adopted internal audit plan and within budget. Agreed management action items from internal audit implemented and reported to Audit Committee.	Director Corporate and Community Services; Senior Governance Officer	✓	✓	✓	✓
		FM1	Co-ordinate/provide information for external audit projects undertaken by Queensland Audit Office.	Timeliness of response to Queensland Audit Office requests and results of audits if applicable.	Manager Financial & Administrative Services		✓		✓
5.2.2	Responsibly manage Council's financial position to ensure sustainability.	CG9	Coordinate Council's insurance program to manage risks associated with Council operations and assets.	100% of insurance products reviewed.	Governance and Property Officer				✓
		FM2	Prepare and deliver Council budgets (including revised budgets) in accordance with statutory requirements.	Council budget prepared and presented to Council by 30 June 2023.	Manager Financial & Administrative Services		✓		✓
		FM3	Report actual performance against budget to Council monthly.	Monthly reports prepared and submitted in accordance with agenda deadlines.	Manager Financial & Administrative Services	✓	✓	✓	✓
		FM4	Coordinate and submit 10 year financial forecast to Local Government Department.	Submission by 31 August 2022.	Manager Financial & Administrative Services		✓		
		FM5	Maximise recovery of outstanding sundry debtors.	Review of aged debtors particularly those in 60 and 90 days.	Financial Accountant Systems	✓	✓	✓	✓
		R1	Issue timely and accurate rates and charges notices.	Annual notices and supplementary notices issued within agreed timeframes with less than 10 instances of incorrect notices issued.	Manager Financial & Administrative Services	✓	✓	✓	✓

Objective: 5.2 Transparent and accountable governance

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.2.2	Responsibly manage Council's financial position to ensure sustainability.	R2	Maximise recovery of overdue rates and charges, in accordance with Council's Rates and Charges Recovery Policy with an emphasis on more timely follow up action on overdue rates from Reminder Notices through to Sale of Land for Arrears of Rates.	Less than 5% increase in rate arrears % at 30 June 2023 as compared to rate arrears from previous financial year.	Manager Financial & Administrative Services				✓
		EXP1	Administer accounts payable and contract register.	Invoices to be paid within 30 days from EOM in weekly, fortnightly and monthly payment runs.	Expenditure Services Officers	✓	✓	✓	✓
		EXP2	Maximise earnings on cash holdings.	Interest earnings - Rates sourced from various institutions to ascertain best rate for period of investment.	Manager Financial & Administrative Services	✓	✓	✓	✓
		EXP3	Administer financial delegations.	Update of Financial Delegations Register.	Expenditure Services Officers	✓	✓	✓	✓
		EXP4	Conduct Refresh 2 of Approved Contractors Listing applications for private hire and traffic control providers for the period 1 October 2020 to 30 September 2023.	Collate and update private hire and traffic control information for database throughout year.	Expenditure Services Officers	✓	✓	✓	✓
		PS1	Conduct review of the inventory management practices to explore further opportunities for efficiency gains.	Root analysis of inventory management practices. Report prepared for management by 30 March 2023 with observations and recommendations regarding continuation, modification or cessation of existing practices.	Purchasing and Stores Supervisor			✓	
		TS15	Implementation of Council fleet renewal program - ordered, delivered and program developed.	80% of fleet items ordered by 31 December 2022. 90% of fleet items delivered by 30 June 2023. Program developed by 30 April 2023.	Manager Technical Services	✓	✓	✓	✓

Objective: 5.2 Transparent and accountable governance

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.2.3	Implement effective governance frameworks.	AR1	Ensure the safe custody of Council records through the classification and registration of daily correspondence into the records management system.	Completion of registration of all correspondence into the records management system within 48 working hours of receipt.	Responsible Officer and Records Coordinator	✓	✓	✓	✓
		EXC3	Manage risks effectively through ongoing enhancements to Council's Enterprise Risk Management Systems.	Conduct annual risk register reviews. Regular meetings of the Risk Management Committee. Oversight and testing of Council's Business Continuity Plans. Regular risk briefings provided to Audit Committee and Council.	Chief Executive Officer Senior Governance Officer	✓	✓	✓	✓
		SQ1	Undertake audits to ensure continued certification of Council's Quality Management System.	Audits completed in accordance with agreed timeframes. Action items implemented in accordance with agreed timeframes - measured by percentage completed.	Safety & Productivity Coordinator	✓	✓	✓	✓
		CG10	Monitor and review Fraud and Corruption Control Plan for legislative and regulatory changes.	Annual Review of Fraud and Corruption Risks. Monitor other ongoing prevention and response activities as necessary.	Director Corporate and Community Services		✓		✓
		CG11	Continue the review and update of Council's Delegations Register.	Registers are updated within 2 months of LGAQ updates.	Director Corporate and Community Services		✓		✓
		CG12	Ensure Council's Business Continuity Plans are relevant through review and testing.	BCP Test conducted annually. Relevant amendments to BCPs applied.	Senior Governance Officer		✓		✓
		CG13	Implement key initiatives from the procurement improvement program.	Initiatives implemented in accordance with agreed action plan	Director Corporate and Community Services	✓		✓	

Objective: 5.2 Transparent and accountable governance									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.2.4	Undertake regulatory responsibilities in accordance with legislative obligations.	AR2	Ensure compliance with Queensland State Archives schedules for the retention and disposal of paper-based corporate records.	70% of records archived within six months of delivery to Records team.	Administration and Records Coordinator	✓	✓	✓	✓
		AR3	Provide support and coordination of Council's statutory meetings and provide accurate and timely minutes of meetings.	Accurate, complete and timely minutes published to website within five (5) days of each statutory Council meeting.	Administration and Records Coordinator	✓	✓	✓	✓
		CG14	Coordinate Council's Public Interest Disclosure Investigations and Training.	100% of complaints assessed against Public Interest Disclosure criteria.	Senior Governance Officer	✓	✓	✓	✓
		R3	Maintain the property and rating database to ensure a high level of accuracy.	100% of new employees to receive PID awareness in induction training.	Revenue Coordinator	✓	✓	✓	✓
		R4	Ensure accurate and timely Emergency Management Levy, Rural Fire Brigade Charge and State Government Pensioner Subsidy claims and payments.	Less than 10 instances of errors in rating data brought to the attention of Council.	Revenue Coordinator	✓	✓	✓	✓
		FM6	Prepare and deliver draft annual Financial Statements in accordance with legislative and accounting standards requirements and within the agreed external audit plan timeframes.	Returns and payments submitted in accordance with State Government requirements.	Manager Financial & Administrative Services	✓	✓	✓	✓
				Presentation of Financial Statements within the agreed external audit plan timeframes.		✓	✓	✓	✓
				Accurate proposed Financial Statements can be measured based on audit committee and external auditor queries.		✓	✓	✓	✓

Objective: 5.2 Transparent and accountable governance

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.2.4	Undertake regulatory responsibilities in accordance with legislative obligations.	FM7	Facilitate external audit of Burdekin Shire Council as required by and in co-operation with the Queensland Audit Office (QAO) and their contracted auditor Crowe.	Feedback from external auditor on performance of audit process as per the agreed external audit plan.	Manager Financial & Administrative Services	✓	✓	✓	✓
		FM8	Coordinate and complete the annual Local Government Comparative Data Return.	Submission by the target date. Accuracy can be measured by queries from the department.	Manager Financial & Administrative Services	✓	✓	✓	✓
		FM9	Prepare and lodge all necessary statutory/legislative returns.	Returns to be lodged by 30 June 2023.	Manager Financial & Administrative Services				✓

Objective: 5.3 Embrace Technology									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.3.1	Support and improve Council's operational performance through the delivery of innovative, efficient, and effective ICT solutions.	CS3	Biennial full review of the current CRM workflows and timeframes.	Review completed by June 2023. % completed.	Customer Service Centre Coordinator	✓	✓	✓	✓
		ICT1	Coordinate the design, acquisition, configuration, maintenance and management of ICT hardware infrastructure.	Project workplans developed and delivered in accordance with budget and agreed timeframes.	ICT Coordinator	✓	✓	✓	✓
		ICT2	Provide corporate systems software and applications that meet the current and future needs of the organisation.	Corporate systems software and applications are delivered according to planned roadmaps (where applicable) and within budget. ICT Officers consulted in relation to 100% of new corporate software decisions.	ICT Coordinator	✓	✓	✓	✓
		ICT3	Provide quality ICT services to internal customers, including timely resolution of customer requests.	95% helpdesk requests responded to and resolved in accordance with agreed service levels.	ICT Coordinator	✓	✓	✓	✓
		ICT4	Progress the transition of Council's ICT core system modules from Ci to Ci Anywhere for improved utilisation and enhanced mobility.	Improvements implemented in line with agreed implementation roadmap and budget.	ICT Coordinator	✓	✓	✓	✓
		LDMG3	Coordinate systems that support disaster planning and preparedness.	Management of Council Disaster Management Software - Guardian IMS.	Local Disaster Coordinator	✓	✓	✓	✓

Objective: 5.3 Embrace Technology									
Corporate Plan Reference		Operational Plan Activities			Accountability			Delivery targets	
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.3.1	Support and improve Council's operational performance through the delivery of innovative, efficient, and effective ICT solutions.	PS2	Assist in the implementation of Tech One CiA Supply Chain upgrade.	Fully operational Supply Chain functions in CiA relating to Purchasing and Stores.	Purchasing and Stores Supervisor		✓		✓
		TS16	Implement Technology One mobility modules.	Reconfigure asset registers and works system to facilitate implementation of new Field App and associated modules.	Manager Technical Services	✓	✓	✓	✓
5.3.2	Improve access to information through digital platforms.	TOU8	Enhance online presence including the Visit Burdekin website, destination events calendar and Tourism Social Media Platforms.	5% increase in hits and likes on sites.	Tourism Officer				✓
		MC05	Manage, monitor and promote Council's social media platforms as an effective community engagement tool.	Number of unique "news items" published to Council's social media platforms.	Media and Communications Officer.	✓	✓	✓	✓

Objective: 5.4 An enviable organisational culture that actively demonstrates our values									
Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.4.1	Build effective leadership and management capability.	EXC4	Undertake effective planning and coordination of Council programs and operations through Senior Leadership Group.	Regular meetings of Executive Leadership Team (ELT) and Senior Leadership Group (SLG). Level of planning and coordination of Council operations across Departments.	Chief Executive Officer; Director of Corporate and Community Services; Director of Infrastructure, Planning and Environmental Services.	✓	✓	✓	✓
5.4.2	Develop a cost-effective, adaptable, and capable workforce to implement our vision.	TR1	Develop and maintain the 2022/2023 Training Plan and ensure that skills and qualifications required by legislation are maintained/updated.	Reported quarterly- 98% training compliance for new and renewed qualifications and skills in accordance with position requirements and legislation.	Human Resources Coordinator	✓	✓	✓	✓
		TR2	Facilitation of traineeships, apprentices and work experience opportunities.	Five (5) trainees appointed in line with proposed budgetary limitations. One apprentice appointed annually. Number of work experience students to be included in the quarterly HR report.	Human Resources Coordinator	✓	✓	✓	✓

Objective: 5.4 An enviable organisational culture that actively demonstrates our values									
Corporate Plan Reference		Operational Plan Activities			Accountability		Delivery targets		
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.4.2	Develop a cost-effective, adaptable, and capable workforce to implement our vision.	CS4	Implement a customer service staff training program to build greater understanding of other Council departments and functions.	Ongoing support and facilitation of the Professional Development and Training Program specific to Customer Service Officers.	Customer Service Centre Coordinator	✓	✓	✓	✓
		OPW4	Ensure operational responsiveness and departmental conduct (operations- works) aligns with Council's Customer Service Charter and agreed service timeframes.	Quarterly analysis of compliments versus formal complaints received with a target of 7.5:1 compliments to complaints. 90% or more of customer requests completed within target timeframes.	Manager Operations	✓	✓	✓	✓

Objective: 5.4 An enviable organisational culture that actively demonstrates our values

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.4.3	Provide training and development opportunities to meet organisational needs.	TR3	Coordinate Council's corporate training and employee professional development initiatives.	Quarterly Reports on current operational expenditure for staff training and professional development.	Human Resources Coordinator	✓	✓	✓	✓
		AR4	Deliver Systematic, ongoing Recordkeeping Awareness training and records management system training for all employees to ensure recordkeeping is supported at all levels of Council.	100% of new employees receive awareness training as part of their induction. 100% of new employees using the records management system are trained within three months of employment	Administration and Records Coordinator	✓	✓	✓	✓
		LDMG4	Education and training for key personnel regarding the Community Recovery Plan, Priorities and Strategies.	Conduct workshops for the Community Recovery Plan with relevant stakeholders by 30 November 2022.	Local Disaster Coordinator		✓		

Objective: 5.4 An enviable organisational culture that actively demonstrates our values

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.4.4	Protect the health and safety of employees and community members through the implementation of an effective Health and Safety Management System.	SQ2	Ensure compliance with Council's Safety Management System (SMS) and implement a safety awareness program.	Quarterly reports to be provided to the Risk Management Committee on all agreed activities within the Annual Work Health and Safety Plan. 100% of Safety Management System Operational Standards reviewed according to set review schedule.	Responsible Officer Safety & Productivity Coordinator	✓	✓	✓	✓
		HR1	Provide a framework for the management of work-related injuries including the facilitation of workers compensation claims and return to work programs.	100% of workers' compensation claims recorded and managed in accordance with Council policies and procedures. Successful facilitation of 100% of workers' compensation claims to ensure employees return to work on suitable duties or are fully integrated back into the workforce.	Human Resources Coordinator	✓	✓	✓	✓

Objective: 5.4 An enviable organisational culture that actively demonstrates our values

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.4.5	Develop and implement a strategic workforce plan to advance Council's recruitment, onboarding, career mapping and succession planning activities.	EXC5	Progress implementation of agreed actions from the Strategic Workforce Planning and Succession Management internal audit report.	Implement actions as per timelines in audit report.	Chief Executive Officer; Director Corporate and Community Services; Human Resources Coordinator	✓	✓	✓	✓
		HR2	Deliver workforce data reports that meet Council's requirements and highlights workforce trends to inform workforce planning.	Reports prepared and presented according to agreed reporting timetable to meet strategic and operational needs.	Human Resources Coordinator	✓	✓	✓	✓

Objective: 5.4 An enviable organisational culture that actively demonstrates our values

Corporate Plan Reference		Operational Plan Activities		Accountability		Delivery targets			
Ref	Key action	Ref	Targeted Activities	Measure	Responsible Officer	Q1	Q2	Q3	Q4
5.4.6	Implement the Staff Culture Program.	EXC6	Continue to implement initiatives that improve organisational culture through implementation of Action Plan to support adopted values.	Action Plan initiatives implemented in accordance with budget and agreed timeframes.	Chief Executive Officer	✓	✓	✓	✓
		HR3	Manage Council's human resources functions including employee relations, compliance, compensation and benefits, and all other employee related matters.	Successful facilitation of all employee related matters. Recruitment completed within agreed timelines and operational guidelines.	Human Resources Coordinator	✓	✓	✓	✓

Revenue Statement 2022/23

A. GENERAL RATES – OVERVIEW

In accordance with section 94(1)(a) of the *Local Government Act 2009* and section 80(1) of the *Local Government Regulation 2012*, Council will levy differential general rates on all rateable land within the Shire.

For the 2022/23 financial year, Council has determined that it will, in accordance with section 81 of the *Local Government Regulation 2012*, adopt twenty-one (21) differential categories.

In making general rates, Council raises an amount of revenue it sees as being appropriate to maintain and improve assets and provide services to the Shire as a whole. In deciding how that revenue is raised, Council takes into account the following factors –

- the use of the land and the economic value of that use;
- the location of the land;
- the level of services provided to that land;
- the access that the land has to services; and
- the rateable value of land, including the potential for the land to produce income.

The annual valuation made by the Department of Resources of all lands in the Shire shall have force and effect for the period of twelve (12) months commencing on 1 July 2022.

Council determines that a method of differential general rating be applied to all rateable land in the Shire on the bases set out hereunder.

B. DIFFERENTIAL GENERAL RATING CATEGORIES

In accordance with section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and the method by which land is to be identified and included in its appropriate category is set out in the following table.

Category	Description	Identification
A – Residential	Land which is used or intended to be used for residential purposes.	Land with land use codes 01, 02, 04-06, 08, 09 and 72 and/or a property type of Urban Residential or Urban Vacant and as identified by the CEO, but excluding the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
A1 – Rural Residential	Land which is used or intended to be used for rural residential purposes.	Land with land use codes 01, 02, 04-06, 09 and 72 and/or a property type of Rural Residential or Rural Vacant and as identified by the CEO.
A2 – Multi Unit Dwellings <2 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings <2 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A3 – Multi Unit Dwellings 3-4 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 3-4 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.

Category	Description	Identification
A4 – Multi Unit Dwellings 5-7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings 5-7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
A5 – Multi Unit Dwellings >7 Flats	Land which is used or intended to be used for residential purposes – multi unit dwellings >7 flats.	Land with land use code 03 and/or a property type of Urban or Rural Residential and as identified by the CEO.
B – Commercial and Industrial	Land used, or intended to be used, for commercial and/or industrial purposes other than land included within category B1 or B2.	Land with land use codes 07, 10-59, 90, 92, 96-97 and 99 and as identified by the CEO, and including the following properties with assessment numbers: 1872, 3085, 3094, 3097, 3100, 3112, 6214, 6215, 6220, 6221, 6781, 6782, 11093 to 11096, 12390, 12391, 12463 to 12465, 12580 to 12594, 15251, 15252, 15767 and 15768.
B1 – Shopping Centre	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 4,000 square metres, and on-site car parking for more than 80 vehicles.	Land with land use code 16 and as identified by the CEO.
B2 – Shopping Complex	Land used, or intended to be used, for the purposes of a shopping centre, or as a part of a shopping centre, having a gross floor area greater than 2,000 square metres, and on-site car parking for more than 24 vehicles but less than 81 vehicles.	Land with land use codes 14 or 16 and as identified by the CEO.
C – Grazing and Livestock	Land used for the purposes of grazing or livestock.	Land with land use codes 60-69, 85-87 and 89 and as identified by the CEO.
D – Sugar Cane	Land used for the purposes of growing sugar cane.	Land with land use code 75 and as identified by the CEO.
E – Rural (Other) – less than 20 hectares	Land used for rural purposes, other than land included in category C or D, with an area of less than 20 hectares.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
E1 – Rural (Other) – 20 hectares or more	Land used for rural purposes, other than land included in category C or D, with an area of 20 hectares or greater.	Land with land use codes 70-71, 73-74, 76-84, 88, 93-94 and as identified by the CEO.
F – Sugar Milling	Land used, or intended to be used, for the purposes of sugar milling, including land used in connection or in association with sugar milling.	Land identified by the CEO.
G1 – Water (less than 10 hectares)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of less than 10 hectares.	Land with land use code 95 and as identified by the CEO.
G2 – Water (10 hectares or more)	Land used, or intended to be used, for the extraction, storage, delivery, transport or drainage of water, with an area of 10 hectares or greater.	Land with land use code 95 and as identified by the CEO.

Category	Description	Identification
H1 – Solar Farms – 40MW – 90MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 40MW but equal to or less than 90MW.	Land with land use code 91 and as identified by the CEO.
H2 – Solar Farms – 91MW – 250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity not lower than 91MW but equal to or less than 250MW.	Land with land use code 91 and as identified by the CEO.
H3 – Solar Farms – >250MW	Land used, or intended to be used, in whole or in part, for the purposes of a solar farm, with an approved output capacity greater than 250MW.	Land with land use code 91 and as identified by the CEO.
H4 – Electricity and Telecommunications Infrastructure	Land used, or intended to be used, in whole or in part, for the purposes of transformers, electricity substations, communication facilities and telephone exchanges.	Land with land use code 91 and as identified by the CEO.
I – Other	Land not otherwise categorised.	Land identified by the CEO.

The land use codes referred to under the “Identification” column in the table above, are those land use codes used by the Department of Resources to classify land within the Shire boundaries during the period of the valuation which becomes effective for rating purposes from 1 July 2022.

Council delegates its power, under section 81(4) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land within the Shire belongs to the Chief Executive Officer.

C. DIFFERENTIAL GENERAL RATES AND MINIMUM GENERAL RATES

In accordance with section 77 and section 80 of the *Local Government Regulation 2012*, the differential general rate and minimum general rate for each differential rating category is set out in following table.

Category	Rate (Cents) in the Dollar	Minimum General Rate
A – Residential	1.949	\$1,134
A1 – Rural Residential	1.694	\$1,134
A2 – Multi Unit Dwellings <2 Flats	1.949	\$1,474
A3 – Multi Unit Dwellings 3-4 Flats	1.949	\$2,211
A4 – Multi Unit Dwellings 5-7 Flats	1.949	\$3,685
A5 – Multi Unit Dwellings >7 Flats	1.949	\$5,896
B – Commercial and Industrial	2.032	\$1,247
B1 – Shopping Centre	2.990	\$35,965

Category	Rate (Cents) in the Dollar	Minimum General Rate
B2 – Shopping Complex	2.511	\$10,000
C – Grazing and Livestock	1.518	\$1,247
D – Sugar Cane	3.810	\$1,247
E – Rural (Other) less than 20 hectares	2.168	\$1,247
E1 – Rural (Other) 20 hectares or more	3.810	\$1,247
F – Sugar Milling	29.982	\$179,825
G1 – Water (less than 10 hectares)	19.748	\$1,247
G2 – Water (10 hectares or more)	22.728	\$10,480
H1 – Solar Farms (40MW–90MW)	3.234	\$42,866
H2 – Solar Farms (91MW–250MW)	3.234	\$75,015
H3 – Solar Farms (>250MW)	3.234	\$106,954
H4 – Electricity and Telecommunications Infrastructure	3.502	\$1,700
I – Other	1.949	\$1,134

D. LIMITATION OF INCREASE IN RATES LEVIED

For the 2022/23 financial year Council will not be passing any resolution, pursuant to section 116 of the *Local Government Regulation 2012*, to limit the increase in general rates.

E. REBATES AND CONCESSIONS

a) Rate Concession – Pensioner Rebate

For the 2022/23 financial year, Council has determined that, in accordance with chapter 4, part 10 of the *Local Government Regulation 2012*, it shall grant rating concessions for eligible pensioners with respect to a property which is the principal place of residence of the eligible pensioner.

Eligibility

The concession shall only be granted with respect to a property which is owned solely by eligible pensioner/s and where the property is the principal place of residence of the eligible pensioner/s.

An eligible pensioner is one who is in receipt of a full pension/allowance, who produces a Pensioner Concession Card or a DVA Health Card (All Conditions within Australia or Totally and Permanently Incapacitated) issued by Centrelink or the Department of Veterans' Affairs.

This rebate shall also extend to:

- War Widows who are the holders of a Gold Card;
- Eligible pensioners who occupy a dwelling in respect to which a life tenancy has been granted by way of Will and providing there is no provision in the Will which relieves the life tenant of the obligation to pay the rates and charges; and
- Eligible pensioners who reside in an institution caring for the aged, including hospitals, or are in family care providing the property is not occupied on a paid tenancy basis.

The pensioner rebate is to be calculated as half the sum of the relevant General Rates, up to the maximum rebate set at **\$380** to all persons that meet the eligibility criteria.

Council may, in its discretion, consider any case on its merits where special circumstances apply; and allow such rebate as it sees fit up to the maximum remission.

Applications for rate concessions by qualifying applicants who own relevant properties on 1 July 2022 are to be dealt with in the following manner:

- for existing eligible pensioners, the details currently held continue to be used for annual verification with Centrelink/Department of Veterans' Affairs;
- for new eligible Pensioners, an initial application is required to be made; and
- for pensioners requesting a rebate due to special circumstances, an annual application is required to be made.

The amount of pension payable at time of the verification from Centrelink/Department of Veterans' Affairs will determine the eligibility for the Council rebate.

Any rebate granted pursuant to this section is only applicable for the period of time that the eligible pensioner is the owner of the property and all requirements set out above remain fulfilled. If the principal place of residence is disposed of during the financial year, a supplementary rate notice will be issued to the new owner of the property representing the proportionate share of the remission from date of sale to 30 June next.

State Government Subsidy

For the year ending 30 June 2023, an approved pensioner as defined in guidelines for the State Government's Pensioner Rate Subsidy Scheme shall be entitled to a State Government subsidy equivalent to 20 per cent of the cost of rates and charges levied, excluding any amount in excess of \$1,000 per annum levied. The maximum entitlement is **\$200**.

b) Concessions for Not for Profit Community Organisations

For each financial year rebates (i.e. donations) equivalent to 45% of the sum of the relevant sewerage charges in respect of second and subsequent pedestals and/or urinals at premises or land used for private schools, churches, welfare and youth organisations, sporting purposes and public halls, excluding premises licensed under the *Liquor Act 1992* will be made to the relevant community organisations, on the basis that they are entities whose objects do not include making a profit, immediately upon payment in full of all levied rates and charges, together with any overdue rates and charges, if applicable. Council may, at its discretion, consider any case on its merits where special circumstances apply and make such rebates (i.e. donations) as Council considers appropriate.

c) Hardship

As outlined in Council's Rates and Charges Hardship Policy, ratepayers may apply for a concession on the grounds of hardship, in accordance with the requirements of sections 119 to 126 of the *Local Government Regulation 2012*.

F. WASTE MANAGEMENT UTILITY CHARGE

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy utility charges for waste management to fund:

- a) Refuse collection and disposal services;
- b) The operation of waste management facilities, including landfills and transfer stations; and
- c) Other waste management services and programmes provided by Council.

The waste management utility charges shall be levied and administered consistent with the Waste Management Policy.

Designated Areas

In accordance with Local Law No 8 (Waste Management) 2018, the Council has resolved to designate areas within which the Council may conduct general waste or green waste collection. The designated area is shown in Schedule 1 – Maps 1-5 attached.

There are two (2) designated areas which differentiate the level of mobile bin service provided to premises located within the areas.

Mobile Bin Service

The mobile bin service for the Shire that is delivered to domestic premises and commercial premises comprises the following mobile bins and collection frequency:

- a) Domestic Premises within Designated Area A
 - i. A 140 litre mobile bin with a red lid for domestic waste and collected weekly.*
 - ii. A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.
 - iii. A 240 litre mobile bin with a lime green lid for green waste and collected fortnightly.

The above service is referred to as a **3 bin domestic service**.

b) Domestic Premises within Designated Area B

- i. A 140 litre mobile bin with a red lid for domestic waste and collected weekly.*
- ii. A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a **2 bin domestic service**.

c) Commercial Premises within Designated Areas A and B

- i. A 240 litre mobile bin with a red lid for commercial waste and collected weekly.
- ii. A 240 litre mobile bin with a yellow lid for recyclable waste (excluding green waste) and collected fortnightly.

The above service is referred to as a **2 bin commercial service**.

d) Multi-Residential Premises including Duplexes within Designated Areas A and B

These premises will be charged with either a 2 bin domestic service* or a 3 bin domestic service*, regardless of their location, in accordance with the Waste Management Policy.

Waste Management Charges

The following waste service utility charges shall apply in the defined service area:

140L 2 Bin Domestic Service	\$428
240L 2 Bin Domestic Service*	\$539
140L 3 Bin Domestic Service	\$488
240L 3 Bin Domestic Service*	\$599
240L 2 Bin Commercial Service	\$516
240L 3 Bin Commercial Service*	\$576
Additional 140L Domestic Waste Bin	\$349
Additional 240L Domestic Waste Bin	\$460
Additional 240L Commercial Waste Bin	\$414
Additional Domestic Recycle Waste Bin	\$ 79
Additional Commercial Recycle Waste Bin	\$102
Additional Green Waste Bin	\$ 60

**Residents of domestic premises and multi-residential premises may request to change to the 240 litre mobile bin with a red lid. The larger mobile bin will incur a higher annual charge. Commercial premises owners may request an additional 240 litre mobile bin (either red lid or yellow lid). The additional bin will incur a higher annual charge.*

Waste Access Charge

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy a charge on each rateable property without an existing refuse service in Category A (Residential), Category A1 (Rural Residential), Category A2 (Multi Unit Dwellings <2 Flats), Category A3 (Multi Unit Dwellings 3-4 Flats), Category A4 (Multi Unit Dwellings 5-7 Flats), Category A5 (Multi Unit Dwellings >7 Flats), Category C (Grazing and Livestock), Category D (Sugar Cane), Category E (Rural (Other) less than 20 hectares) and Category E1 (Rural (Other) 20 hectares or more) for access to free sorted domestic dumping at Landfill and Transfer Stations. For the 2022/23 financial year, the amount of the charge shall be **\$25**.

Waste Legacy Landfill Charge

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy a charge on every parcel of rateable land in the Shire to fund expenditure and projects that assist in remediating or reducing the environmental and human health risks associated with former landfill sites located in the Shire, including further detailed assessment of sites if required. For the 2022/23 financial year, the amount of the charge shall be **\$20**.

G. SEWERAGE UTILITY CHARGE

In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council shall levy a sewerage charge on each rateable property, both vacant and occupied, that Council has or is able to provide with sewerage services.

A charge is set, subject to the provisions hereunder, and referred to as classes of buildings in accordance with the "Building Code of Australia" as amended, for each pedestal in residential dwellings and residential lots under the *Body Corporate and Community Management Act 1997*, or other community title acts that are connected to Council's sewerage system. Where sewerage services are provided to the common property of sewerage scheme land within the meaning of the *Body Corporate and Community Management Act 1997*, the Body Corporate shall be levied a charge on each pedestal.

a) The Sewerage Area shall consist of:-

All land situated in the Shire of Burdekin that Council is prepared to sewer. A parcel of land shall be deemed to be within a sewerage area if Council is prepared to sewer any part of the land.

Such charges shall be levied to defray the cost of constructing sewerage including the payment of interest on, and redemption of, the instalments into a sinking fund, in respect of any loan money borrowed for or in respect of such function and the cost of operating, maintaining and managing sewerage.

The charges shall also apply in respect of any land or any structure, building or place on land that is not rateable under section 93 of the *Local Government Act 2009*.

In this subsection reference is made to classes of buildings. Buildings and portions of buildings shall be classified in accordance with the "Building Code of Australia", as amended as follows –

- Class 1:** one or more buildings which in association constitute -
- a) Class 1a - a single dwelling being -
 - i. a detached house; or
 - ii. one of a group of two or more attached dwellings, each being a building, separated by a fire resisting wall, including a row house, terrace house, town house or villa unit; or
 - b) Class 1b -
 - i. a boarding house, guest house, hostel or the like -
 - A. with a total area of all floors not exceeding 300m² measured over the enclosing walls of the Class 1b; and
 - B. in which not more than 12 persons would ordinarily be a resident; or
 - ii. 4 or more single dwellings located on one allotment and used for short-term holiday accommodation, which are not located above or below another dwelling or another Class of building other than a private garage.
- Class 2:** a building containing 2 or more sole-occupancy units each being a separate dwelling.
- Class 3:** a residential building, other than a building of Class 1 or 2, which is a common place of long term or transient living for a number of unrelated persons, including -
- a) a boarding house, guest house, hostel, lodging house or backpackers' accommodation; or
 - b) a residential part of a hotel and motel; or
 - c) a residential part of a school; or
 - d) accommodation for the aged, children or people with disabilities; or
 - e) a residential part of a health-care building which accommodates members of staff; or
 - f) a residential part of a detention centre.
- Class 4:** a dwelling in a building that is Class 5, 6, 7, 8, or 9 if it is the only dwelling in the building.
- Class 5:** an office building used for professional or commercial purposes, excluding buildings of Class 6, 7, 8, or 9.

- Class 6:** a shop or other building for the sale of goods by retail or the supply of services direct to the public, including -
- a) an eating room, cafe, restaurant, milk or soft drink bar; or
 - b) dining room, bar area that is not an assembly building, shop or kiosk part of a hotel or motel; or
 - c) a hairdresser's or barber's shop, public laundry, or undertaker's establishment; or
 - d) market or sale room, showroom, or service station.
- Class 7:** a building which is -
- a) Class 7a - a car park; or
 - b) Class 7b - for storage, or display of goods or produce for sale by wholesale.
- Class 8:** a laboratory, or a building in which a handicraft or process for the production, assembling, altering, repairing, packing, finishing, or cleaning of goods or produce is carried on for trade, sale, or gain.
- Class 9:** a building of a public nature -
- a) Class 9a - a health-care building, including those parts of the building set aside as a laboratory; or
 - b) Class 9b - an assembly building, including a trade workshop, laboratory, or the like in a primary or secondary school, but excluding any other parts of the building that are of another Class; or
 - c) Class 9c - an aged care building.
- Class 10:** a non-habitable building or structure -
- a) Class 10a - a non-habitable building being a private garage, carport, shed, or the like; or
 - b) Class 10b - a structure being a fence, mast, antenna, retaining or free-standing wall, swimming pool or the like; or
 - c) Class 10c - a private bushfire shelter.

b) The charges in the Sewerage Area shall be:-

A charge of **\$577** shall be made where sewerage is provided for a full year to Class 1a or Class 4 buildings and portion of buildings and to a single dwelling unit of a Class 2 building. This charge shall apply subject to Clause (c) hereunder. In respect of each and every parcel of vacant land separately valued for rating purposes, a charge of **\$577** for a full year shall be made.

A charge of **\$577** shall be made where sewerage is provided for a full year to a Lot contained in a *Body Corporate and Community Management Act 1997* or another community title acts. This charge shall apply subject to Clause (c) hereunder. This charge shall be payable from the date of registration of the community titles scheme and shall be payable by the owner.

A **pro rata charge** based on **\$577** per annum shall apply in respect of any parcel of land to which sewerage supply is or is not connected and which becomes separately valued during the financial year or to which the Chief Executive Officer deems shall be separately valued during the financial year. Such charge is to take effect from the date of possession or date of effect of valuation, whichever is the earlier.

A **pro rata charge** based on **\$577** per annum shall apply in respect of any parcel of land to which sewerage supply is connected.

- c) Two (2) or more water closet pans installed at Class 1a or Class 4 buildings or portions of buildings and to a single dwelling unit of a Class 2 building shall be permitted without the imposition of charges other than those in Clause (b).
- d) A charge of **\$577** shall be made for each water closet pan and/or each 1,800 mm of urinal or part thereof (as defined by the Australian Standards) connected, proposed to be connected or required to be connected (in accordance with the minimum number/s of water closet pans and/or urinals specified in the National Construction Code of Australia) at Classes 1b, 3, 5, 6, 7, 8 and 9 buildings, or portions of buildings, where sewerage is available for a full year or on a pro rata basis according to the proportion of the year for which sewerage is available. In this sub-clause, the charge of **\$577** shall also apply in respect of three (3) wall urinals or part thereof.

- e) Notwithstanding the above, a charge of **\$577** shall be made for the first three (3) and a charge of **\$317** for subsequent water closet pans and/or each 1,800 mm of urinal and/or part thereof (as defined by the Australian Standards) connected, proposed to be connected or required to be connected (in accordance with the minimum number/s of water closet pans and/or urinals specified in the "National Construction Code of Australia") at premises listed in the **Schedule** below, or as Council may determine by resolution.

Schedule

Motels, Hotels, Taverns, Accommodation Units, Aged Care/Institutions, Caravan Parks, Service Stations, Non-Government Offices (includes combined workshops, warehouses), Shops, Restaurants, Drive-In Theatres, Factory, Foundry, Private Day Care Centres, Sporting Bodies with permanent liquor licences, Ayr Anzac Club – RSL Premises

- f) A charge of **\$577** shall be made in respect of each separately valued parcel of land on which any building and portions of buildings are erected, and not being chargeable as hereinbefore set out.
- g) Within the Sewerage Area, for premises that pump septic tank effluent to the sewer system, an annual charge equivalent to 70% of the standard sewerage charge of **\$577** which equates to **\$404** shall apply. Provided that approval of Council is received to dispose of the effluent as aforesaid. Provided also that Council shall apply an infrastructure contribution charge to be set as a General Charge by resolution of Council.
- h) Sewerage charges to be levied on sporting and other organisations (including the Burdekin Race Club, Home Hill) located outside the sewerage areas where these organisations provide their own pumping facilities and sewer line for the conveyance of sewage from their premises into Council's Sewerage System be based on one-third (to the next) of the sum of the number of water closet pans plus each 1,800 mm of urinal installed for use at the premises at the rate of **\$577** per water closet pan.

H. WATER UTILITY CHARGE

- a) In accordance with section 94(1)(b)(ii) of the *Local Government Act 2009* and section 99 and section 101 of the *Local Government Regulation 2012*, Council has resolved to charge a utility charge for the provision of water services.
- b) The charge shall be levied as a two-part charge with the following components -
- i. an access charge levied irrespective of the volume of water used; and
 - ii. a consumption charge calculated according to the metered volume of water used.
- c) The charge shall be levied on every parcel of rateable land within the water area. The water area consists of all land to which Council is prepared to supply water including the Ayr/Brandon, Home Hill, Mt. Kelly and Giru Water Supply Schemes and the Airdmillan, Klondyke, Colevale, Groper Creek, Alva, Piralko and Sutcliffe Estate Water Supply Extensions ("**the Water Area**").
- d) A parcel of land shall be deemed to be within a water area if Council is prepared to supply water to any part of the land.

Access Charge

- e) For the 2022/23 financial year, an access charge of **\$492** shall be levied on all land within the Water Area.

Consumption Charge

- f) A consumption charge shall apply for each kilolitre consumed as registered by a meter installed by Council in respect of water consumed. For any rates assessment with more than one (1) meter, consumption charges shall be calculated individually on the basis of water consumption of each meter. No summing of consumption for that rates assessment will occur.

- g) For the 2022/23 financial year, the following charges shall apply:
- i. for water supplied by Council's Giru Water Supply Scheme to properties included in rating category F – Sugar Milling: **\$2.70** per 1,000 litres; and
 - ii. for water supplied to all other properties from any of Council's water supply schemes:
 - water usage up to and including 1,000,000 litres - **\$0.40** per 1,000 litres; and
 - water usage above 1,000,000 litres - **\$1.60** per 1,000 litres.
- h) The charge for consumption shall be payable in addition to the minimum access charge.
- i) For premises containing lots under the *Body Corporate and Community Management Act 1997* or another community title acts, where each Lot and Common Property is capable of separate measurement of water, consumption charges shall be calculated from the individual water meters serving each lot and common property.
- j) For premises containing Lots under the *Body Corporate and Community Management Act 1997* or another community title Act, where each Lot and Common Property is not capable of separate measurement of water, consumption charges shall be calculated from the property primary water meter and charged to the lots proportional to the lot entitlement schedule for the Community Title unless an agreement between the Body Corporate and Council has been entered into pursuant to section 196(4) of the *Body Corporate and Community Management Act 1997*. Each such lot shall attract water consumption charges in accordance with Clause (f) above.
- k) In respect of fire hose reel services, all existing services are to have meters fitted retrospectively where practicable. All such services will be then capable of being measured in respect of their water consumption and Council will levy a consumption charge for each kilolitre consumed. Dedicated fire mains are to be installed with no meter and they are not intended to be metered for consumption. Where a fire hose reel is connected off a dedicated fire main, a combination meter is to be installed and the consumption measurement is to be taken from the low flow (fire hose reel) meter only.

Other Matters

- l) Water meters are read twice per year in October/November (half year reading) and May/June (end of year reading).
- m) In accordance with section 102(2) of the *Local Government Regulation 2012*, a meter shall be taken to have been read on a day which starts two (2) weeks before, and ends two (2) weeks after, the date the meter is actually read.

I. ENVIRONMENTAL SEPARATE CHARGE

- a) In accordance with section 94(1)(b)(iii) of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, Council shall levy a separate charge on every parcel of rateable land within the Shire to fund projects that have an environmental benefit to the Burdekin community, including but not limited to the following environmental improvement and natural resource conservation, preservation or enhancement initiatives:
- i. Rehabilitation, care or maintenance of the natural environment in areas including aquatic weed management; wetland management; herbicide subsidy; and management of local biosecurity matters such as declared pest animals and weeds.
 - ii. Preservation or remediation of environmentally important areas.
 - iii. Acquisition of land that has particular environmental value.
 - iv. Promotion and encouragement of sustainable practices such as energy efficiency and waste minimisation.
- b) For the 2022/23 financial year, the amount of the charge shall be **\$10**.

J. AQUATIC FACILITIES SEPARATE CHARGE

In accordance with section 94(1)(b)(iii) of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, Council shall levy a separate charge on every parcel of rateable land within the Shire to fund maintenance and operating costs associated with the region's aquatic facilities which benefit the Burdekin community.

- a) For the 2022/23 financial year, the amount of the charge shall be **\$30**.

K. MOUNT KELLY RURAL FIRE BRIGADE SPECIAL CHARGE

a) In accordance with section 94(1)(b)(i) of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012* and section 128A of the *Fire and Emergency Services Act 1990*, Council will levy a special charge on land within the area marked on plan number RF2009 (as annexed hereto) to fund the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate in the Mount Kelly area ("**the Service**").

b) The land the subject of the special charge specially benefits from the provision of the Service, because this land is not otherwise serviced by urban fire fighting brigades.

- c) For the 2022/23 financial year, the amount of the charge shall be **\$15**.

d) The overall plan for the special charge is as follows -

- i. The special charge is levied to fund the cost of providing rural fire fighting services to properties in the Mount Kelly area.
- ii. The rateable land to which the special charge applies is every parcel of rateable land shown on plan number RF2009 (as annexed hereto).
- iii. The estimated cost of carrying out the overall plan is \$2,265.
- iv. The time for carrying out the overall plan is twelve (12) months ending 30 June 2023.

L. SCOTT RURAL FIRE BRIGADE SPECIAL CHARGE

a) In accordance with section 94(1)(b)(i) of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012* and section 128A of the *Fire and Emergency Services Act 1990*, Council will levy a special charge on land within the area marked on plan number RF0425 (as annexed hereto) to fund the ongoing provision and maintenance of rural fire fighting equipment for the rural fire brigades that operate in the Scott area ("**the Service**").

b) The land the subject of the special charge specially benefits from the provision of the Service, because this land is not otherwise serviced by urban fire fighting brigades.

- c) For the 2022/23 financial year, the amount of the charge shall be **\$50**.

d) The overall plan for the special charge is as follows -

- i. The special charge is levied to fund the cost of providing rural fire fighting services to properties in the Scott area.
- ii. The rateable land to which the special charge applies is every parcel of rateable land shown on plan number RF0425 (as annexed hereto).
- iii. The estimated cost of carrying out the overall plan is \$4,350.
- iv. The time for carrying out the overall plan is twelve (12) months ending 30 June 2023.

M. TIME WITHIN WHICH RATES MUST BE PAID

Rates and charges must be paid by the due date, with the due date being thirty-one (31) days after the rate notices have been issued.

N. OVERDUE RATES AND CHARGES

Rates and charges will become overdue if not paid by the due date.

O. INTEREST ON RATES AND CHARGES

It is Council's policy to ensure that the interests of ratepayers are protected by discouraging the avoidance of responsibility for payment of rates and charges when due. To this end, Council will impose interest on rates and charges from the day they become overdue.

The rate of interest to be charged on overdue rates and charges shall be **8%** compound interest charged on daily rests.

Pursuant to section 125 of the *Local Government Regulations 2012*, the amount of premium for Council agreeing to enter into arrangements to defer the payment of rates and charges is the amount equivalent to the amount of interest that would have been raised if the arrangement had not been entered into.

P. PAYMENTS IN ADVANCE

Council will accept payments in advance of the levy of the rates and charges, by lump sum or by instalments. Interest is not payable on any credit balances held.

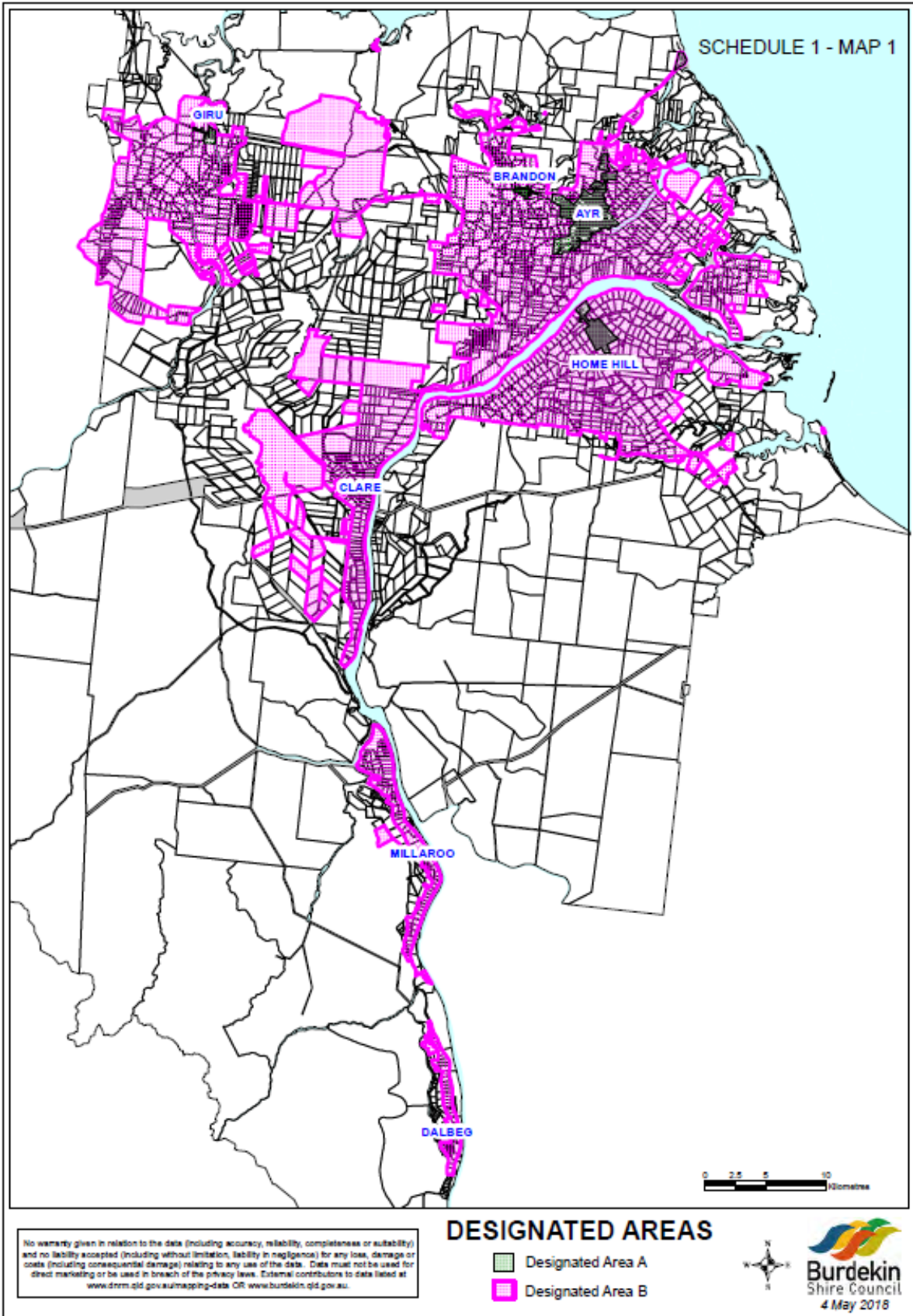
Q. REGULATORY, COST RECOVERY, COMMERCIAL AND OTHER FEES

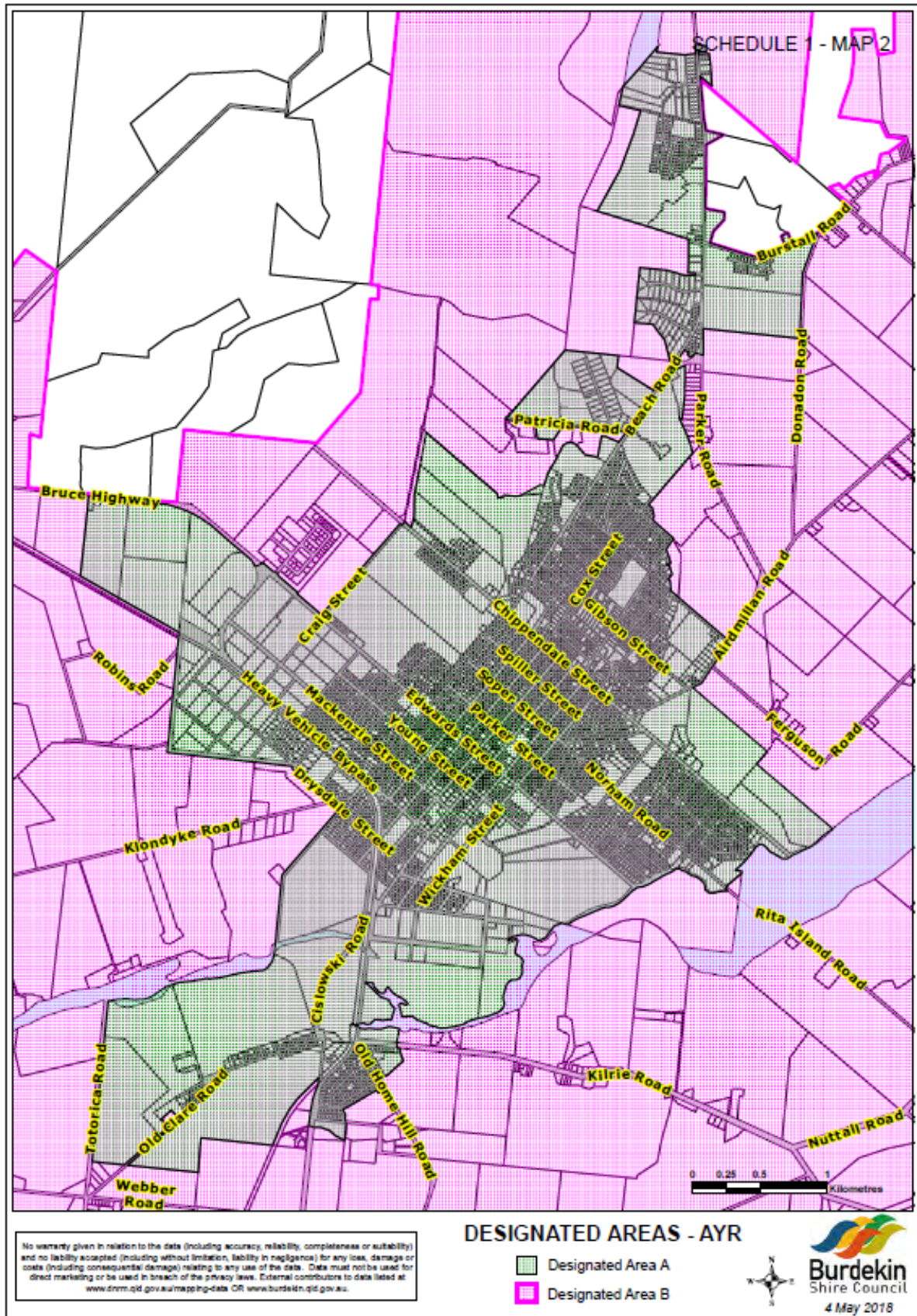
Council shall by resolution fix regulatory fees for services and facilities including but not limited to, an application for, or the issue of, an approval, consent, licence, permission, registration or other authority under a local government act. Such charges will generally be contained in the Register of Regulatory Fees as adopted by Council from time to time in the Fees and Charges schedule.

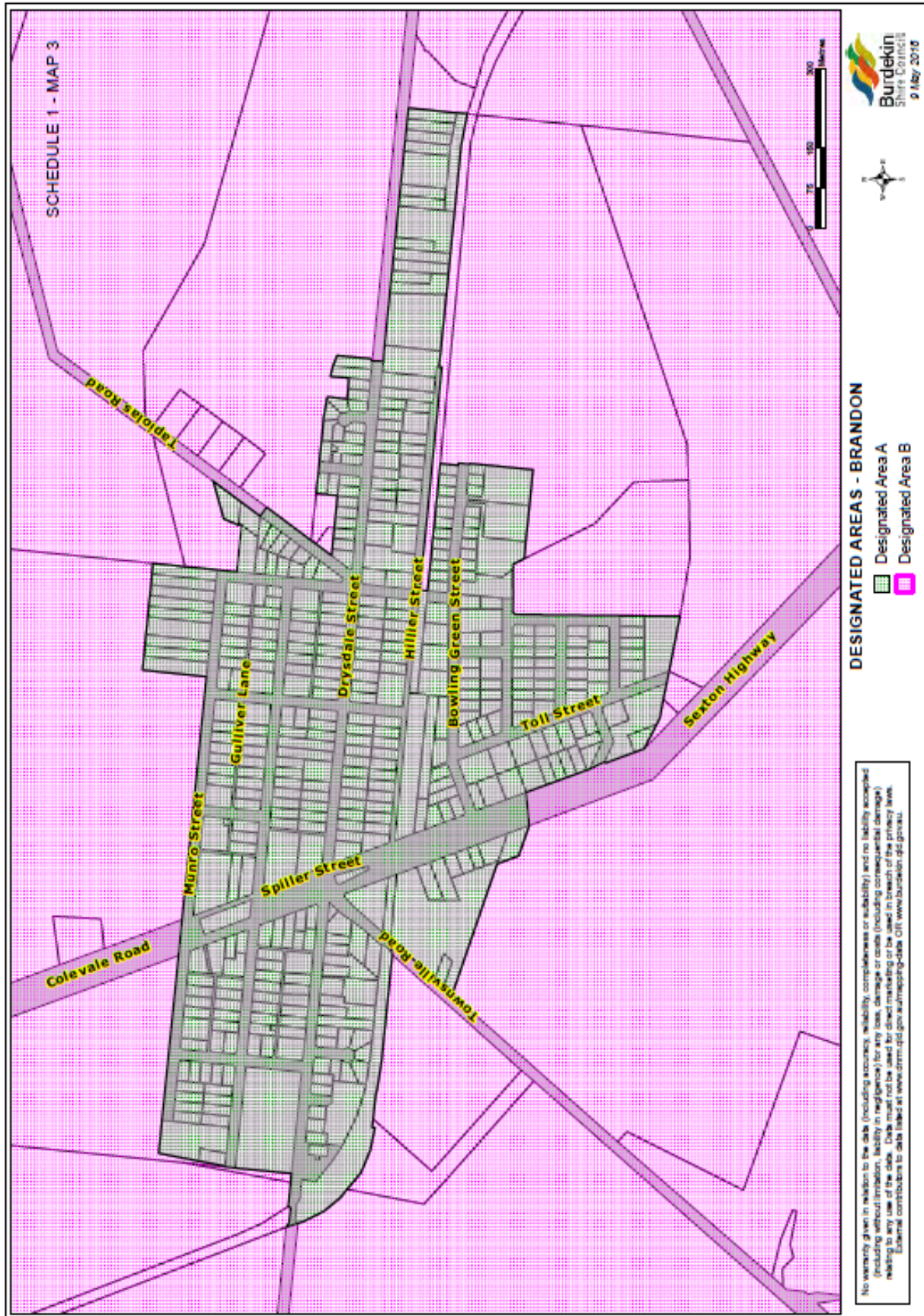
The regulatory and cost recovery fees shall be no more than the cost to the local government of providing the service or taking the action for which the fee is charged.

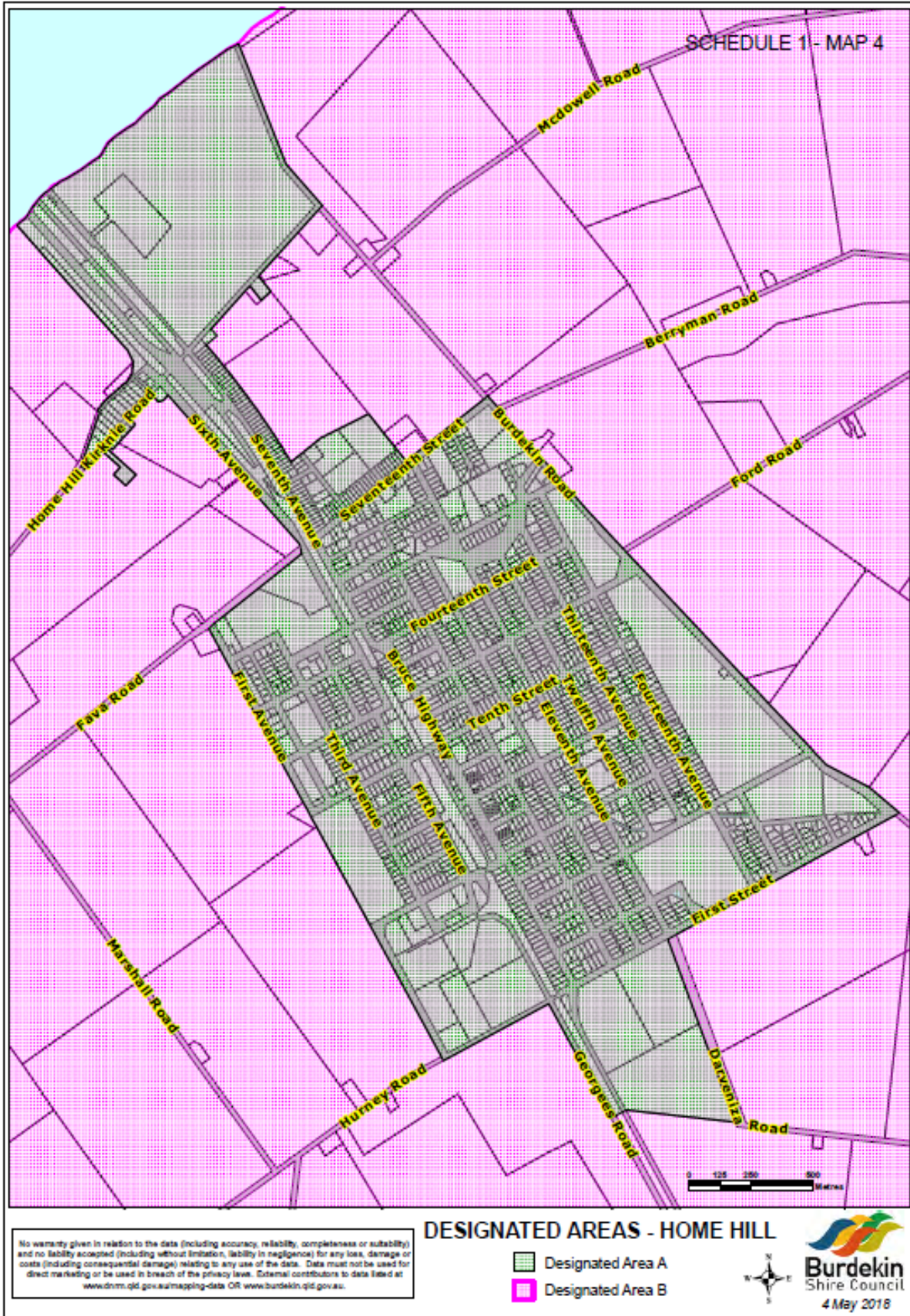
In accordance with Council's general corporate and contractual powers under the *Local Government Act 2009*, Council shall by resolution fix a fee for the commercial or other voluntary supply and acquisition of goods and services.

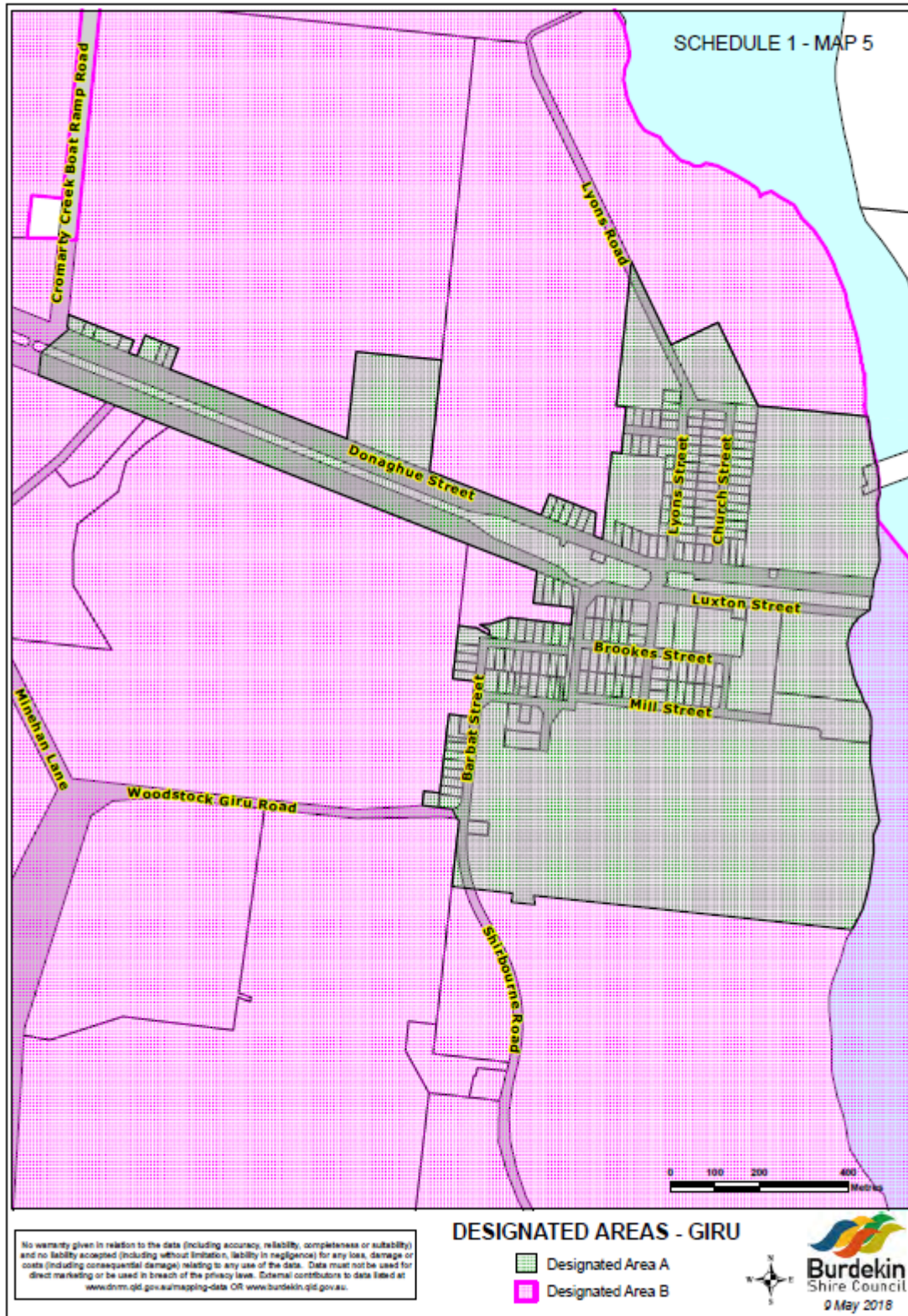
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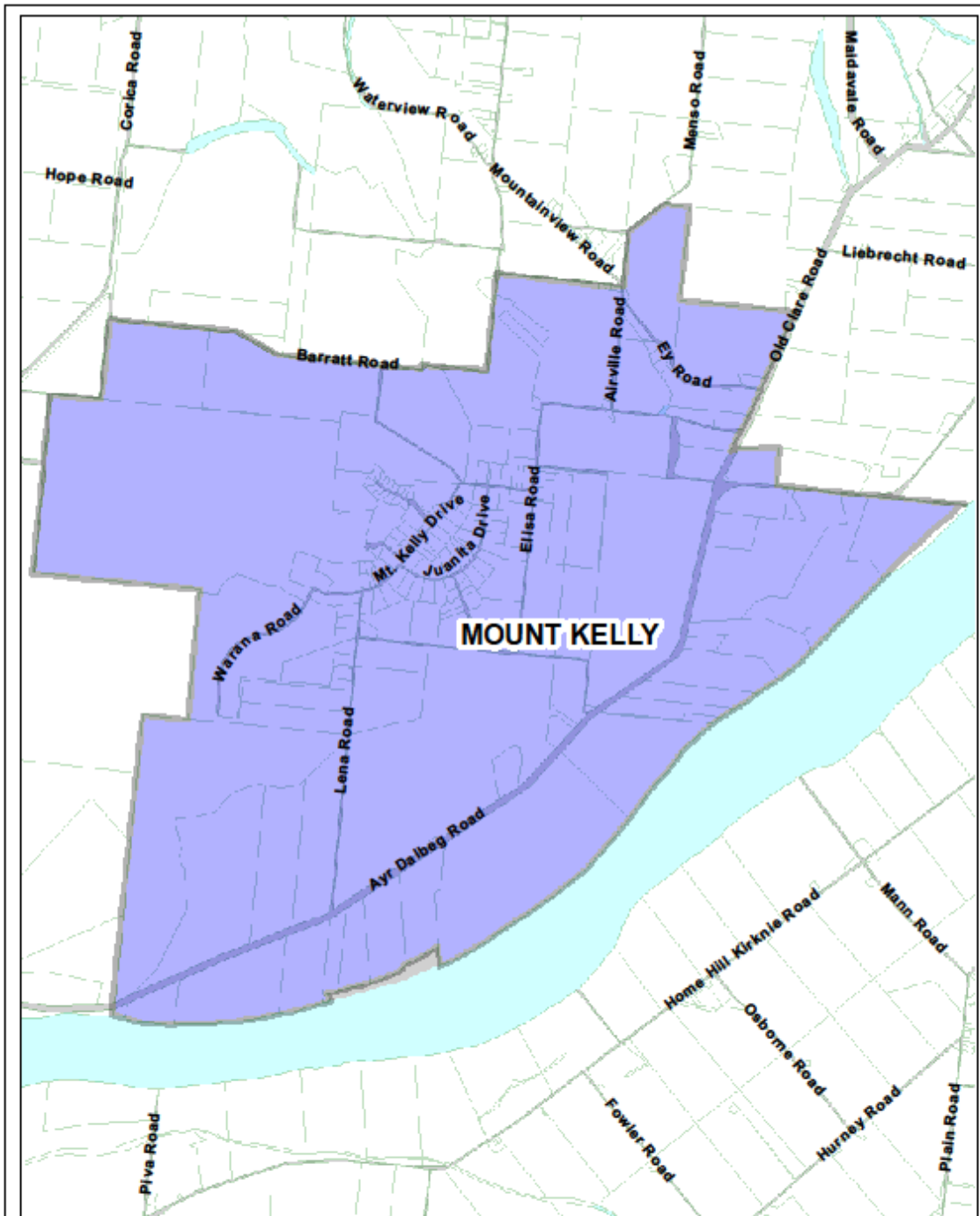












Mount Kelly Rural Fire Brigade Area



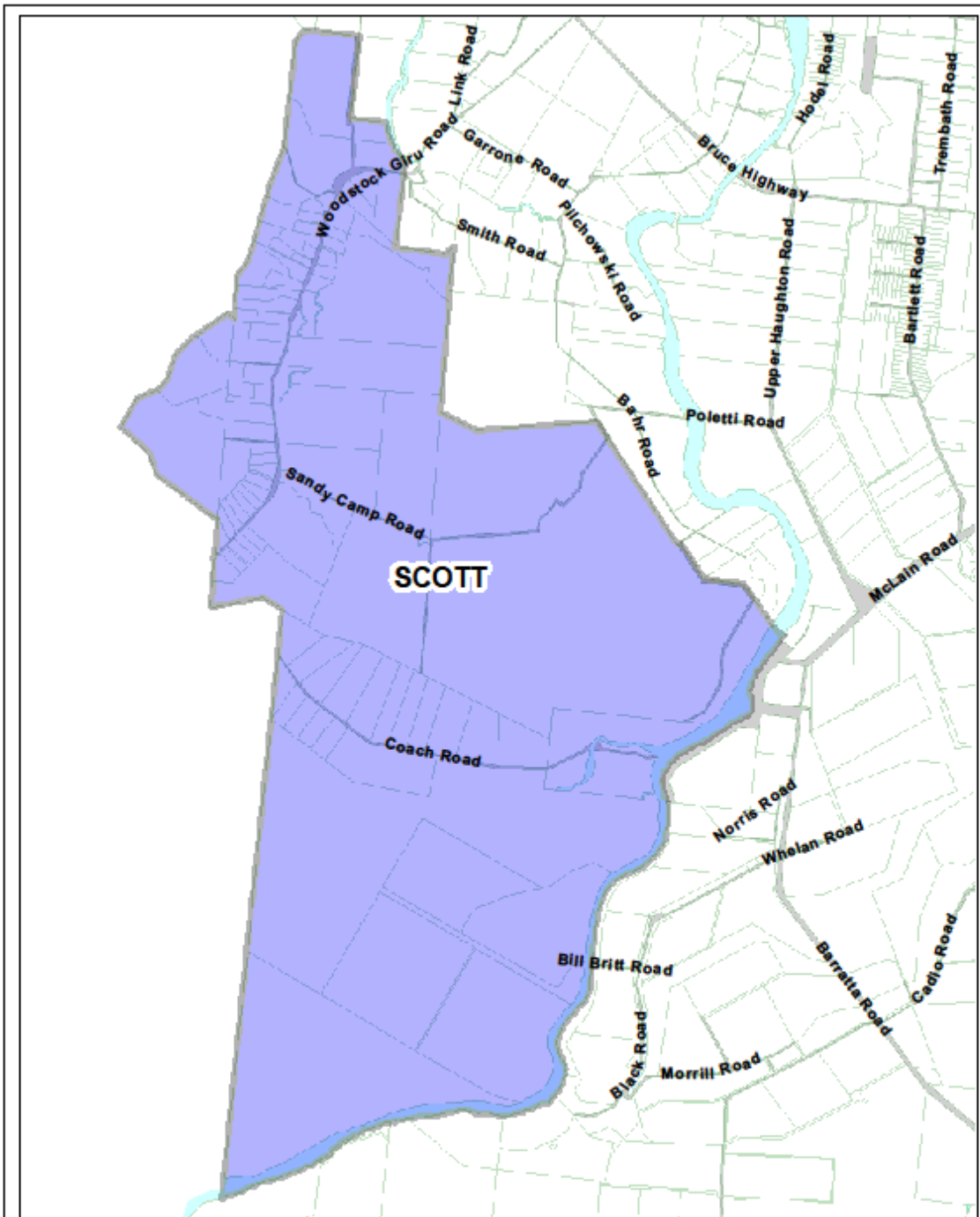
Map Reference: RF2009



Burdekin Shire Council 1 April 2016

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Scott Rural Fire Brigade Area



Map Reference: RF0425



Burdekin Shire Council 1 April 2016

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Rates and Charges Recovery Policy 2022/23

Policy Type	Corporate
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Revenue Coordinator
Effective Date	1 July 2022

Purpose

The management and recovery of outstanding revenue is an important aspect of Council's financial management function. Council requires payment of rates and charges within a specified time period and will pursue the collection of overdue rates and charges diligently. Non-payment of rates or charges places an unfair burden on ratepayers who meet their legal obligations in full.

When pursuing the collection of overdue rates or charges Council will have due concern for any financial hardship faced by ratepayers and will allow appropriate time to pay overdue rates where financial difficulty is identified.

The Rates and Charges Recovery Policy (The Policy) guides the administration process to be used in the collection of overdue rates or charges. This may include Periodic Payment Plans and various recovery actions including the Sale of Land in accordance with legislative requirements.

Scope

The Policy provides scope for recovery procedures and applies to all ratepayers of Burdekin Shire Council.

Exceptions

Nil

Principles

The Policy is guided by the following principles:

- Debt Recovery – Council aims to ensure effective control over debts owed to Council, including overdue rates, charges and interest and to establish debt management procedures for the efficient collection of receivables and the recovery of outstanding debts including deferment and alternative payment arrangements;
- Transparency – by making clear the obligations of ratepayers and the processes used by Council in assisting it to meet its financial obligations;
- Simplicity – making the processes used to recover overdue rates and charges clear, simple to administer and cost effective;
- Capacity to pay – in determining appropriate arrangements for ratepayers; and
- Equity – by treating all ratepayers in similar circumstances in the same way.

Objective

The policy's objective is to:

- Ensure monies owed to Council are recovered in a timely, efficient and effective manner in order to finance Council's operations and ensure effective cash flow management.

- Ensure, when recovering outstanding rates and charges, Council makes it clear to ratepayers their obligations and the processes used by Council to assist them meet those obligations.
- Provide processes that will enable early intervention with ratepayers to reduce Council's ratepayer debt.

Policy Statement

Initial Recovery Action

Where rates and/or charges become overdue, Council will take the following recovery action on amounts greater than \$20:

1. Ten (10) to fifteen (15) days after the due date of the rates and charges, property owners will be issued with an *Overdue Notice* with twenty-one (21) days to respond.
2. Should the ratepayer not make full payment or come to an acceptable alternative and the overdue amount is in excess of \$500 the property will be referred to Council's debt collection agency with no further notice to the ratepayer.

Advanced Recovery Action

Where overdue rates and/or charges have been referred to Council's debt collection agency, an initial letter of demand will be issued, direct contact undertaken and other debt collection activities taken in order to secure payment of the debt. At this stage it will still be possible for ratepayers to enter into a payment plan which is determined on a case-by-case basis. Once the files are sent to Council's collection agency, all contact and plans made are to be dealt with by Council's debt collection agency.

Legal action is seen as a last resort to enforce collection and may be undertaken if the ratepayer fails to adhere to the approved payment plan or fails to respond to the contact made by Council's debt collection agency.

All recoverable costs, as part of all debt recovery processes, will be passed on to the ratepayer.

Sale of Land

Where some or all of the overdue rates and charges remain overdue for at least three (3) years, Council by resolution, may decide to proceed to Sale of Land in accordance with Chapter 4, Part 12, Division 3, Section 140(2), of the *Local Government Regulation 2012*.

Periodically a review will be undertaken to select properties that have rates and charges remaining overdue for at least three (3) years. A report shall be presented to Council to request a resolution to proceed to the Sale of Land process for the selected properties.

As soon as practicable after the resolution, a Notice of Intention to Sell detailing arrears, land and terms of the resolution must be issued to all parties who have an interest in the land.

For the procedures for Sale of Land process refer to the *Local Government Regulation 2012*, Subdivision 2, Selling land for overdue rates or charges.

The *Local Government Act 2009* provides capacity for Council to take sale of land action to recover rates or charges arrears outstanding for periods less than three (3) years in certain circumstances. This policy does not preclude such action being taken.

Periodic Payment Plans

Council will allow landowners who are unable to pay their rates by the due date to enter into an approved payment plan to make periodic payments in arrears following the levy of the rates and charges.

Council has not made a resolution to allow ratepayers to pay by instalments under section 129 of the *Local Government Regulation 2012*. Section 125(3) of the *Local Government Regulation 2012* allows Council to defer payment of rates under nominated conditions. The Regulation permits Council to require payment of an additional charge as a condition of the deferral.

Council will allow a deferral of rates to those ratepayers who enter into an approved payment plan. A condition of the deferral will be that the ratepayer will pay an additional amount equivalent to the interest that would have been applied, should the deferral not have been approved, charged in the same manner as interest.

At any stage prior to the property being referred to Council's debt collection agency, with the exception of properties that have proceeded to sale of land following Council resolution, Council will accept applications for periodic payment plans on the approved form or as detailed in acceptable written or electronic form.

Council will accept periodic payment plans where payments are made at least on a monthly basis and will clear the outstanding balance by 30 June within the same financial year. Council may accept but will not encourage periodic payment plans, at the discretion of the Revenue Coordinator or the Manager of Financial and Administrative Services, that fall outside the 30 June timeframe where there are extenuating circumstances and where the outstanding balance will be cleared prior to the due date of the next rate levy.

Payment plans with terms greater than those outlined above or where at least a minimum monthly payment is not possible, may be approved in cases of extenuating circumstances with consideration. Approval is to be given by the Revenue Coordinator or Manager of Financial and Administrative Services.

Council will not agree to a periodic payment plan where the term for repayment of outstanding rates and charges does not extinguish the debt in a reasonable time.

Where a Periodic Payment Plan meets the criteria set by Council and is approved, written acceptance of the plan will be provided to the ratepayer(s). This correspondence will also advise that the outstanding account may be referred to Council's debt collection agency if the approved plan is not adhered to.

Periodic Payment Plans are to be reviewed on a regular basis to confirm ratepayer compliance.

Periodic Payment Plan Default

Where payments have not been received in accordance with the approved payment plan, the ratepayer(s) will be advised in writing that the payment plan is in default and the account may be referred to Council's debt collection agency with no further notice to the ratepayer.

A payment plan may be reinstated when the arrears are brought up to date. A periodic payment plan may be renegotiated where the ratepayer(s) have demonstrated substantial compliance with the original plan.

Application for Rates Relief on the Grounds of Hardship

Ratepayers may apply for rate relief with an application on the basis of hardship supported by relevant documentation as outlined in the Rates and Charges Hardship Policy.

Risk Management

The policy supports Council's strong commitment to transparency, accountability and adherence to the financial management function.

The policy mitigates the risk to ratepayers who are unable to pay rates and charges within the specified time period of acquiring a level of unachievable debt.

The policy mitigates the risk of an unfair burden to ratepayers who make payment of rates and charges within the specified time period and meet their legal obligations in full.

The policy ensures fair and equal treatment for all ratepayers and details steps Council will take to ensure payment of rates and charges.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Definitions and Abbreviations

Refer to the dictionary schedules contained in the *Local Government Act 2009* and the *Local Government Regulation 2012*.

Related Documents

Document Title
Revenue Policy 2022/23
Revenue Statement 2022/23
Rates and Charges Hardship Policy 2022/23
Application to Pay Rates by Periodic Payments 2022/23

Document History and Version Control

Title of Document	Rates and Charges Recovery Policy 2022/23
Document Reference Number	
Review Schedule	12 months
Council Meeting Date	28 June 2022
Council Resolution Number	

Rates and Charges Hardship Policy 2022/23

Policy Type	Corporate
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Revenue Coordinator
Effective Date	1 July 2022

Purpose

To detail the manner in which Council will provide relief to ratepayers who are unable to pay their rates and charges due to genuine financial difficulties or hardship.

Scope

The policy applies to all ratepayers with overdue rates and charges levied by Council who are experiencing genuine financial hardship.

Exceptions

Nil

Principles

The policy is guided by the following principles:

- Transparency – clear obligations of ratepayers and documented processes taken by Council to assist ratepayers to meet their financial obligations;
- Consistency and equity – provide equal treatment to all ratepayers;
- Fairness – ensure there is no significant shift in responsibility for revenue raising to other ratepayers;
- Flexibility – ability to respond where necessary to changes in the local economy.

Objective

This policy's objective is to:

- Provide where possible support and assistance to ratepayers who are suffering genuine financial hardship due to circumstances beyond the normal frustration and trials experienced by other similar ratepayers from time to time. This hardship may occur as a result of illness, death of a partner or other sudden and unexpected circumstances.
- Provide an administrative process to determine applications quickly.
- Promote the image of Council as both efficient and fair.

Policy Statement

Financial hardship relief provided under this policy does not forgo Council's normal debt recovery action, including Council's ability to sell land for arrears of rates.

Any ratepayer who cannot pay their rates or charges for reason of financial hardship can apply to Council for assistance at any time. Each individual case will be considered on its merits.

Applicants will only be considered to be eligible for a rate concession on the grounds of financial hardship upon complying with the following criteria:

- The applicant does not have reasonable assets external to the land upon which the application for relief on the grounds of hardship applies to;
- Payment of rates by the applicant would cause financial hardship within the next twelve (12) months; and
- The property is the property owner's principal place of residence.

In addition to this criteria, applications by a single party where there is a perceived threat to their health and/or safety because of domestic violence, will be considered.

An application for hardship relief on a property must be made by completing the form shown in Appendix 1.

A determination under this policy will be assessed against financial data provided by the applicant. Supporting documentation may include but is not limited to:

- A completed and signed statement of financial position (Appendix 2);
- Copy of most recent pay slip, government benefit statement(s) or work cover statement;
- Copy of the most recent mortgage statement or rental receipt;
- Copy of the most recent other creditor statements (e.g. credit card or personal loan);
- Medical practitioner or health professional letter (if applicable);
- Copies of recent bank statements for all accounts;
- Letter confirming financial hardship from a recognised financial counsellor or financial planner (if applicable); and
- Any other supporting documents considered relevant in supporting the request.

Applications that do not have sufficient information will be returned to the applicant for further information. Should sufficient information not be provided, or information cannot be substantiated, the application will not be considered.

All applications for hardship relief will be reviewed and final approval given by the Chief Executive Officer or an authorised delegate.

Council will consider all matters under this policy confidentially.

The criteria for assessment will be, but is not limited to, the following:

- Income from all sources.
- Living expenses.
- The applicant must occupy the rateable property as their sole and principal place of residence and must not own any other property either within or outside the Council area.

Consideration should be given to whether the ratepayer could meet the rate liability by rescheduling commitments or by selling non-essential assets such as (but not limited to) non-residential caravans, holiday or investment properties, luxury cars, boats or other investments.

If the assessment of Council is that the restoration of a ratepayer's financial situation over the medium to long term is unlikely, the application for a concession will not be approved. The ratepayer will be provided with a short period of deferral up to six months to make other financial arrangements, after which other debt recovery actions must be implemented.

Ratepayers who meet the criteria may be offered assistance by one or more of the following:

- An agreed payment plan outside the current debt recovery action.
- Subject to satisfactory completion of an agreed payment plan, reimbursement of 50% of interest charges accruing between the date of commencement of agreed payment plan and completion of the agreed payment plan.

Ratepayers who do not meet the criteria for hardship relief under this policy may be afforded an agreed payment plan outside the current debt recovery action.

Any payment plan negotiated or concession applied must take into account the ratepayer's capacity to pay and allow for the plan to be renegotiated if there is a demonstrable change in circumstances.

Consideration will be given to whether the applicants have adhered to previous payment plans or whether they have a record of regular payments.

For any agreed payment plan the debt must be cleared in full by the end of the payment plan, including new charges accrued during the plan. Payments must be made on at least a monthly basis.

In the event that a payment plan is not maintained within the agreed terms, the ratepayer will be offered an opportunity to make a revised payment plan. Failure to make and maintain an appropriate payment plan will result in an escalation of recovery actions. Payment plans and adherence to these must ensure that no arrears extend beyond a two year timeframe.

Two consecutive failures to make payment as per the agreed plan will result in the plan being terminated and full payment of the amount outstanding due immediately.

If there is evidence acceptable to Council that any eligible pensioner is unable to meet rate obligations and is unable to enter into a periodic payment plan for payment of overdue rates, Council may, in exceptional circumstances, agree to the overdue rates remaining a charge on the land to be recovered following the death of an eligible pensioner/pensioners or as a result of sale/transfer of the land, providing such property is the principal place of residence of the pensioner.

Risk Management

The policy supports Council's strong commitment to transparency, consistency, equity and flexibility and promotes the image of Council as both efficient and fair.

The policy mitigates the risk of relief being provided to ratepayers who are unable to pay their rates and charges but not experiencing genuine financial difficulties or hardship.

The policy provides a detailed administrative process to Council employees to ensure applications are processed efficiently and accurately.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Definitions and Abbreviations

Application Form	means Council's Hardship Application Form for the purpose of applying for assistance under this policy.
Council	means Burdekin Shire Council.
Financial Hardship	means when a ratepayer is unable to meet basic requirements (including food, clothing, medicine, accommodation and children's education).

Related Documents

Document Title
Revenue Policy 2022/23
Revenue Statement 2022/23
Application for Rates Relief on the Grounds of Hardship
Statement of Financial Position

Document History and Version Control

Title of Document	Rates and Charges Hardship Policy 2022/23
Document Reference Number	Rev
Review Schedule	12 months
Council Meeting Date	28 June 2022
Council Resolution Number	

Appendix 1



PO Box 974, Ayr Qld 4807
 T (07) 4783 9800 | F (07) 4783 9999
 enquiries@burdekin.qld.gov.au

Application for Rates Relief on the Grounds of Hardship

Information Privacy Act 2009 Burdekin Shire Council is collecting the information you supply on this form in accordance with the *Local Government Act 2009* for the purpose of considering your application. Your information will not be disclosed to a third party without your consent unless required or authorised by law.

Applicant Details

Property Number:		
Given Name/s:		Surname:
Postal Address:		
Residential Address:		
Contact number/s:		
Date financial difficulty commenced:		
Date financial difficulty expected to cease:		
Grounds for Application: (attach separate sheet with more information if required)		

Required Documentation

In the case of an application for rate relief on the grounds of hardship, the documentation (copies only) outlined in the checklist need to be included with the application, as well as the details of the applicant's registered accountant or tax agent. The documentation shall be assessed by the Chief Executive Officer or delegated officer.

Accountant or Tax Agent Details:		
Documentation Checklist: Please ensure the following documentation is attached and returned with this application.	<input type="checkbox"/>	A completed and signed statement of financial position.
	<input type="checkbox"/>	Copy of most recent pay slip, government benefit statement(s) or work cover statement.
	<input type="checkbox"/>	Copy of most recent mortgage statement or rental receipt.
	<input type="checkbox"/>	Copy of most recent other creditor statements (e.g. credit card or personal loan).
	<input type="checkbox"/>	Medical practitioner or health professional letter (if applicable).
	<input type="checkbox"/>	Copies of recent bank statements for all accounts.
	<input type="checkbox"/>	Letter confirming financial hardship from a recognised financial counsellor or financial planner (if applicable).
	<input type="checkbox"/>	Any other supporting documents considered relevant in supporting the request.



Application for Rates Relief on the Grounds of Hardship

Acknowledgement

The applicant acknowledges the information provided is being collected and recorded for the purposes of resolving the account.

The applicant acknowledges the right of the Chief Executive Officer, or delegated officer, to hold further discussions with the applicant and with the applicant's approval, the applicant's accountant, financial counsellor and/or tax agent to assist in providing any report to the Council. The applicant may incur professional costs from accountants/tax agents through any investigations carried out by the CEO.

Information provided with this application will be held on a confidential basis.

If the applicant is in receipt of benefits through CENTRELINK, Council will be entitled to check on the eligibility of the applicant for assistance by this Government Agency.

Declaration

I, _____ do solemnly and sincerely declare that the information set forth herein has been truthfully and correctly supplied by me, and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

Property Owner:			
Signature:		Date:	/ /

Please ensure any additional property owners sign

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	



PO Box 974, Ayr Qld 4807
 T (07) 4783 9800 | F (07) 4783 9999
 enquiries@burdekin.qld.gov.au

Statement of Financial Position

Information Privacy Act 2009 Burdekin Shire Council is collecting the information you supply on this form in accordance with the *Local Government Act 2009* for the purpose of considering your application. Your information will not be disclosed to a third party without your consent unless required or authorised by law.

Name:		Property Number:	
Property Address:			
		Postcode:	
Phone:	Home:	Mobile:	
	Work:		
Email:			
Date of Birth:		Licence Number:	
Are you employed?	YES / NO	Occupation:	
Employment Status:	Full Time	Part Time	Casual
Self Employed			
Employer's Name:			
Employer's Address:			
If not employed, please advise when you expect to return to work, or if you receive benefits please indicate type:			
Full name, address and contact phone number of a relative not living at your address:			
Name:		Phone Number:	
Address:			
MONTHLY EXPENSES	AMOUNT	MONTHLY EXPENSES	AMOUNT
Mortgage / Rent / Board	\$	Rates (water / council)	\$
Gas / Electricity	\$	Home Insurance	\$
Food	\$	Health/Life Insurance	\$
Telephone/Internet	\$	Personal Loan Repayments	\$
Goods & Household Items	\$	Medical Expenses	\$
School/Childcare	\$	Leisure/Entertainment	\$
Clothing	\$	Other	\$
Petrol	\$		
Car Expenses	\$	TOTAL EXPENSES	\$
OUTSTANDING DEBTS	AMOUNT	OUTSTANDING DEBTS	AMOUNT
Chattel Mortgage	\$	Other	\$
Credit Card/s	\$	Other	\$
Personal Loan/s	\$		
Other	\$	TOTAL DEBTS	\$



Statement of Financial Position

ASSETS		
List your Assets	WORTH	BALANCE OWING
House, Flat/Unit, Property		
Additional: House, Flat/Unit, Property		
Motor Vehicle (Reg No: _____)		
Caravan / Boat		
Shareholdings/Investments		
Other		
TOTAL	\$	\$
INCOME		
	AMOUNT	
Wages (Week / Fortnight / Month)	\$	
Pension / Benefit	\$	
Workers Compensation	\$	
Superannuation	\$	
Board/Other (Week / Fortnight / Month)	\$	
Allowances, e.g. Child	\$	
Other:	\$	
TOTAL	\$	

I confirm this is a true and accurate reflection of my current financial position. Further, I acknowledge that _____ is outstanding on my account and I will update Burdekin Shire Council on any changes to my financial circumstances. I acknowledge the information provided is being collected and recorded for the purposes of resolving my account.

Property Owner:			
Signature:		Date:	/ /

Please ensure any additional property owners sign:

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Name:			
Signature:		Date:	/ /
Email:		Phone:	

Debt Policy

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Financial Accountant Systems
Effective Date	1 July 2022

Purpose

The objective of this policy is to ensure the sound management of Council's existing and future debt.

Scope

This policy applies to borrowings for capital works by Burdekin Shire Council.

Policy Statement

All external borrowing shall be obtained through the Queensland Treasury Corporation and Council shall continue to use the full range of Queensland Treasury Corporation's fund management services in order to enhance Council's loan/redemption procedures.

Council aims to finance capital works and new assets to the greatest extent possible from revenue, grants and subsidies or any specific reserves primarily established to fund capital works.

Council will not use long-term debt to finance operating activities or recurrent expenditure.

Council will always be mindful of the additional cost incurred by the community when assets are acquired through borrowings, which increases the cost of providing capital infrastructure.

The repayment period for new and existing borrowings will be set at 10 years or less except in the case of borrowings for major long-life infrastructure assets where a repayment period will be determined on an individual basis.

Council will review the level of debt to ensure its relevant financial sustainability indicators do not exceed the minimum limits recommended by the Queensland Treasury Corporation.

Detailed capital works and asset acquisition programs for the next 10 years together with the 10 year financial model will provide the basis for determination of funding options.

Planned Borrowings

Planned borrowings for asset acquisition and replacement for the current financial year and the next nine financial years are as follows:

Year of Borrowing	Function	Amount	Term
2025/26	Water	\$2,200,000	20 Years
2026/27	Water	\$2,200,000	20 Years

Existing Borrowings

Council has no existing borrowings.

Risk Management

The policy supports Council's strong commitment to transparency, accountability and adherence to the governance framework.

The policy mitigates the risk of inappropriate borrowings and protects Council's Financial Sustainability.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Statutory Bodies Financial Arrangements Act 1982

Statutory Bodies Financial Arrangements Regulation 2007

Document History and Version Control

Title of Document	Debt Policy
Document Reference Number	
Review Schedule	12 months
Council Meeting Date	28 June 2022
Council Resolution Number	

Investment Policy

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Financial Accountant Systems
Effective Date	1 July 2022

Purpose

This policy provides guidance and a framework for the prudent and appropriate investment of surplus funds controlled by Council that are not required for operational or capital purposes in the short to medium term.

Scope

This policy applies to Council officers involved in the investment of surplus funds in accordance with Council's investment objectives and risk philosophy.

Objectives

To maximise investment returns with agreed risk parameters and statutory constraints while meeting Burdekin Shire Council liquidity requirements.

Maintain a diversified portfolio of investments to manage interest rate risk, liquidity risk and credit risk.

Maintain the value of capital invested.

Policy Statement

Council is required to prepare an Investment Policy under section 191 of the *Local Government Regulation 2012* and section 104(5)(c) of the *Local Government Act 2009*.

Council aims to maximise investment returns on all surplus cash within agreed risk parameters. Capital preservation and liquidity management are the key consideration when entering into investment transactions.

Council is committed to:

- Investing only in investments as authorised under current legislation;
- Investing only with approved institutions;
- Investing to facilitate diversification and minimise portfolio risk;
- Investing to facilitate working capital requirements; and
- Maintaining documentary evidence of investments.

Overall the amount invested with individual institutions should not exceed the following percentage as outlined in the below table:

Long Term Rating (Standards & Poors)	Short Term Rating (Standards & Poors)	Investment Limit
AAA to AA-	A1+	30%
A+ to A	A1	20%
A- to BBB	A2	10%
QTC Cash Management Fund	No Limit	No Limit

Qualifying Local Financial Institutions (QLFI)

In order to qualify for investment, local institutions must meet the following criteria:

- Provide a benefit to the local community, outside of standard financial institution services; and
- Be able to provide competitive term deposit rates that rival those able to be obtained from rated institutions.

Investment limits relative to their ratings will apply.

Council's Qualifying Local Financial Institutions include:

- Queensland Country Bank, and
- Bendigo Bank

Authorised Institutions

Only those institutions identified as suitable under the Category 1 Investment Powers conferred by the *Statutory Bodies Financial Arrangements Act 1982 S44(1)* and listed on the APRA website as Authorised Deposit Taking Institutions (ADIs).

Term to Maturity

The term of maturity of any Council investment may range from 'At Call' to 1 year.

Quotations

With the exception of monies held with QTC, at least 3 quotations shall be sought from authorised institutions whenever an investment is proposed. The best quote will be assessed based on the objectives detailed above.

While having regard to the above, Council is a local community service organisation and at times will invest in QLFI's to ensure their continued support of and presence in the local community. These investments will not be subject to competitive quoting but must still provide a reasonable return to Council.

Principles

"Fair value" means receiving an appropriate, or fair return for the risk inherent in the investment and is based on four key considerations:

- Credit rating of the institution;
- Amount of the investment;
- Term of the investment; and
- Interest rate offered.

Procedures

Council is at all times to have in place appropriate internal controls to prevent the fraudulent use of public money. The following internal controls are required to be in place:

- A person is to be identified as the responsible officer for the investment function;
- All investments are to be authorised by the Chief Executive Officer or nominated delegate;
- Confirmation advices from the financial institution are to be attached to the Investment Authorisation Form providing evidence that the investment is in the name of Burdekin Shire Council; and
- A person other than the responsible officer is to perform the bank reconciliation at the end of each month.

Risk Management

The policy supports Council's strong commitment to transparency, accountability and adherence to the governance framework.

The policy mitigates the risk of inappropriate investments and protects Council's Financial Sustainability.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Statutory Bodies Financial Arrangements Act 1982

Statutory Bodies Financial Arrangements Regulation 2019

Associated Documents

Council must keep records that show it has invested in the way most appropriate in all circumstances and retain documentary evidence of the investment.

Definitions and Abbreviations

Unless otherwise indicated, all terms used in this policy are to have the meaning outlined in:

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Statutory Bodies Financial Arrangements Act 1982*
- *Statutory Bodies Financial Arrangements Regulation 2019*

Document History and Version Control

Title of Document	Investment Policy
Document Reference Number	
Review Schedule	12 months
Council Meeting Date	28 June 2022
Council Resolution Number	

2022/23 Procurement Policy

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Manager Financial and Administrative Services
Effective Date	1 July 2022

Purpose

The purpose of this policy is to regulate and guide all Council procurement and contracting activities to be carried out in compliance with the *Local Government Act 2009* (the “Act”) and the *Local Government Regulation 2012* (the “Regulation”).

Scope

This policy applies when entering into contracts for the carrying out of work by others; or, the supply of goods or services; or, the disposal of non-current assets but not the making of a contract of employment.

Objectives

The objectives of this policy are to achieve advantageous procurement outcomes by:

- promoting value for money with probity and accountability; and
- advancing Council’s economic, social and environmental policies; and
- providing reasonable opportunity for competitive local businesses that comply with relevant legislation to supply to Council; and
- promoting compliance with relevant legislation.

Guidelines

This policy is to be read in conjunction with the Procurement Guidelines. Councillors and Council officers must comply with the Procurement Guidelines in all purchasing and disposal activities.

Principles

Councillors and Council officers must have regard to the following **sound contracting principles** in all purchasing and disposal activities in accordance with the Act Section 104.

Value for money

Council must harness its purchasing power to achieve the best value for money. The concept of value for money is not restricted to price alone. The value for money assessment must include consideration of:

- contribution to the advancement of Council’s priorities; and
- fitness for purpose, quality, services and support; and
- whole-of-life costs including costs of acquiring, using, maintaining and disposal; and
- internal administration costs; and
- technical compliance issues; and
- risk exposure; and
- the value of any associated environmental benefits.

Open and effective competition

Purchasing and disposal should be open and result in effective competition in the provision of goods and services and disposal of assets. Council must give fair and equitable consideration to all prospective suppliers or purchasers.

The development of competitive local business and industry

Council encourages the development of competitive local businesses within its local government area.

Where price, performance, quality, suitability and other evaluation criteria are comparable, the following areas may be considered in evaluating offers:

- creation of local employment opportunities;
- more readily available servicing support;
- more convenient communications for contract management;
- economic growth within the local area;
- benefit to Council of associated local commercial transaction.

Environmental protection

Council promotes environmental protection through its procurement procedures and will:

- promote the purchase of environmentally friendly goods and services that satisfy value for money criteria; and
- foster the development of products and processes of low environmental and climatic impact; and
- provide an example to business, industry and the community by promoting the use of environmentally friendly goods and services; and
- encourage environmentally responsible activities.

Ethical behaviour and fair dealing

Councillors and Council officers involved in contracting activities for purchasing and disposal are to behave with impartiality, fairness, independence, openness, integrity, and professionalism in their discussions and negotiations with suppliers or purchasers and their representatives. Councillors and Council officers shall identify and manage conflicts of interest in accordance with the Procurement Guidelines.

Policy Statement

Responsibility of Councillors and Council officers

Councillors and Council officers shall comply with Procurement Guidelines when planning purchasing and disposal activities, and in particular in the development of evaluation criteria, specifications and terms and conditions. It is the responsibility of Councillors and Council officers involved in the procurement and contracting process to understand the meaning and intent of this policy and the Procurement Guidelines.

Substantial or repeated non-compliance with this policy or the Procurement Guidelines by Council officers will be subject to disciplinary procedures as stated in the Enterprise Bargaining Agreement or in the case of Contract employees as per the Contract of Employment and Councillors will be subject to the Code of Conduct for Councillors.

Contractual Arrangement Under \$15,000

For purchases **under \$50, excluding GST**, for day-to-day minor expenses, payment may be made out of petty cash or by purchase card except where defined otherwise by the policy.

For purchases **over \$50 and under \$2,000, excluding GST**, at least one verbal quotation is required and may be made by purchase card subject to procedural limitations.

For purchases from **\$2,000 to under \$5,000, excluding GST**, a minimum of two verbal quotations are required and details notated on the purchase order in the financial system.

For purchases from **\$5,000 to under \$15,000, excluding GST**, a minimum of two written quotations are required and details attached to the purchase order in the financial system.

These requirements are subject to the exceptions paragraph in this policy.

Purchases shall be made by purchase orders except where defined otherwise in this policy.

Medium-Sized Contractual Arrangement – Quotes Needed First

These arrangements are for purchases from a supplier that it is expected to be worth **over \$15,000 but less than \$200,000 excluding GST**.

The **expected value** of a contractual arrangement with a supplier for a financial year is the total expected value of all of the Council's contracts, in the financial year, with the supplier for goods and services of a similar type.

These purchases are governed by the Regulation Sections 224, 225 and Division 3 of Chapter 6 Contracting.

Generally, the following applies:

- Council cannot enter into a medium-sized contract unless Council first invites written quotes for the contract.
- The invitation must be to at least three persons who Council considers can meet Council's requirements, at competitive prices. Council may decide not to accept any of the quotes it receives.
- However, if Council does decide to accept a quote, Council must accept the quote most advantageous to it having regard to the sound contracting principles.

These requirements are subject to the exceptions paragraph in this policy.

Records of quotes must be attached to the Purchase Order in the financial system.

Purchases shall be made by purchase orders except where defined otherwise in this policy.

Large-sized Contractual Arrangements – Tenders Needed First

These arrangements are for purchases from a supplier that it is expected to be worth \$200,000 or more excluding GST.

The **expected value** of a contractual arrangement with a supplier for a financial year is the total expected value of all of the Council's contracts, in the financial year, with the supplier for goods and services of a similar type.

These purchases are governed by the Regulation Sections 224, 226, 228 and Division 3 of Chapter 6 Contracting.

Generally, the following applies:

- Council must either invite written tenders under the Regulation Sections 226 and 228 or invite expressions of interest decided by Council resolution under Section 228(3) before considering whether to invite written tenders under Section 228(6)(b).

The invitation for tenders or expressions of interest must:

- be published on the Council's website for at least 21 days; and
- be made by an advertisement in a newspaper that circulates generally in the local government area of Council; and
- allow written tenders or expressions of interest to be given to Council while the invitation is published on the website.

These requirements are subject to the exceptions paragraph in this policy. Records of tenders must be kept on file in the ECM Records system.

Purchases shall be made by purchase orders or certified progress certificates whichever is more efficient and effective relevant to the contract arrangement details such as contract term.

Exceptions

The Regulation Chapter 6 Contracting, Part 3 Default contracting procedures at Division 3 (Sections 229-235) identifies exceptions for medium-sized and large-sized contracts. If one of the exceptions applies, Council may enter into:

- a medium-sized contract without first inviting written quotes; or
- a large-sized contract without first inviting written tenders.

The exceptions are summarized as follows:

- Section 230 – If quote or tender consideration plan prepared
- Section 231 – For contractor on approved contractor list
- Section 232 – Register of pre-qualified suppliers
- Section 233 – For a preferred supplier arrangement
- Section 234 – For LGA arrangement*
- Section 235 – Other exceptions
 - resolution on sole supplier
 - specialized or confidential nature of services
 - genuine emergency exists
 - purchase of goods at auction
 - purchase of second-hand goods
 - an arrangement with a government agency.

* A range of **LGA arrangements** are put in place by LGAQ Ltd and Local Buy.

When assessing the most effective and advantageous method of obtaining goods and/or services, Councillors and Council officers should consider the administrative and price costs to Council of seeking tenders or quotations independently, and the reduction of these costs which can be achieved by use of LGAQ Ltd and Local Buy arrangements.

Valuable Non-Current Asset Contract – Tenders or Auction Needed

A valuable non-current asset contract is a contract for the **disposal of a valuable non-current asset**.

A valuable non-current asset is:

- land; or
- another non-current asset that has an apparent value that is equal to or more than the limit set by Council.

The **apparent value** limits for disposal of valuable non-current assets set by Council in compliance with the Regulation Section 224 (8) are:

- for plant or equipment - \$5,000; and
- for another type of non-current asset - \$10,000

Regulation Section 227 provides that Council cannot enter into a valuable non-current asset contract unless it first:

- invites written tenders for the contract under the Regulation Section 228; or
- offers the non-current asset for sale by auction.

This requirement is subject to the Regulation Section 236 Exceptions for valuable non-current asset contracts.

Disposal of a less than valuable Council asset or goods is to be authorised by the appropriate Director.

The method used for the disposal of less than valuable non-current assets is to maximise the return to Council. The accepted means of disposal under this category may include, but not limited to:

- External quotation - 2 quotes required; or
- Public auction or tender; or
- Disposal to a community organisation; or
- Disposal to a government agency; or
- Sale to second hand dealer.

Publishing Details of Particular Contracts

The Regulation Section 237 requires that, Council must as soon as practicable after entering a contract worth \$200,000 or more exclusive of GST:

- publish the relevant details of the contract on the Council's website; and
- display the relevant details of the contract in a conspicuous place in the Council's public office for a period of at least 12 months.

Relevant details of a contract means:

- the person with whom the Council has entered into the contract;
- the value of the contract;
- the purpose of the contract.

Delegations

The Council delegates to the **Chief Executive Officer** (CEO), in accordance with the Act Section 257 Delegation of Local Government Powers and the Regulation Section 238 Entering into a contract under delegation, the power to make, amend or discharge a contract for the Council as follows and the CEO may delegate this power under the Act Section 259:

1. The delegate may make, amend or discharge a contract (the *contractual action*) for the local government if:
 - the local government's expenditure, because of the contractual action, has been provided for in the approved annual budget for:
 - the financial year when the contractual action is taken; or
 - the financial year in which the delegation is made, if the expenditure is within the limits stated in the resolution making the delegation; or
 - the contractual action has been taken because of genuine emergency or hardship.
2. The delegate may take the contractual action in the same way as an individual.

3. This section does not affect another law that requires:
 - an approval, consent or permission to be obtained; or
 - a procedure to be complied with for taking the contractual action.

Only Council officers listed in the **Financial Delegations Register** are entitled to authorise purchase orders, and then only in accordance with their financial delegation limits. By authorising a purchase order, all officers are confirming that they have taken full notice and will comply with all of the requirements of this policy.

Specialty Purchasing

Certain goods and services shall be purchased by officers with experience and expertise in that particular area. The use and type of certain goods and services may be subject to legislation and/or codes of practice or other external influences that have a bearing on the type of goods or services purchased.

There is a benefit to Council and its employees in having those officers responsible for sourcing and purchasing such goods and services.

The **Specialty Purchasing Register** lists the type of goods and services and the associated officers responsible for purchasing same.

Goods or Services Exempt from Issue of Purchase Order

Certain goods and services by their nature do not require a purchase order to be prepared to effect their payment. These goods and services require the preparation of a voucher only authorised by the appropriate officer with sufficient financial delegation to authorise payment.

There is an efficiency benefit to Council and its employees in following this course of action. The **Register of Goods and Services Exempt from Issue of Purchase Orders** identifies the type of goods and services pertaining to this section.

Effective & Efficient Purchasing Processes

Councillors and Council officers will undertake purchasing activities in the most effective and efficient manner to minimise administrative costs associated with purchasing by:

- seeking opportunities to streamline purchasing processes;
- utilising technological advancements and electronic commerce applications, supported by appropriate controls aimed at reducing the administrative costs associated with purchasing;
- adopting a clear and consistent approach to its purchasing activities including the use of standard documents and contracts;
- seeking continuous improvement of purchasing practices by maintaining a program of training and professional development for staff.

Legislation

Local Government Act 2009

Local Government Regulation 2012

Definitions and Abbreviations

Contract	is an agreement between two or more parties, especially one that is written and enforceable by law e.g. petty cash receipt, purchase card receipt, purchase order, formal contract document.
Contracting activities	are activities for the making of a contract for: <ul style="list-style-type: none"> • the carrying out of work; or • the supply of goods or services; or • the disposal of non-current assets but • not for a contact of employment with a local government employee.
Expected value	of a contractual arrangement with a supplier for a financial year is the total expected value of all the Council’s contracts in the financial year with the supplier for goods and services of a similar type.
Medium-sized contractual arrangement	is a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$15,000 or more but less than \$200,000 in a financial year.
Large-sized contractual arrangement	is a contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$200,000 or more in a financial year.

Related Documents

Document Title
Procurement Guideline
Code of Conduct for Workers
Code of Conduct for Councillors

Document History and Version Control

Title of Document	Procurement Policy
Document Reference Number	FIN-POL-0017 Rev 2
Review Schedule	12 months
Council Meeting Date	28 June 2022
Council Resolution Number	

2022/23 Revenue Policy

Policy Type	Statutory
Function	Financial Management
Policy Owner	Manager Financial and Administrative Services
Policy Contact	Manager Financial and Administrative Services
Effective Date	26 April 2022

Purpose

The Revenue Policy identifies the principles that Council intends to apply in the preparation and adoption of the 2022/23 budget.

Scope

This policy will identify the principles Council intends to apply for:

- levying rates and charges;
- granting concessions for rates and charges;
- recovering overdue rates and charges; and
- cost-recovery methods.

The policy also addresses:

- the purpose for concessions; and
- the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development.

Policy Statement

Principles used for levying rates and charges

In levying rates and charges Council will apply the principles of:

- **Clarity** – making clear Council's and each ratepayer's responsibility to the rating regime;
- **Simplicity** – making the levying system simple and inexpensive to administer; and
- **Equity** – through flexible payment arrangements for ratepayers with a lower capacity to pay.

Making rates and charges

In making rates and charges, Council will raise an amount of revenue appropriate to maintain and improve assets and provide services to the Shire as a whole. In deciding how that revenue is raised, Council will take into account the following factors:

- the rateable value of land, including valuation relativities among land, and the rates that would be payable if only one general rate was adopted; and
- the level of services provided to that land and the cost of providing the services compared to the rate burden that would apply under a single general rate; and
- the use of the land in so far as it relates to the extent of utilisation of Council services; and
- the relative economic value of different land uses within the Shire; and
- location and access to services; and

- with an extensive road network, particularly in rural areas of the Shire and demands on Council to upgrade the standard of roads for harvesting, transportation of rural products, processing and services associated with the sugar, grazing, horticulture and aquaculture industries, Council considers those areas benefiting from access to improved road and infrastructure standards should contribute appropriately to Council's revenue base to maintain the high level of road services expected; and
- at the same time, Council acknowledges and again has taken into account that improved services including but not limited to: recreation and sporting, swimming pools, community, cultural, library, welfare services, public halls, environmental health services and amenities, parks and playgrounds, cemeteries, Council's public buildings, Council's economic development initiatives, improvements and development work in the Council's principal towns are local government services that should be met by the whole community.

Valuations and General Rates

The Council is of the opinion that a system of differential general rating will achieve a fairer and more equitable distribution of the rating burden, rather than if only one general rate was adopted. A differential general rate system will exhibit the following features:

- Flexible – so that Council can adapt its rating system to the economic circumstances of the community's rateable properties as a whole and/or the circumstances of particular sectors;
- Equitable – in relation to the benefits rateable properties receive from expenditure of rates;
- Simple and easily understood;
- Economical to administer, relative to the revenue derived; and
- Ensures that similar rateable properties are treated in a like manner.

In determining the rating burden to be shared by the differential rating categories, the Council acknowledges the following:

- New valuations issued from time to time may produce a shift in relativities between the various differential rating categories in respect of their share of the rating burden;
- New valuations may also lead to shifts in relativities between properties within the differential rating categories;
- New valuations issued from time to time may also result in a differential rating category contributing less of the rating burden than in the preceding year.

Council proposes to continue to levy differential general rates to ensure that the rate burden is distributed in a fair and equitable way. Council will continue to gather data to further consider and refine this process.

Minimum General Rates

The Council considers that each property in the Shire benefits to some extent from the facilities and services provided by the Council, including the governance costs in administering the Shire. Such expenditure is limited to that funded by the general rate.

Therefore, minimum general rates are made and levied to recover the costs of such services and facilities.

Charges

In general, Council will be guided by the 'user pays' principle in the making of charges to minimise the impact of rating within the local economy.

Council will have regard to the principles of:

- **Transparency** – in the making of charges;
- **Simplicity** – having in place a charging regime that is simple and inexpensive to administer;
- **Flexibility** – to take into account local economic conditions; and
- **Full cost recovery** – of associated expenses, including a reasonable return on capital.

Council will charge for water services under a two-part consumption based pricing policy. The outcomes of this form of water supply demand management are aimed at community benefit from:

- Establishment of a charging system more closely aligned to the principles of user pays;
- Reduced water consumption resulting in:
 - reduced operational costs;
 - deferment of future augmentation works for water treatment plants and delivery systems; and
 - an improved environmental balance of ground water reserves for future generations.

Council will eliminate any concessions for any section of the community in respect of consumption based charging.

Special Charges

When providing services or undertaking activities that can reasonably be seen to benefit only a part of the rate base, the Council considers it advantageous to recover those costs from those properties. To facilitate this principle, special charges are used to recover the costs for these services or activities.

Separate Charges

The Council acknowledges that there are various service provisions and infrastructure that the cost recovery of would seem to be unfair if made in accordance with property valuation and are more closely aligned with the concept of equal benefit per property. As a consequence, separate charges are used so that each property in the Shire, regardless of size, pays the same amount towards cost recovery. Separate charges are used to recover costs for these service provisions or infrastructure.

Interest

Council ensures that the interests of ratepayers in general are protected by charging interest, under the *Local Government Regulation 2012*, on rates and utility charges that remain overdue immediately after the due date for payment on the rates notice.

Principles used for granting rebates and concessions

In considering the application of concessions, Council will be guided by the principles of:

- **Equity** – by having regard to the different levels of capacity to pay among the lands of the local community;
- **Consistency** – in treatment for ratepayers receiving concessional rating; and
- **Transparency** – by making clear the requirements necessary to receive concessions.

In accordance with the above principles, Council has developed procedures in respect of the Pensioner Rebate rate concession for pensioners.

Council accepts that certain classes of pensioners have contributed rates over a period of time and/or are restricted by a fixed income and should be afforded a concession in respect of rates and charges.

Council also recognises that there are organisations which operate for the general benefit of the community with limited financial resources including private schools, churches, welfare, youth organisations and sporting organisations. Such organisations may receive a donation based on their sewerage charges.

Notwithstanding the above, individual cases will arise and Council has the discretion to consider each case on its merits.

Principles used for recovery of unpaid rates and charges

Council will exercise its rate recovery powers in order to treat all ratepayers equitably. It will be guided by the principles of:

- **Transparency** – by making clear the obligations of ratepayers and the processes used by Council in assisting it to meet its financial obligations;
- **Simplicity** – making the processes used to recover overdue rates and charges clear, simple to administer and cost effective;
- **Capacity to pay** – in determining appropriate arrangements for ratepayers; and
- **Equity** – by treating all ratepayers in similar circumstances in the same way.

Principles used for cost-recovery methods

Council recognises the validity of fully imposing the user pays principle for its cost-recovery fees, unless the imposition of the fee is contrary to its express social, economic, environment and other corporate goals. This is considered to be the most equitable and effective revenue approach and is founded on the basis that the Shire's rating base cannot subsidise the specific users or clients of Council's regulatory products and services.

However, in setting its cost-recovery fees, Council will be cognizant of the requirement that such a fee must not be more than the cost to Council of providing the service or taking the action to which the fee applies.

Funding of infrastructure for new development

Mechanisms for the planning and funding of infrastructure for urban growth are contained within the *Planning Act 2016* (PA).

The statutory framework enables Council to fund the establishment cost of trunk infrastructure associated with those trunk infrastructure networks covered by the Council's infrastructure planning instruments. This is achieved through the levying of charges for development infrastructure on development.

Pursuant to the provisions of the PA, and Council's relevant planning instruments, developers are required to pay costs associated with the following:

- Any increased demand upon the available capacity of existing trunk infrastructure due to any new development; and/or
- Any additional trunk infrastructure required due to any new development; and
- Where appropriate, a contribution towards social infrastructure changes required to cater for the increase or changes in population caused by new development.

Procedures

Procedures arising from this policy are contained in Council's Revenue Statement for 2022/23.

Risk Management

As a statutory policy, this policy helps to mitigate the risk of non-compliance with legislation. Further, the policy enhances Council's position to realise the benefits of transparency, consistency, equity and flexibility and promotes the image of Council as both efficient and fair.

Applying a differential general rating system mitigates the risks of an unfair distribution of the rating burden which would be caused if only one general rate was applied.

By defining the principles to be applied for the recovery of unpaid rates, the policy mitigates the risk to ratepayers of acquiring a level of unachievable debt in cases where they are unable to pay rates and charges within the specified time period.

By granting rebates and concessions for eligible ratepayers, the policy mitigates the risk of inequity regarding the different levels of capacity to pay among the community.

Legislation

The *Local Government Act 2009* and *Local Government Regulation 2012* require Council to review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

Definitions and Abbreviations

Refer to dictionary schedules located in the *Local Government Act 2009* and *Local Government Regulation 2012*.

Document History and Version Control

Title of Document	Revenue Policy 2022/23
Document Reference Number	FIN-POL-0003 Rev 3
Review Schedule	12 months
Council Meeting Date	26 April 2022
Council Resolution Number	1696382

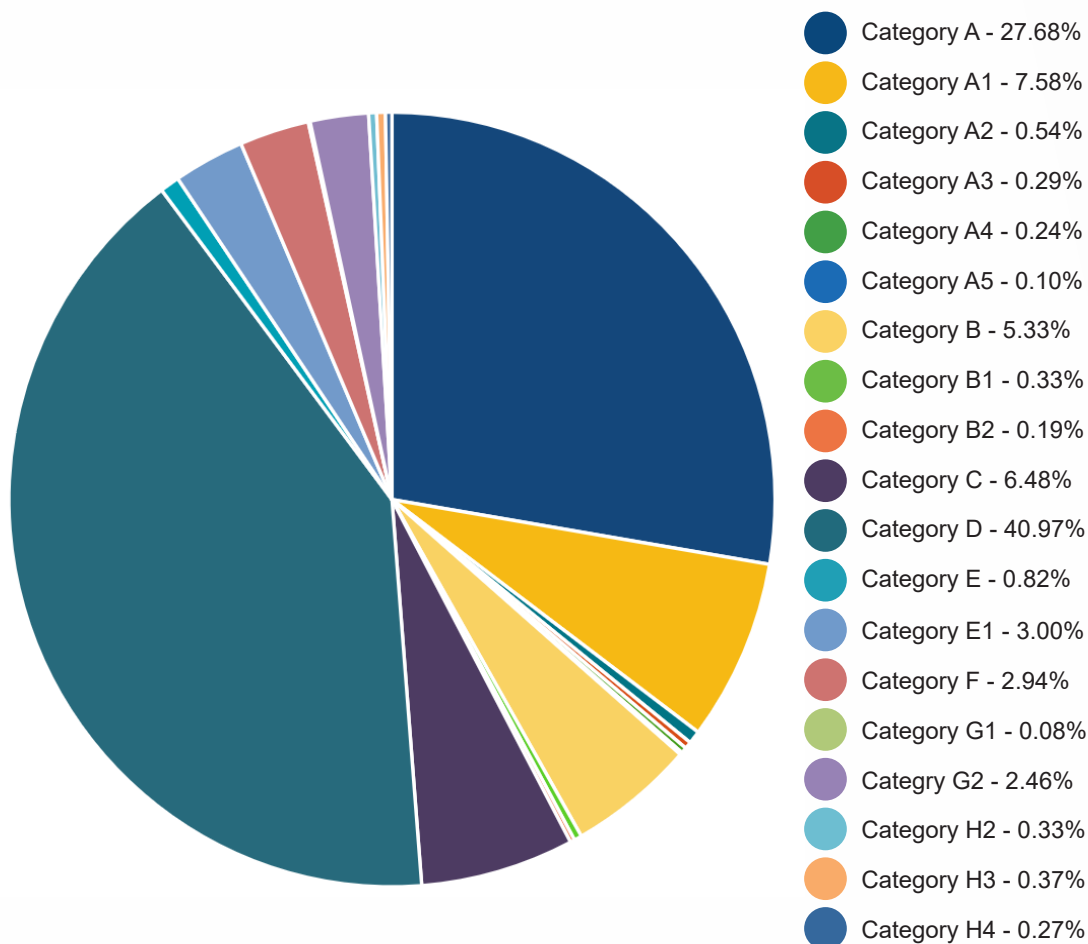
Rates and Charges at a Glance

	2021/22	2022/23
General Rate (Cents in the Dollar)		
Category A - Residential	1.902	1.949
Category A1 - Rural Residential	1.653	1.694
Category A2 - Multi Unit Dwellings <2 Flats		1.949
Category A3 - Multi Unit Dwellings 3-4 Flats		1.949
Category A4 - Multi Unit Dwellings 5-7 Flats		1.949
Category A5 - Multi Unit Dwellings >7 Flats		1.949
Category B - Commercial & Industrial	2.001	2.032
Category B1 - Shopping Centre	2.917	2.990
Category B2 Shopping Complex		2.511
Category C - Grazing & Livestock	1.482	1.518
Category D - Sugar Cane	3.717	3.810
Category E - Rural (Other) - less than 20 hectares	2.142	2.168
Category E1 - Rural (Other) - 20 hectares or more	3.717	3.810
Category F - Sugar Milling	29.251	29.982
Category G1 - Water (less than 10 hectares)	21.558	19.748
Category G2 - Water (10 hectares or more)	22.174	22.728
Category H1 - Solar Farms - 40MW - 100MW	3.155	3.234
Category H2 - Solar Farms - 101MW - 250MW	3.155	3.234
Category H3 - Solar Farms > 250MW	3.155	3.234
Category H4 - Electricity and Telecommunications Infrastructure	3.415	3.502
Category I - Other	1.902	1.949
Minimum General Rate		
Category A - Residential	\$1,106	\$1,134
Category A1 - Rural Residential	\$1,106	\$1,134
Category A2 - Multi Unit Dwellings <2 Flats		\$1,474
Category A3 - Multi Unit Dwellings 3-4 Flats		\$2,211
Category A4 - Multi Unit Dwellings 5-7 Flats		\$3,685
Category A5 - Multi Unit Dwellings >7 Flats		\$5,896
Category B - Commercial & Industrial	\$1,129	\$1,247
Category B1 - Shopping Centre	\$35,088	\$35,965
Category B2 Shopping Complex		\$10,000
Category C - Grazing & Livestock	\$1,129	\$1,247
Category D - Sugar Cane	\$1,129	\$1,247
Category E - Rural (Other) - less than 20 hectares	\$1,129	\$1,247
Category E1 - Rural (Other) - 20 hectares or more	\$1,129	\$1,247
Category F - Sugar Milling	\$175,439	\$179,825
Category G1 - Water (less than 10 hectares)	\$1,129	\$1,247
Category G2 - Water (10 hectares or more)	\$10,224	\$10,480
Category H1 - Solar Farms - 40MW - 100MW	\$41,820	\$42,866
Category H2 - Solar Farms - 101MW - 250MW	\$73,185	\$75,015
Category H3 - Solar Farms > 250MW	\$104,345	\$106,954
Category H4 - Electricity and Telecommunications Infrastructure	\$1,659	\$1,700
Category I - Other	\$1,106	\$1,134
Waste Service Charges		
140L 2 Bin Domestic Service	\$419	\$428
240L 2 Bin Domestic Service*	\$528	\$539
140L 3 Bin Domestic Service	\$478	\$488
240L 3 Bin Domestic Service*	\$587	\$599
240L 2 Bin Commercial Service	\$506	\$516
240L 3 Bin Commercial Service*	\$565	\$576
Additional 140L Domestic Waste Bin	\$342	\$349
Additional 240L Domestic Waste Bin	\$451	\$460
Additional 240L Commercial Waste Bin	\$406	\$414
Additional Domestic Recycle Waste Bin	\$77	\$79
Additional Commercial Recycle Waste Bin	\$100	\$102
Additional Green Waste Bin	\$59	\$60

*Residents of domestic premises and multi-residential premises may request to change to the 240 litre mobile bin with a red lid. The larger mobile bin will incur a higher annual charge. Commercial premises owners may request an additional 240 litre mobile bin (either red lid or yellow lid). The additional bin will incur a higher annual charge.

Waste Access Charge	\$20	\$25
Waste Legacy Landfill Charge	\$20	\$20
Sewerage Charge	\$560	\$577
Subsequent Water Closet Charges (where applicable)	\$280	\$317
Pump Septic Tank Effluent to Sewer System	\$336	\$404
Water Access Charge	\$473	\$492
Water Consumption Charge (cents per 1,000L)		
Giru Water Supply Scheme - Category F - Sugar Milling	\$2.40	\$2.70
All other properties from any of Council's Water Supply Schemes		
For usage up to 1,000,000 litres	\$0.35	\$0.40
For usage above 1,000,000 litres	\$1.50	\$1.60
Environment Separate Charge	\$10	\$10
Aquatic Facilities Separate Charge		\$30
Mount Kelly Rural Fire Brigade Special Charge	\$15	\$15
Scott Rural Fire Brigade Special Charge	\$50	\$50
Due Date for Payment	31 Days	31 Days
Interest Charged on Overdue Rates	8.00%	8.00%
State Government Pensioner Subsidy (Maximum)	\$200	\$200
Council Pensioner Rebate (Maximum)	\$374	\$380

General Rate Revenue Comparison by Category



2022/23 Capital Roadworks and Drainage

Urban upgrades

Parker Street/Munro Street roundabout – Replace culverts	\$ 200,000
Macmillan Street - Civil works at new entrance to Burdekin Aquatic Centre	\$ 1,650,000

Traffic management

Burke Street/Chippendale Street roundabout reconstruction	\$ 50,000
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Pathways

Alva Beach – Design Be-Active Trail from park to causeway	\$ 40,000
Ninth Avenue – Design and construct Stage 3 of Burdekin Be-Active Trail in Home Hill	\$ 320,000
Drysdale Street Giru – Construct footpath from Giru store to intersection of Walton Street and Luxton Street	\$ 165,000
Queen Street – Design replacement of paved footpath between Parker and Soper Streets	\$ 20,000
Path Renewal and Upgrade Program - Replacement of existing paths in poor condition	\$ 200,000

Renewal Programs

Culvert Replacement Program - Replacement of road culverts in poor condition	\$ 300,000
Guardrail Renewal Program - Replacement of existing guardrail in poor condition	\$ 200,000
Reseal Program - Resurfacing of Rural and Urban bitumen sealed roads	\$ 1,500,000

Rural Upgrades

School Road – Pavement widening between Clare township and Barratta Road	\$ 900,000
McNeil Road and Anabranh Road – Reconstruction of floodways	\$ 880,000
Kilrie Road – Reconstruction of floodway	\$ 430,000
Ordorica Road – Reconstruct 600m section from Bruce Highway	\$ 500,000
Rita Island Road – Reconstruct 600m section of road between Anabranh and Towers Roads	\$ 770,000
Upper Haughton Road – Design reconstruction of section of poor condition road	\$ 50,000

Barratta Road - Design reconstruction of section of poor condition road	\$ 60,000
Doohan Road – Design upgrade of final gravel section to bitumen seal	\$ 25,000
Hughes Road - Design reconstruction of section of poor condition road	\$ 50,000
Wallace Road – Design culvert replacement south of Mt Alma Road intersection	\$ 60,000
Wallace Road - Design reconstruction of section of poor condition road	\$ 40,000
Hillier Road – Design culvert replacement at Sheepstation Creek	\$ 60,000
Hurney Road – Design culvert replacement north of Rifle Range Road intersection	\$ 60,000
Oats Road – Replace culvert near Harper Road intersection	\$ 200,000
Robertson Road – Design upgrade of final gravel section to bitumen seal	\$ 25,000
Garrone Road – Design and construct renewal of damaged section of road	\$ 800,000
Shirbourne Road – Design and construct renewal of damaged section of road	\$ 305,000
Brown Road – Guardrail renewal	\$ 90,000
School Road – Guardrail renewal	\$ 99,000
Jerona esplanade bank restoration	\$ 30,000

Drainage

Ayr Town Drain study	\$ 85,000
Queen Street – Design upgrade to drainage inlet capacity between Parker and Soper Streets	\$ 20,000
Thirteenth Avenue and Fourteenth Avenue drainage – Design investigation	\$ 60,000

Industrial Estate expansion

Roadworks	\$ 1,450,000
Drainage	\$ 900,000

Media Releases



Media Release

Date Published: Monday 27 June, 2022

Strict embargo until 10am Tuesday 28 June, 2022

Budget empowers and enhances Burdekin on back of 2.5% increase

Responsible financial management and access to State and Federal funding opportunities have led to Burdekin Shire Council announcing a general rate increase of only 2.5 per cent in its 2022/23 Budget.

The increase, sitting at less than half of the March 2022 Consumer Price Index (CPI) inflation of 5.1 per cent, will still deliver Council's essential infrastructure, services, and a range of projects to benefit residents across the Shire.

Burdekin Shire Council Mayor Lyn McLaughlin said the 2022/23 Budget included a range of not only enhancements to the region, but opportunities to empower locals and communities.

"In delivering the 2022/23 Budget, Council recognised the ongoing effects of the pandemic on businesses and individuals, with a modest increase to enable the Burdekin Shire to continue to be an enviable Local Government Area in which to live, work, play, visit and invest," Cr McLaughlin said.

"This Budget is truly about empowering and enhancing our region: from investments in the continuation of Smart Hub Burdekin to build business confidence and the continuation of the *Our Town Our Future* program which will assist Council in developing Community Action Plans for additional localities including Rita Island and Jarvisfield, through to the continuation of works on the Burdekin Water Park which will include construction of a new kiosk and entry to the Ayr Swimming Pool.

"Burdekin's domestic waste service charge has increased by \$10 to \$488; the water access charge has increased \$19 to \$492; and the sewerage charge has increased by \$17 to \$577. Council has also introduced a \$30 aquatic facilities separate charge to fund maintenance and operating costs associated with the region's aquatic facilities.

"Council acknowledges the cost of living pressures, and as such has kept the general rate increase to a minimum and have increased the pensioner remission to \$380 – that said, Council is also not immune to cost increases, with prices of fuel, electricity, material required for construction and more all impacted. This is a responsible Budget delivered during difficult economic times.

"I want to acknowledge the continued responsible financial management of Council which places us in a position to be able to not only deliver essential services but commence or continue community-changing projects, all while incurring a slight increase on rates which remains significantly lower than the current CPI inflation rate."

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget.

Burdekin Water Park completion on horizon in 2022/23 Budget

The finishing touches will be put on the Burdekin Water Park and will be complemented by the construction of a new kiosk, pedestrian entryway and shared road treatment connecting the Ayr Swimming Pool to ANZAC Park, as part of Burdekin Shire Council's 2022/23 Budget delivered today (Tuesday 28 June, 2022).

A further \$1.364 million funded by the Queensland Government's Works for Queensland Program has been allocated in 2022/23 towards the construction of the Burdekin Water Park, which commenced in the 2021/22 Budget. A further \$390,000 of Local Roads and Community Infrastructure Program funding provided by the Federal Government will go towards construction of the new kiosk, and a further \$80,000 will fund the design of a youth play zone adjacent to the facility in the ANZAC Park precinct.

Burdekin Shire Council Mayor Lyn McLaughlin said strategic planning allowed Council to deliver a number of community-enhancing projects with support from all tiers of Government.

"While the Burdekin Water Park commenced last year, it is an ongoing legacy project, which the community will get to see take shape over the coming months. Council is excited to now be constructing and upgrading surrounding infrastructure to complement the facility," Cr McLaughlin said.

"A new kiosk and entryway will be constructed to access the Ayr Swimming Pool from MacMillan Street, with funding also allocated for the design of a youth play zone and further work on other elements of the ANZAC Park Precinct Master Plan.

"The Burdekin Water Park is a priority project as part of the ANZAC Park Precinct Master Plan, which has allowed Council to demonstrate a larger vision for the precinct and secure State and Federal Government funding for development of the site. This strategic planning is occurring in other areas too, with Home Hill's Watson's Green and Memorial Park Master Plan adopted last year also securing State Government funding for a sensory trail in Memorial Park in 2022/23 to complement the Watson's Green Ninja Warrior Course, completed last financial year.

"To assist with funding the operation of all aquatic facilities in the Shire, including the Ayr, Home Hill, Clare and Millaroo Swimming Pools and the Burdekin Water Park, Council will introduce a separate charge of \$30 per rateable property. Council believes this is an equitable way of ensuring everyone contributes to the cost of operating these community assets.

"I want to commend Councillors and Council Officers for their strategic vision which allows community-changing projects such as the Burdekin Water Park to become a reality, and create an incredible legacy for the community."

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget. For updates on the Burdekin Water Park, visit bit.ly/BurdekinWaterPark. The Burdekin Water Park is funded by the Queensland Government's Works for Queensland Program.

Burdekin roads and drainage receive \$12.5 million share of Budget

More than \$12.5 million will be spent on local roads and drainage projects across the Burdekin Shire over the next 12 months, following Burdekin Shire Council delivering its 2022/23 Budget this morning (Tuesday 28 June, 2022).

The \$11.529 million for capital roadworks also includes design and construction of footpaths in Alva, Giru, Home Hill and Ayr, and civil works for the shared road treatment and new MacMillan Street entrance for the Ayr Swimming Pool.

Burdekin Shire Council Mayor Lyn McLaughlin said the 2022/23 Budget would deliver empowerment and enhancement across the region, with essential infrastructure such as roads, drainage and footpaths a high priority.

“Council’s 2022/23 Budget is all about empowering and enhancing our region in everything ranging from community workshops and business mentorship to investing in upgrades to our roads, footpaths, drainage, water, waste and wastewater infrastructure, parks and Cultural Venues” Cr McLaughlin said.

“Following feedback from the community, Council is designing further drainage on Thirteenth and Fourteenth Avenue, Home Hill, the construction of a footpath from the Giru store to the intersection of Walton and Luxton Streets along Drysdale Street, Giru, and the kerb reconstruction of the roundabout at the intersection of Burke and Chippendale Streets, Ayr.

“Funding is also allocated towards the civil works at the new Ayr Swimming Pool entrance on MacMillan Street, the design and construction of stage three of the Burdekin Be Active Trail along Ninth Avenue, Home Hill, and the design of stage one of Alva’s Burdekin Be Active Trail from Alva Beach Park to the causeway.

“I want to commend Councillors and Council officers for identifying a range of projects that not only upgrade the Burdekin’s existing, road, drainage and footpath network, but add to it in areas that will be of most benefit to the community.”

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget.



Council splashes out on water projects in 2022/23 Budget

Improving and upgrading existing water infrastructure and finalising other major water infrastructure projects across the Shire are firmly on Council's 2022/23 water supply agenda, with Burdekin Shire Council's 2022/23 Budget adopted today (Tuesday 28 June, 2022).

The Budget includes \$5.6 million to complete the construction and commissioning of stage two of the Ayr/Brandon water supply infrastructure upgrades including the 10ML South Ayr Reservoir, funded by a State Government Special Purpose Grant, \$520,000 for the continued replacement of Mount Kelly water supply reticulation mains, and \$150,000 to replace aging valves and pumps across the Shire's four water supply networks.

Burdekin Shire Council Mayor Lyn McLaughlin said following the official opening of the Home Hill 5ML Reservoir earlier this month, Council's focus for water projects in the 2022/23 Budget was on continued improved resilience.

"Our Shire is incredibly resilient in the face of whatever is thrown at us, from pandemics to weather events, and Council is proud to continue providing infrastructure upgrades to further improve water supply quality, reliability, security and resilience over the next 12 months," Cr McLaughlin said.

"Construction and commissioning of the Ayr/Brandon 10ML Reservoir is expected by the end of 2022, providing greater water security for close to 11,000 residents thanks to funding from the State Government. I want to commend contractors and Council staff for the incredible feat that is constructing two significant water supply storage facilities to service our two largest reticulation networks all within a two-year period, with the Home Hill 5ML Reservoir only officially opened earlier this month.

"The ongoing replacement of Mount Kelly's water supply reticulation mains will also continue, with works to be undertaken between Airville Road and Mount Kelly Drive. This is in addition to the replacement of aging water infrastructure across the wider network to improve reliability and longevity.

"A further \$200,000 is also allocated to the continued installation of smart water meters across the Shire, which forms part of a six-year program. The upgraded smart water meters have a greater serviceable life, provide highly accurate readings and have the ability to be read remotely.

"In the 2022/23 financial year the water rates access charge will increase from \$473 to \$492 with the tier 1 consumption charge increasing from \$0.35 to \$0.40 per 1,000 litres up to one megalitre, and tier 2 consumption charge increasing from \$1.50 to \$1.60 per 1,000 litres over one megalitre."

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget.

Full-scale RegenAqua project shovel ready in 2022/23 Budget

\$2 million to commence stage one earthworks for a full-scale Macro-Algal Bioremediation Facility will form a key component of Burdekin Shire Council's 2022/23 Budget, subject to pending grant applications being successful.

The earthworks will ensure the greenfield site at the Ayr/Brandon Wastewater Treatment Plant is ready for construction of the full-scale facility pending funding announcements.

Burdekin Shire Council Mayor Lyn McLaughlin said following several years of applying and waiting for funding, it was time to be proactive.

"Council, together with James Cook University and Pacific Bio, has invested significantly in the small-scale Macro-Algal Bioremediation trial, however it is time for other tiers of Government to come to the table and we are paving the way by allocating \$2 million for earthworks at the site to commence subject to pending grant applications," Cr McLaughlin said.

"Construction of traditional tertiary wastewater treatment facilities suitable for our population was estimated at more than \$40 million in 2016. A Macro-Algal Bioremediation Facility is not only significantly cheaper to design and construct, coming in at \$8.3 million, but is more cost-efficient to operate and maintain. This is a facility that can benefit not only our Shire, but is a model that can be replicated at other coastal Councils around Australia and the world to significantly reduce concentrations of harmful nutrients such as Nitrogen and Phosphorous making their way to the Great Barrier Reef. The project will harness nature to do the heavy lifting in treating wastewater to a tertiary standard.

"Further applications for funding to construct the facility have been submitted for State and Federal consideration and Council is hopeful of positive outcomes soon.

"The earthworks at the Ayr/Brandon Wastewater Treatment Plant are in addition to \$200,000 to continue SCADA upgrades improving the Burdekin wastewater network's reliability and operability, and \$100,000 for the continuation of the sewerage pump replacement program across Home Hill, Ayr and Brandon sewage pump stations to further improve reliability, efficiency and resilience."

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget.

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Media Release

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Disaster preparedness a focus of Council's 2022/23 Budget

Burdekin Shire Council will be further empowering its communities to be prepared for natural disasters, with a focus on disaster management in Council's 2022/23 Budget delivered today (Tuesday 28 June, 2022).

Key disaster management projects allocated funding include the rollout of an awareness and preparedness program to local schools, the distribution of a new Burdekin Emergency Action Guide, and the hosting of Community Recovery Workshops.

Burdekin Shire Council Mayor and Burdekin Local Disaster Management Group (LDMG) Chair Lyn McLaughlin said ensuring the community were prepared ahead of disaster season played a key role in empowering and enhancing the region.

"When it comes to disasters, we talk about resilience a lot: not only of our infrastructure and businesses, but residents. Council is proud to further empower our communities by investing in programs that will better arm residents to prepare for, stay safe during, and recover from disaster events," Cr McLaughlin said.

"Every Burdekin household received the first edition of the Burdekin Emergency Action Guide five years ago which resulted in a significant increase in community resilience and increased preparedness prior to events occurring. Since then, we have seen significant developments in warning systems, communication channels, and even the types of disasters our Shire may face. This edition of the Emergency Action guide will be made available to all new residents of the Shire and other members of the community through Council's Customer Service Centre or website.

"We are also aware that children play a key role in household behaviour – I am sure many of us were taught exactly what could and couldn't be placed in the recycle bin by our kids following Council's Waste Management team's school visits. By delivering awareness and preparedness workshops in schools, it is hoped that students will not only understand and be less afraid of these disaster events, but be able to assist in preparing for events.

"Following significant disaster events, there are five key pillars of recovery: human and social, building, roads and transport, economic, and environment. Council will be delivering Community Recovery Workshops to better prepare all corners of the community for recovery after any major events.

"Council will also be running community education programs, stalls and activities during October 2022 as part of *Get Ready Burdekin Week*. This is an important annual event providing residents with vital information and acts as a timely reminder to prepare emergency kits and homes ahead of the disaster season.

"Council's 2022/23 Budget is not only responsible, but has a clear aim of empowering and enhancing our region. Our Shire is not only the best place to live, work, play, visit and invest, but is prepared for anything."

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget.

Council empowers small businesses with Smart Hub investment

Burdekin Shire Council is ensuring its business community continue to have access to the highest quality resources and mentors, allocating \$21,000 for the continued operation of Smart Hub Burdekin in its 2022/23 Budget delivered today (Tuesday 28 June, 2022).

Smart Hub Burdekin launched in early 2022 as a partnership between Council and Smart Precinct NQ to provide mentoring, programs, education and networking opportunities to Burdekin entrepreneurs, business owners, investors, industry and the wider business community.

Burdekin Shire Council Mayor Lyn McLaughlin said providing the knowledge, contacts and resources for businesses in the Shire to innovate, expand or diversify would build a more prosperous economy.

“One of five strategic priorities in Council’s Corporate Plan 2022-2027 is a prosperous economy, with key actions under this including supporting business and industry networks as well as encouraging business establishment, development and expansion,” Cr McLaughlin said.

“The establishment of Smart Hub Burdekin has already delivered positive results across the region, with 11 local businesses taking part in one-on-one mentoring sessions and working with the Smart Hub Burdekin team to apply for grants, understand business models, or seek some other form of assistance.

“Smart Hub Burdekin is expected to continue growing over the next 12 months as the breadth of support offered becomes apparent to our wider business community. A majority of programs are fully-funded by State and Federal agencies, with free one-on-one business mentoring sessions available as a fantastic starting point for operators of all sized businesses to better understand future opportunities.

“I encourage anyone who would like more information, whether you are part of an established or emerging business, to contact Council’s Smart Hub Burdekin Lead for more information.”

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget. For more information or to connect with Smart Hub Burdekin, visit spnq.org.au/smarthubburdekin.





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Community empowerment key focus of Council's 2022/23 Budget

The *Our Town, Our Future* program, which saw a Community Action Plan delivering priority projects for the township of Giru in 2021, will continue with outreach in Rita Island and Jarvisfield endorsed in Burdekin Shire Council's 2022/23 Budget.

Our Town, Our Future is a large-scale community wellbeing project that recognises the geographically diverse range of communities in the Burdekin and identifies priorities of each community through targeted engagement sessions to develop action plans.

Burdekin Shire Council Mayor Lyn McLaughlin said the program was an opportunity to empower smaller townships and communities in the Shire through the attributes of connectedness, liveability and equity.

"While we are one Burdekin, each of our communities have their own values and priorities. Facilitating engagement activities in each of these communities to better build capacity and identify priorities will allow further strategic direction for future projects," Cr McLaughlin said.

"*Our Town, Our Future* saw a Giru Community Action Plan identify a range of projects of importance to the community, and which have formed a part of Council's future planning with the Giru Tennis Court refurbishment, a top priority to residents, now almost complete thanks to funding under the Federal Government's Local Roads and Community Infrastructure Program.

"This program is expected to be undertaken in a number of Burdekin townships and communities into the future to better understand how residents believe their communities could be more connected and liveable.

"While delivering a financially responsible Budget reflecting the current cost of living, Council is proud to be facilitating projects empowering and enhancing our region."

To access the Burdekin Shire Council 2022/23 Budget document, visit bit.ly/BDKBudget.

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